



FORT VERMILION SCHOOL DIVISION

BOARD POLICIES

2.0 GOVERNANCE AND MANAGEMENT

2.2 ROLE OF THE BOARD

The Board of Trustees for FVSD is made up of nine elected Trustees. The Board is responsible for ensuring that students receive an education consistent with provincial requirements and with the expectations of the communities in the Division.

The Board must:

- 2.2.1 Be accountable to the provincial government by
 - a) Acting in accordance with all statutory requirements to implement provincial and educational standards and policies.
 - b) Performing Board functions required by governing legislation and existing Board policy.

- 2.2.2 Be accountable to the community by
 - a) Modeling a culture of respect, understanding and integrity.
 - b) Representing the interests and values and of the community served.
 - c) Establishing processes for, and providing opportunities for, community input.
 - d) Joining with constituents to advocate for the education of students and to ensure that the system reflects the values of the local communities.
 - e) Making data-driven decisions
 - f) Reporting Division results at least annually.
 - g) Developing procedures for appeals
 - h) Hearing appeals as required by statute and/or Board policy.



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- 2.2.3 Align with the Three-Year Education Plan by
- a) Providing overall direction for the Division including establishing the mission, vision, and identifying the strategic priorities, and desired results.
 - b) Approving the Three-Year Education Plan for submission to Alberta Education on an annual basis.
 - c) Evaluating progress toward the achievement of student outcomes and other desired results.
 - d) Annually evaluating the effectiveness of the Division in achieving established goals and desired results.
 - e) Approving Annual Education Results Report for distribution to public.
- 2.2.4 Develop and implement policy by
- a) Determining the goals and objectives the Division wishes to pursue.
 - b) Identifying how the Board will function.
 - c) Evaluating the impact of policy to determine if it is producing the desired results.
 - d) Delegating authority to the Superintendent/CEO and defining corresponding responsibilities.
 - e) Establishing policies that reflect the values and perspectives the Board believes its communities hold.
 - f) Directing and monitoring the Division through policies which:
 - i) articulate expected outcomes for the Division;
 - ii) establish processes by which the Board will conduct its business and how it will relate to its staff;
 - iii) set limitations for staff action.



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- 2.2.5 Establish Superintendent/CEO/Board relations by
- a) Selecting the Superintendent/CEO.
 - b) Providing the Superintendent/CEO with clear corporate direction.
 - c) Delegating administrative authority and identifying responsibility subject to provisions and restrictions in the Education Act.
 - d) Respecting the authority of the Superintendent/CEO to carry out executive action and supporting the Superintendent's/CEO's actions which are exercised within the delegated discretionary powers of the position.
 - e) Evaluating the Superintendent/CEO on an annual basis in regard to the Superintendent/CEO job description and additional Board direction.
- 2.2.6 Engage in political advocacy by
- a) Identifying advocacy opportunities, including focuses, key messages, and strategies.
 - b) Fostering relationships with other governing bodies to enhance the delivery of education and other services to the stakeholders.
- 2.2.7 Commit to board development by
- a) Evaluating Board effectiveness on an annual basis.
 - b) Directing corporate Board development as needed.
 - c) Ensuring flexibility for individual trustee development.
 - d) Ensuring the continuity of Board governance capability by orienting, training, and developing its members as needed.



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- 2.2.8 Commit to fiscal management by
- a) Approving the budget annually and establishing trustee compensation rates.
 - b) Approving the Three-Year Capital Plan for submission to Alberta Education on an annual basis.
 - c) Approving audit reporting and ensuring quality indicators are met.
 - d) Monitoring fiscal management of the Division.
 - e) Soliciting advice to inform setting the mandates for negotiations with staff.
 - f) Ratifying Memoranda of Agreement on local bargaining with the Local ATA #77.
- 2.2.9 Undertake selected responsibilities by
- a) Approving Division school-year calendars.
 - b) Establishing school attendance areas.
 - c) Approving a primary second language of instruction at a school when necessary.
 - d) Approving religious programs of instruction when necessary.
 - e) Approving requests to the Minister for the disposition of land and buildings.
 - f) Approving final name selection of schools and other Board-owned facilities.
 - g) Providing opportunities for dialogue with School Councils.
 - h) Making a recommendation to the Minister for the dissolution of a School Council.
 - i) Approving the operations of an alternative program.
 - j) Approving guidelines around student record retention schedules if different from the Student Record Regulation.



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2.2.10 Closure of Schools

- a) Where the Board has given notice of motion at a regular meeting of the Board that it is considering the closure of a school, the Board must
 - i) Organize and convene a public meeting to discuss the information provided to the parents of every child and student enrolled in the school who, in the opinion of the board, will be significantly affected by the closure of the school. The date and location of the public meeting must be posted in (five) 5 or more conspicuous places in the area or areas of the school or schools affected by the closure, for a period of at least fourteen (14) days before the date of the public meeting. The public meeting must be advertised in a newspaper circulating within the area or areas of the school or schools affected by the proposed closure on at least two (2) occasions as close as possible to the date of the meeting.
 - ii) Provide an opportunity for the council of the municipality in which the school is located to provide a statement to the Board about the impact the closure may have on the community.
 - iii) Identify at least two (2) trustees to attend the public meeting.
 - iv) Prepare minutes of all public meetings held.
- b) The Board must wait at least three (3) weeks after the date of the public meeting before making a final decision on the proposed closure and must give due consideration to any written submissions on the proposed closure that it receives after the public meeting.

2.2.11 Ward Structure

- a) The electoral ward structure will be determined with representation by population and geographical location. Population will be determined considering county and town census, Alberta Education students enrolled and total enrollment.
- b) The Board will hold community consultations in affected wards prior to passing a bylaw amending the current ward structure.