



_____ 's Phone Number:



Alberta Health Care #

KNOWLEDGE, SKILLS, AND ATTITUDES FOR LIFE

Rainbow Lake School will provide a safe learning environment dedicated to the development of each child's full potential to become a lifelong learner and valuable member of society.

<u>Values</u>	<p>At Rainbow Lake School we believe that all students can learn and be successful. We believe that success requires...</p> <ul style="list-style-type: none"> ● Involvement from the students, parents, staff, and community, ● A safe, secure and nurturing environment, ● High expectations for learning, behavior, and personal growth, ● Teaching citizenship and developing problem solvers and independent thinkers, ● Encouraging lifelong learning.
<u>Vision</u>	<p>Rainbow Lake School will provide a safe, supportive, and engaging learning environment through the involvement of family, staff and community.</p>
<u>Goals</u>	<ol style="list-style-type: none"> 1. LITERACY - Rainbow Lake School will promote an increase in motivation toward reading to improve overall literacy skills. 2. NUMERACY - Rainbow Lake School will facilitate opportunities for productive struggle within mathematics with the intention of improving numeracy skills. 3. CONNECTIVITY - Rainbow Lake School will foster connectivity and well-being amongst community, students, parents, and staff, by providing opportunities for direct instruction of socio-emotional competencies.

Students at Rainbow Lake School are expected to achieve the LAKERS standard:

- L Listen Attentively**
- A Attend and be on time**
- K Keep Positive**
- E Encourage Others**
- R Respect**
- S Strive for Success**



Fort Vermilion School Division 2023-2024 School Calendar

August 2023

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August
 7—Civic Holiday
 28—First Year Teachers only
 29—Organizational Day
 30-31—Professional Development Days
 O = 3 I = 0

February 2024

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

February
 9—Professional Development Day
 12-14—School Closed
 15-16—Teachers' Convention
 19—Family Day
 O = 17 I = 14

September 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

September
 1—Organizational Day
 4—Labour Day
 5—First day of classes
 30—National Day for Truth & Reconciliation
 O = 20 I = 19

March 2024

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

March
 15—Professional Development Day
 29—Good Friday/First day of Spring break
 31—Easter Sunday
 O = 20 I = 19

October 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

October
 6—Professional Development Day
 9—Thanksgiving Day
 O = 21 I = 20

April 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

April
 1—Easter Monday
 8—Classes Resume
 19—Last day of Quad 3
 22—First day of Quad 4
 O = 17 I = 17 (10+7)

November 2023

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

November
 9—Last day of Quad 1
 10—Professional Development Day
 11—Remembrance Day
 13—Remembrance Day (observed)
 14—First day of Quad 2
 O = 21 I = 20 (7+13)

May 2024

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

May
 9—Ascension
 17—School Closed
 20—Victoria Day
 21—School Closed
 O = 20 I = 20

December 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

December
 20—First day of Christmas break
 25—Christmas Day
 26—Boxing Day
 O = 13 I = 13

June 2024

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

June
 21—Last day for K-9 students
 24-26—PD for K-9 Teachers
 26—Last day for 10-12 students
 27—Organizational Day
 28—Summer break begins
 O = 19 I = 15 (K-9) I = 18 (10-12)

January 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January
 1—New Year's Day
 8—Classes resume
 30—Last day of Semester 1/Quad 2
 31—First day of Semester 2/Quad 3
 O = 17+1 I = 17+1

July 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

July
 1—Canada Day

2023-2024 School Year

Semester 1

	K-9	10-12
Operational Days =	95	95
Instructional Days =	89	89

Semester 2

	K-9	10-12
Operational Days =	96	96
Instructional Days =	86	89

Total Days for Year

	K-9	10-12
Operational Days =	189	189
Instructional Days =	175	178

Quad 1 = 46

Quad 2 = 43

Quad 3 = 44

Quad 4 = 45

- Professional Development (no classes for students)
- Organizational Day (no classes for students)
- Holidays
- PAT/Diploma Exams

Elementary, Junior High: Based on 326 minutes instructional day X 175 days = 951 hours.

High School: Based on 340 minutes instructional day X 178 days = 1009 hours.



ACADEMICS

Homework Policy - The amount of homework will vary from class to class. However, parents should expect homework in all subjects on a regular basis. Generally, the time and amount of homework will increase with the student's grade level.

