

## SCHOOL TRUSTEE

### INSTRUCTIONS FOR COMPLETING NOMINATION PAPER AND CANDIDATE'S ACCEPTANCE

**LOCAL JURISDICTION:** FORT VERMILION SCHOOL DIVISION, PROVINCE OF ALBERTA  
**ELECTION DATE:** OCTOBER 18, 2021

Local Authorities Election Act section 28(6)(7) - At any time after the commencement of the nomination period until the term of office to which the filed nomination papers relate has expired, a person may request to examine the filed nomination papers during regular business hours and in the presence of the returning officer, deputy or secretary. The returning officer or secretary must retain all the filed nomination papers until the term of office to which the papers relate has expired.

**A. Nominations for PUBLIC SCHOOL TRUSTEE must be:**

- made on this Nomination Paper
- signed by at least FIVE (5) ELECTORS ELIGIBLE TO VOTE (electors is defined in *About Qualifications*, below)
- signed and sworn or affirmed by you in front of a NOTARY PUBLIC or COMMISSIONER FOR OATHS, and
- completed by inserting your name as written on the first page on all additional pages of the form.

**B. Filing your Nomination Paper:**

You (or your representative) must attend in person to FILE your completed Nomination Paper and Candidate's Acceptance at the following location by 12 noon on **Monday, September 20, 2021**.

- Fort Vermilion School Division Central Office, 5213 River Road, Fort Vermilion, AB

NOTE: **Mailed or faxed Nomination Papers will not be accepted.**

**C. Withdrawing your nomination:**

You may withdraw your nomination by delivering written notice of withdrawal to the Returning Officer, and the notice of withdrawal must be received by the Returning Officer at any time during the nomination period. NO LATER THAN 12 noon on Tuesday, September 21, 2021 at:

Fort Vermilion School Division  
Central Office  
5213 River Road  
Fort Vermilion, AB

NOTE: You may not withdraw your nomination if your withdrawal will leave an insufficient number of candidates remaining to fill the office for which you were nominated (section 32, *Local Authorities Election Act*).

***Faxed withdrawal papers will not be accepted.***

**D. About Qualifications:**

**1. Candidate qualifications:**

Section 21 of the *Local Authorities Election Act* describes the qualifications for candidates. Sections 22, 23 and 24 describe circumstances that make you ineligible for election or nomination. We urge you to read these sections carefully. You **must** read sections 12, 21, 22, 23, 27, 28, 47, 68.1, 151 and Part 5.1 of the *Local Authorities Election Act* and section 4(4) and 74 of the *Education Act* before completing the Candidate's Acceptance.

2. **Elector and Nominator qualifications:**

Section 74 of the *Education Act* and sections 27 and 47(1) of the *Local Authorities Election Act* describe the qualifications for electors. Section 47(1) of the *Local Authorities Election Act* defines an elector as a person who:

- is at least 18 years old,
- is a Canadian citizen, and
- resided in Alberta and the person's place of residence is located in the local jurisdiction on Election Day.

Nominators must be electors and must live in the Fort Vermilion School Division ward in which the candidate is running (*Local Authorities Election Act*, section 27).

**E. How to access the *Local Authorities Election Act* and the *Education Act*:**

To view a complete copy of the *Local Authorities Election Act* and *School Act*, please visit [www.qp.alberta.ca](http://www.qp.alberta.ca). They can be found under the 'Laws Online / Catalogue' heading.

**F. To find out about this important work:**

Go to [www.asba.ab.ca](http://www.asba.ab.ca).

**G. Any questions please contact:**

Returning Officer at 780-927-3766.