An allotted time for home study should be part of a student's daily routine, regardless of specific assignments that have been given. Students should realize that homework is not only written assignments, but that studying is an integral part of homework. We encourage parents to be a part of the home study process at all grade levels. **If your child is to be absent from Rainbow Lake School, it will be their responsibility to catch up on work upon their return to school. Students and parents can keep up-to-date by regularly visiting their Google classroom, email or other class website. Teachers will not be responsible for preparing homework packages in advance.**

Homework serves to:

- Raise your grades
- Reinforce the present day's lesson
- Prepare for next day's lesson
- Reinforce acquired skills and develop study habits
- Develop a sense of responsibility
- Prepare students to face the demands presented through life
- Teach students independent learning

Reporting Student Progress – Report Cards will be printed and sent home with students after each reporting period. Student progress is also available in a digital form via Parent Portal: all comments and grades are available to students and parents at any time.

Parent-Teacher interviews are scheduled after reporting periods end. Parents who wish to meet with teachers at times other than the ones designated are encouraged to do so.

Career and Academic Counselling - The school counselor is available for scheduled, or if necessary, unscheduled visits to assist students in areas of concern and difficulty. These visits may involve academic concerns (ie. programs or courses, study skills, time management, courses changes, etc.) or career and further educational planning.

Awards - There shall be an Academic Awards Ceremony and an Athletic Awards Ceremony each year. Students qualify for awards if they attend RLKS for the majority of the school year. For specific course awards, students must be enrolled in the course for the majority of the course.

Year-End Academic Awards may consist of, but are not limited to:

Honours, Citizenship, Consistent Effort, Most Improved, Sportsmanship, Fine Arts, Best Attendance, LAKERS Award, Scholarships and Bursaries, and Individual Certificates (classroom based – teacher's decision)

Year-End Athletic Awards are awarded to members of school teams. Titles may include, but are not limited to: Most Improved Player, Most Valuable Player, Most Dedicated Player.

Honours - Students will receive honours recognition when they achieve an 80% average in 4 core subjects (Math, LA, Science, and Social Studies) and nothing less than 65% in all other subjects taken that year.

HIGH SCHOOL CREDIT REQUIREMENTS

Alberta High School Diploma Graduation Requirements – 100 CREDITS NEEDED

- English Language Arts 30 Level (English 30-1 or 30-2)
- Social Studies to a 30 Level (Social 30-1 or Social 30-2)
- Sciences to a 20 Level (Science 20/24, Bio 20, Chem 20 or Phys 20)
- Mathematics to a 20 Level (Math 20-1, 20-2, or 20-3)
- Physical Education 10: 3 credits



- CALM: 3 credits
- 10 credits in any combination from:
 - Second languages, fine arts (music, drama, art), CTS, PE 20 and/or 30, RAP courses
- 10 additional 30 LEVEL credits from:
 - any 30 level course (excluding English Language Arts and Social Studies)
 - 35 level Work Experience
 - 30-4 level Knowledge and Employability
 - 3000 series CTS, 30 level special projects, Physical Education 30
 - 35 level RAP, 30 level Green Certificate
- 22-24 (depends on Phys.Ed) additional credits in any subject area at any high school grade level

Certificate of High School Achievement Requirements – 80 CREDITS NEEDED

- English Language Arts 30-4 or to 20 Level with English 20-2
 - Social Studies 20-4 or Social 10-2
 - Sciences 20-4 or Science 14
 - Mathematics 20-4 or 10-3
 - 3 credits in Physical Education 10
 - 3 credits in CALM
 - 5 credits at 30-Level K&E Occupational course, or CTS
 - Must have at least one -4 core course
- AND
- 5 credits at 30-Level Work Experience or Green Certificate, K&E Workplace Practicum.OR 5 credits in 30-Level RAP Course.

To be considered a Grade 11 student, a senior high student must have a **minimum of 35 credits**, including grade 10 Social Studies and Grade 10 English.

To be considered a Grade 12 student, a senior high student must have a **minimum of 65 credits**, including being enrolled in or have completed English 20 & 30 and Social 20 & 30.

RLKS ALTERNATIVES TO ZERO ACTION PLAN

Teachers will make every effort to ensure that the learning activities and assessments are meaningful and authentic. Students are more likely to engage in learning activities and complete assessments when they see value and meaning in what they are doing. However, there may be some students who need individual interventions to motivate them to complete their school work. In these cases the following action plan may be followed to teach students the skills necessary to be successful in school and life.

1. Contact parents of student progress - Parents can view student progress and outstanding assignments through parent portal at any time. Should a parent have a concern, please contact the teacher.
2. Extra help - Opportunities may be given for students to access tutorial sessions outside of class time.
3. Students may be removed from school activities until the assignment, test, project, etc. is completed.
4. Alternative assignments and tests may be given in outstanding cases where a student has missed an excessive amount of class time.
5. Parent conference with the student's team. - At the teacher or principal's discretion a parent conference may be held to review the best course of action for the student to ensure success. Various alternatives will be explored including: home education, blended education, or learning store.



6. Student work is expected to be of a high quality for that particular student. Work that is deemed by the teacher as unacceptable will be reassigned to be completed as per the guidelines above.

7. A Student Success Team shall meet to provide an action plan for any student that is having trouble completing assigned work, on a habitual basis, with the impetus being to provide alternate methods of motivation, scheduling, provision of additional support, etc to ensure the student has the necessary time and support to complete the assigned work.

8. Reassessments may be provided in order to ensure the student has met the outcomes of a course or section.

- Reassessments may be offered when the student's mark is not characteristic of the student's typical performance, as a result of extenuating circumstances beyond the student's and teacher's control.
- Reassessments will only be given based on teacher discretion.
- Reassessments will not necessarily be in the same format as the original assessment.
- Parent contact must be made to inform the parent of the reassessment plan outlined for the student.

RLKS STUDENT CODE OF CONDUCT

I. Purpose

To establish and maintain a welcoming, caring, respectful, and safe learning environment for all students, staff and guests.

II. RULES

A student shall conduct himself or herself so as to reasonably comply with the following code of conduct:

- Respect yourself and the rights of others in the learning environment.
- Make sure your conduct contributes to a welcoming, caring, respectful and safe learning environment that respects the diversity and fosters a sense of belonging of others in your learning environment.
- Refrain from, refuse to tolerate, and report bullying or bullying behaviour, even if it happens outside of the school or school hours or electronically
- Inform an adult you trust in a timely manner of incidents of bullying, cyberbullying, harassment, intimidation or other safety concerns in the learning environment.
- Act in ways that honours and appropriately represents you and your school.
- Attend school regularly and punctually.
- Be ready to learn and actively engage in and diligently pursue your education.
- Know and comply with the rules of your school.
- Cooperate with all school staff.
- Be accountable for your behaviour to your teachers and other school staff.
- Contribute positively to your school and your community.

III. Examples of Unacceptable Behaviour

- Behaviours that interfere with the learning of others and/or the school environment or that create unsafe conditions.
- Non-compliance to school staff instruction and direction.
- Acts of bullying, cyberbullying, harassment, or intimidation.
- Inappropriate use of personal technology devices.
- Physical violence.
- Retribution against any person in the school who has intervened to prevent or report bullying or any other incident or safety concern.
- Illegal activity such as: possession, use or distribution of illegal or restricted substances, possession or use of weapons, or theft or damage to property.

IV. Location and time of unacceptable behavior includes:

- On school property at any time.
- During school hours.
- When using personal technology devices.



- At any time and at any place during activities associated with the school (e.g. during field trips or extracurricular activities).
- During transportation arranged by the school division.
- At any time or place, provided school administration deems the behaviour or incident to be detrimental to the school or its students and staff.

V. Consequences of Unacceptable Behaviour

- Consequences will range from in-class consequences administered by a school staff member to suspension administered by the school principal. Consequences might include expulsion recommended by the school principal and authorized by the Board of Trustees.
- Consequences will take into account the nature of the unacceptable behaviour, the student's age, maturity, and individual circumstances.
- Any special needs that the student has will be considered when applying consequences.
- Supports will be provided to students impacted by inappropriate behaviour and to those students who engage in inappropriate behaviour.
- Consequences will be guided by best practice and monitored by the school principal.
- All suspensions and expulsions will adhere to parameters outlined in the School Act.

RULES & REGULATIONS

Attendance - Students are required by law to attend each day that school is in session. Our school day starts at 8:45 am and ends at 3:30 pm. If you know your child will be late or absent and you'd like to excuse this, please make contact with the school as soon as possible. A student is considered late if he/she is not in homeroom by 8:45 am. Excessive lates will result in disciplinary action.

Leaving School Property – In the interest of safety, once students arrive at school they are to remain there. Students in grades 1-6 need parental permission to leave school property during lunch. Jr/Sr high students have a choice at lunch. During class time, students are to remain in the classroom, or with a teacher. If a student decides to skip a class, without parent permission, they will be given appropriate consequences.

Drugs, Alcohol and Tobacco/Vaping - The use, sale, possession or transfer of drugs and alcohol or the intent to do so is strictly forbidden. If a student is in possession or under the influence of drugs or alcohol, his/her parents/guardians and the police department will be notified. The student will be suspended and subsequent counseling will be put in place. Rainbow Lake School exercises the right to suspend an individual on "suspicion of drugs." Rainbow Lake School and all surrounding property is to be SMOKE FREE. Cigarettes or vaporizers observed in students' possession while on school property or while under the responsibility of an FVSD staff member, will be confiscated. Any student found smoking, vaping, or under the influence of drugs or alcohol, on the school grounds, in the school, or on a school trip, will be suspended.

Fighting/Intimidation/Harassment/Bullying/Cyberbullying - This type of behavior **will not be tolerated** and is strictly prohibited on school property, on the school bus, at bus stops, and enroute to or from school. If a student is having a problem with another student(s), he/she should immediately inform a teacher, the Child Circle Worker, or an administrator. Any student who fails to avoid a fight by not seeking a teacher or administrator's help whenever possible will be subject to disciplinary action. **KEEP YOUR HANDS AND FEET TO YOURSELF!** Pushing and "play fighting" among friends is **UNSAFE and UNACCEPTABLE**. If you are, or know of someone, being intimidated, please report it to the school.

Vandalism - Destruction of school property, materials and the personal property of staff or other students is a very serious matter. Any student guilty of defacing or destroying any part of the school building or its contents, or the property of others, will be subject to suspension and possible prosecution. The student and his/her parents/guardians will be responsible for financial restitution.

Bicycles/ATVs/Snowmobiles – All students, staff and families are asked to refrain from riding bicycles, ATVs, and snowmobiles on the school property. We want our students to be safe, and we want to keep the property looking good.



There are bike racks placed at the entrances for students who ride bikes to school. If a parent or student arrives by ATV or snowmobile, they are asked to stay away from the front driveway loop and the grounds, and park in a designated parking spot.

Language - An important part of respecting the rights of others is the use of appropriate language in the school setting. Offensive language will not be tolerated! Students referred to the office for inappropriate or offensive language will be subject to appropriate consequences.

Theft - Students must respect the property of others. Theft will not be tolerated. Students’ parents/guardians or the police may be notified. Students will be subject to appropriate consequences.

Electronic Equipment – Student possession of cell phones and other personal electronic devices on school property is permitted for students in grades 7-12. Elementary students are permitted to have their personal electronic devices during field trips/special occasions.

The Fort Vermilion School Division and/or Rainbow Lake School is not responsible for preventing theft, loss, damage, or vandalism to personal technology devices brought onto its property.

1. All junior/senior students may use these devices before school begins and after school ends. Students may use such devices during their lunch period, and at break times.
2. If students choose to bring their personal technology device to class, they must turn it off and deposit it in the classroom basket. With prior approval, students may use their personal technology devices for instructional purposes.
3. Student use of personal technology devices in locker rooms, classrooms, and bathrooms areas is **prohibited**.
4. Students may not use personal technology devices on school property or at a school-sponsored activity to access and/or view internet websites that are deemed inappropriate or unauthorized by the school administration.
5. Student use of personal technology devices that disrupts the instructional day will result in disciplinary action and/or confiscation of the personal technology devices. When the personal technology device is confiscated, it will be returned as follows:
 - 1st offence: equipment taken to the office, and student can pick it up at the end of the day.
 - 2nd and subsequent offences: equipment taken to the office, and must be picked up by a parent/guardian.
6. Unauthorized use of personal technology devices includes, but is not limited to, the following:
 - a. Possessing, viewing, sending or sharing video or audio information having sexual, violent or threatening content on school grounds, school events or school buses is prohibited and will result in disciplinary action and/or confiscation of the personal technology device while the student is:
 - On school grounds, At school-sponsored events, or
 - On school buses or other vehicles provided by Fort Vermilion School Division
 - b. Transmitting school materials for unethical purposes such as cheating.
 - c. using the electronic device equipped with a camera to take pictures of people on school property, **is strictly prohibited**.

Nut-Free School

As we have a number of students whose contact with nuts or traces of nuts that may cause severe anaphylactic reactions, EVEN DEATH, we strive to have a Nut-Free School. We ask that any foods that contain nuts or have labels that say “*may contain traces of nuts*” be enjoyed at home and not consumed at school. Student bringing nut products to school will be asked to discard the item. If the student is in ECS – Grade 6, a note will be placed in their lunch box reminding parents not to send items containing nuts to school.



Dress Code – Students will be expected to dress appropriately and respectfully. The following describes appropriate dress for the school environment and applies to **all** students in the building:

1. Clothing with inappropriate language and/or symbols with reference to drugs, alcohol or sexual connotations will not be permitted.
2. Pants and shirts should meet when standing and allow for free movement without inappropriate exposure.
3. Undergarments (with the exception of straps) should not be visible under any circumstances.



4. Shirts should not be low cut (to allow for the visibility of undergarments) or see-through.
5. Tank tops are permitted provided they are in accordance with the remainder of the dress code.
6. Shorts (*minimum 2-inch inseam*), skirts, and dresses should be of an appropriate length that allows students to move freely (sitting, standing and bending) without indecent exposure.
7. Clean footwear must be worn at all times.
8. All students are expected to dress showing respect for themselves and Rainbow Lake School.

Students in violation of this dress code will be dealt with on an individual basis. Repeat offenses may result in a meeting with parents.

Academic Dishonesty (regardless of capacity) – is considered a serious matter. This could be in the form of cheating, using past assignments, plagiarism, (practice of taking someone else's work or ideas and passing them off as one's own), etc.

Any form of academic dishonesty shall result in the following disciplinary actions:

- For the first offence, the student shall receive a zero for the work **until** the work is re-done; the student shall be given the opportunity to complete a different assignment/test measuring the same outcomes. The teacher shall notify the student's parents and administrators, and will document the incident.
- For the second offence, the student again shall receive a zero for the work until the work is re-done; the student shall be given the opportunity to complete a different assignment/test measuring the same outcomes; an in-school suspension shall be given and a parent conference with an administrator present shall be held. The teacher shall document the incident.
- Repeat offences of academic dishonesty shall result in out of school suspension(s). The student will still be given the opportunity to re-do a different assignment, measuring the same outcomes.

RLKS PARENT/GUARDIAN CODE OF CONDUCT

I. Purpose - To establish and maintain a welcoming environment, where **all** students, parents, guardians, teachers and staff members have the right to feel and be safe. It is the responsibility for **all** to contribute to a positive school climate.

The standards of behaviour embodied in this Parent Code of Conduct apply to parents and guardians, in any capacity when representing the school or school division. These standards should also be embodied in all correspondence with the school, including written and verbal communication.

II. The Role of Parents and Guardians

Parents and guardians are encouraged to fulfill their role in supporting the efforts of a safe and respectful learning environment by:

- showing an active interest in their child's school work and progress;
- communicating regularly with the school;
- helping their child to be properly dressed and well prepared for school;
- ensuring that their child attends school regularly and on time;
- promptly reporting to the school their child's absence or late arrival;
- becoming familiar with the school rules;
- Encouraging and assisting their child in following the rules of behaviour; and
- assisting school employees in dealing with disciplinary issues involving their child.

III. Standards of Behaviour

Parents, like other members of the school community, must:

- respect and comply with all applicable federal, provincial and municipal laws;
- respect all members of the school community, including school employees and persons in positions of authority;
- support the efforts of school employees to maintain a safe and respectful learning environment;
- respect the need of others to work in an environment that is conducive to learning and teaching;
- demonstrate honesty and integrity;
- treat others with dignity and respect at all times, especially when there is disagreement;



- respect the rights of others, and treat others fairly, regardless of race, ancestry, place of origin, colour, ethnic origin, citizenship, religion, gender, sexual orientation, age or disability, etc;
- show proper care and regard for school property and the property of others;
- take appropriate measures to help those in need; and
- resolve conflict peacefully.

Examples of inappropriate behaviour include, but are not limited to:

1. exhibiting disrespect towards members of the school community
2. exhibiting conduct injurious to the moral tone of the school or to the physical or mental well-being of others;
3. bullying, intimidating, threatening, or harassing (verbal, cyber, emotional, etc.) a member of the school community

V. Consequences of Unacceptable Behaviour

In most cases where the code of conduct has been broken, then the school will invite parent/guardian to a meeting to try to come to a solution that appease most. In more serious cases, a ban from the school can be introduced. In cases where the unacceptable behaviour is considered to be a serious and potentially criminal matter, the concerns will in the first instance be referred to the Police. This will also include anything that could be seen as a sign of harassment of any member of the school community, such as any form of insulting social media post or any form of social media cyber bullying.

DISPUTE RESOLUTION FOR PARENTS

If parents have any concerns about their child in relation to the school as we have said above they should:

1. **Initially, contact the class teacher.**
2. If the concern remains they should contact the school administration
3. If concern still remains, they should contact a staff member at FVSD Central Office
4. If concern still remains, they should write or telephone the Superintendent to express their concern
5. If not resolved by superintendent, parent may apply in writing to Board Chairman to initiate an appeal
6. If concern still remains, parent may request in writing that the Minister of Education conduct a review.

MEDICAL INFORMATION

Illness – For students who become ill during school hours, the following is in place: The classroom teacher will contact the parents and arrange for the student to get home safely. Rainbow Lake School does not have an infirmary . Rainbow Lake School has a *safe arrival program*, and parents are asked to contact the school if their child will not be coming in that day. Ensure that an updated number is on file, as a call will be made home regarding the absence.

Health Services (Community Health Nursing) – The Northern Lights Health Region offers the following services to the students in the school:

- a. Vision screening of students will be done based on teacher referrals.
- b. Hearing screening of students will be done based on teacher referrals.
- c. Tuberculosis screening of students in grades 1, 7, 12.
- d. Immunization of all students who require immunization. All screening and immunization requires parent consent.
- e. Control of communicable diseases by means of assessment of students suspected of having such a disease, immunization if indicated, and implementing control measures.
- f. Teachers may request that classes on hygiene, nutrition, or other health related topics be offered.

Speech-Language Pathology – The Speech-Language Pathology Program provides services to overcome and prevent communication problems in the areas of language, speech, voice, and fluency. These services include identification, assessment, treatment and referral to outside agencies. Priority is given to the preschool and school aged children.



Mental Health – Mental health services include comprehensive diagnosis and treatment of emotional, behavioural, or developmental disorders in school children. Mental health therapists work with students, student groups, families, peers, and others on the programs that promote optimal psychological development, and in the recognition of the earliest signs of behavioral disorders. Mental health programs are monitored and evaluated to ensure program efficiency and effectiveness.

Medical Excuse - If a student is unable to participate fully in their educational program, for an extended period of time, a medical certificate from your doctor is required. This note is to be given to the student's respective teacher.

Medical Emergency Contacts - It is **ABSOLUTELY ESSENTIAL** that emergency telephone numbers are provided by each student on the Student Information Form which goes home. Work numbers must also be included, and we encourage you to provide an email address. Should a student become ill or get injured during the school day, these emergency numbers are used to contact the responsible adult listed to care for the child. The school may call for further emergency services including transportation to the hospital if deemed necessary.

Administering of Prescription Medication to Students

While the Fort Vermilion School Division believes that the responsibility for the administration of medication does not lie with the school system, it also recognizes that, from time to time, situations may arise which will require an employee to administer medication and/or take action in order to ensure the wellbeing of and/or preserve the life of a student. Unless approved by the Assistant Superintendent of Learning the Principal will deny the administration of medication. If approved, the appropriate health care form available at the school must be completed by a parent and submitted to the school before any medication can be administered to your child during school hours by school personnel. Only the school administration are permitted to administer prescription medication. No medication will be administered without the proper documentation.

Non-prescription medication – Non-prescription medications (i.e. Tylenol, Benadryl, Midol, Cough Syrup, etc) during school hours will **NOT** be dispensed by staff members. Parents are welcome to come to the school to administer medicine to their child, if needed.

OTHER INFORMATION

Mid-Day Appointments - If your child must leave school during the day for an appointment, please ensure that the homeroom teacher is contacted. Please be specific with all of the details of the appointment such as how you expect your child to get to the appointment, and return from it. Students must sign out at the office, and upon return, sign back in.

Textbooks - Textbooks are the property of the school. They are bar-coded, and then issued and collected by subject teachers. Replacement of lost or damaged textbooks is the student and her/his parents' responsibility. Students will be invoiced based on the replacement cost of the textbook. If there are any outstanding charges against the student, participation in year-end activities will not be permitted and report cards will not be issued.

Technology Devices (School-owned) - Chromebooks and other technology devices are bar-coded and are the property of the school. Every senior high student will be assigned to a Chromebook to use for the school year. Replacement of lost or damaged tech device is the student and her/his parents' responsibility. Students are invoiced based on the replacement cost of the device. If there are any outstanding charges against the student, participation in year-end activities will not be permitted and report cards will not be issued.

Legal Documents- Adoption papers, restraining orders, no-contact orders, name changes and custody agreements must be properly documented and filed with the principal as soon as they are in effect. Any changes to these documents must be reported in a timely manner.

Telephone Use - Telephones have been installed in every classroom for student use. These phones are for local calls only and there is no charge for use of these telephones. Students require a phone pass if they are to use the office phone.



Bad Weather - In general, students from grades 1-6 go outside during breaks; students in grades 7-12 have a choice at noon hour. When weather conditions warrant, students are granted permission into the building early and are kept in during the day. Recesses will be held indoors if it is raining or if the temperature is below -25°C including the wind chill. The decision will be made by the supervisors and the administration.

*It is important that parents have alternate arrangements for their child in the event of mid-day school cancellations due to weather conditions or problems with the building. Students must also be aware of these arrangements.

Wild Animals – If, by chance, a wild animal wanders onto school property or is in close proximity to the school during school hours, we shall make a decision of whether or not to call an indoor recess based on the most current information we are given. Student safety is our highest priority and we will do whatever is in the best interest of the students. Parent notification may be sent through email or posted on the school’s website/Facebook.

Fire Drills/Emergency Evacuations – Students will be provided fire drill information on the first day of classes each year. Emergency evacuation drills will be practiced four times per year and there will be two bus evacuations practiced by students using the school bus at various times during the year (if there is a bus running). Evacuation maps have been posted in each classroom with main and alternate escape routes shown. Fire drills/emergency evacuations will be held at various times of the day to ensure students get practice in leaving the building quickly and orderly regardless of the area of the school they are in when the alarm sounds. After leaving the school the students are to gather on the school playground behind the school and depending on weather and temperature, they may be moved to the Rec Plex in a short period of time.

Lockdown Procedure - Students will also be made familiar with the procedure to be followed in the event of a school lockdown. This will occur when there is evidence that students or staff are in danger of being harmed or when there is an occurrence that may have a serious emotional impact on a student. During lockdown all staff and students are to remain locked in the nearest room until the signal is given that the lockdown is over. At this time there should not be anyone entering the building or telephoning the school as this could cause additional harm to those remaining inside.

Locks and Lockers - Each student in grades 2-12 is provided with a locker for her/his possessions. Students in grades 4-12 are given the option to use a lock provided by the school. Jr/Sr high students also have the option of renting a gym locker for the year; rental fee shall apply. Please note that the lockers are the possession of the school and are subject to a search at the discretion of the teachers and school administration. Searches may be done in consort with the RCMP.

In-Town Permission Form – At the beginning of the year, a form shall be sent home seeking parent’s/guardian’s consent to take students on any in-town field trips where the students will be leaving the school grounds. These local field trips usually consist of walking however, buses may be booked on occasion. Please return these forms so we can continue to provide these opportunities for the students.

EXTRACURRICULAR PARTICIPATION

Students are expected to abide by all school and team rules, policies, and regulations. It is the students’ and parents’ responsibility to be familiar with, and abide by all established expectations and requirements for participation in all extracurricular activities.

The goals of the extracurricular programs are to provide students with a well-rounded school experience. Participation will provide students with the opportunity to demonstrate leadership, fair play, responsibility, fellowship and sportsmanship, while exploring areas of special talent or interest. Activities are coordinated and supervised by the school staff. Parental and community support is encouraged and appreciated.

Individual coaches/supervisors at their discretion can increase the eligibility requirements for their team that do not conflict with other regulations, with the approval of the administration.

