
FORT VERMILION SCHOOL DIVISION

“Our Children, Our Students, Our Future”

BOARD OF TRUSTEES REGULAR MEETING

JANUARY 18, 2023 – 9:00 AM

FLORENCE MACDOUGALL COMMUNITY SCHOOL

A G E N D A



Fort Vermilion School Division 2022-2023 Board Work Plan

Divisional Goals:

1. Every Student is Successful
2. Quality Teaching and School Leadership
3. Effective Governance

Divisional Priorities:

1. FVSD will foster connectivity and well-being amongst community, students, parent and staff
2. All students will improve literacy skills
3. All students will improve numeracy skills

	Monitoring:	Other Events
August 30, 2022 (COW) 10 am	Monitoring: Review Board Priorities	29 New Teacher Orientation 30 Organizational Day 31 PD Day
	Communications: Board Communications / Trustee Communication Key Messages to the Media	
September 28, 2022 10 am	Monitoring: Focus on Student Achievement <ul style="list-style-type: none"> • RLKS Superintendent Report Initial Staffing and Enrolment Report (COW) Review Trustee Handbook Review Board Work Plan (COW) Trustee Remuneration (COW) (review every 2 years – 2023)	Other Events 1 PD Day 2 Organizational Day 5 Labour Day 6 First Day for Students 30 National Day for Truth & Reconciliation School Council Meetings
	Communications: Board Communications / Trustee Communication Key Messages to the Media	
October 19, 2022 9 am	Monitoring: Organizational Meeting Focus on Student Achievement <ul style="list-style-type: none"> • BHPS & BHCS Focus on Priorities – Connectivity, Literacy, Numeracy Superintendent Report Finance Report New Modular Classroom Requests DRAFT AERR (COW) Full Review of Capital Plan (COW)	Other Events 3 PD Day 10 Thanksgiving Day School Council Meetings
	Communications: Board Communications / Trustee Communication Key Messages to the Media Discuss Communication Plan	



Fort Vermilion School Division 2022-2023 Board Work Plan

November 30, 2022 10 am	Monitoring:	Other Events
	Focus on Student Achievement <ul style="list-style-type: none"> • PATH & NHEC Superintendent Report Finance Report 2021-2022 Audited Financial Statement Essential Services Accountability Report Annual Education Results Report	9 Last Day of Quad 1 10 Division PD Day 11 Remembrance Day 14 First Day of Quad 2 20-22 ASBA Fall General Meeting 30 School Council Chairs Meeting (5-8 p.m.) School Council Meetings
	Communications:	
	Board Communications / Trustee Communication Key Messages to the Media	
December (no scheduled meeting)	Monitoring:	Other Events
		23 First Day of Christmas Break 25 Christmas Day 26 Boxing Day
	Communications:	
		Christmas Concerts School Council Meetings
January 18, 2023 9 am	Monitoring:	Other Events
	Focus on Student Achievement <ul style="list-style-type: none"> • HLPS & FMCS Student Advisory Team (COW) Superintendent Report Annual Local % Expenditure Report (reported biennially 2023) Finance Report Fiscal Quarterly Accountability Report Fundraising Report	1 New Year's Day 9 Classes Resume 26 Last Day of Semester 1 & Quad 2 27 PD Day 30 First Day of Semester 2 & Quad 3 School Council Meetings
	Communications:	
	Board Communications / Trustee Communication Key Messages to the Media Discuss Communication Plan	



Fort Vermilion School Division 2022-2023 Board Work Plan

	Monitoring:	Other Events
COW /Board Planning March 3-4, 2023	Trustee Development DRAFT Three Year Capital Plan (COW) Board Evaluation	February 13-14 Day off in Lieu of PT Interviews 15 School Closed 16-17 Teachers' Convention 20 Family Day
	Communications: Board Communications / Trustee Communication Board Development Key Messages to the Media	School Council Meetings
March 29, 2023 9 am	Monitoring: Focus on Student Achievement <ul style="list-style-type: none"> • HCCS & RVCS Focus on Priorities – Connectivity, Literacy, Numeracy Superintendent Report Finance Report Fiscal Quarterly Accountability Report Mid-Year Budget Review Three Year Capital Plan 2023-2024 School Calendar Review Student Fee Structure	5-7 Alberta Rural Education Symposium 13-14 PD Days School Council Meetings
	Communications: Board Communications / Trustee Communication Board Development Key Messages to the Media	
April 26, 2023 9 am	Monitoring: Focus on Student Achievement <ul style="list-style-type: none"> • LCPS & SHES Student Advisory Team (COW) Hockey Academy Report Superintendent Report Finance Report Review Attendance Boundaries School Jurisdiction Financial Reporting Profile (COW) DRAFT 2023-2024 Budget (COW) DRAFT Three Year Education Plan (COW)	1 First day of Spring Break 7 Good Friday 10 Easter Monday 11 PD Day 12 Classes Resume 21 Last day of Quad 3 24 First Day of Quad 4 School Council Meetings
	Communications: Board Communications / Trustee Communication Key Messages to the Media Discuss Communication Plan	
May 24, 2023 9 am	Monitoring: Focus on Student Achievement <ul style="list-style-type: none"> • UHRS & SNCS Superintendent Report Finance Report Three Year Education Plan 2023-2024 Budget Report School Improvement Fund	22 Victoria Day 24 School Council Chairs Meeting (5-8 p.m.) 27 FVSD Retirement Gala School Council Meetings
	Communications: Board Communications / Trustee Communication Key Messages to the Media	



Fort Vermilion School Division 2022-2023 Board Work Plan

June 20, 2023 9 am	Monitoring:	Other Events
	Focus on Student Achievement <ul style="list-style-type: none"> • RLNS & FVPS/SMCS Focus on Priorities – Connectivity, Literacy, Numeracy Superintendent Report Finance Report Internal Auditing Accountability Report Fiscal Quarterly Accountability Report Merit Awards Selection (COW) CEO Evaluation (COW)	5-6 ASBA Spring General Meeting 22 Last day for K-9 Students 23, 26 PD for K-9 Teachers 26 Last day for 10-12 Students 27 Organizational Day 27 FVSD Awards Ceremony 28 Summer Break Begins School Council Meetings Graduations
	Communications:	
	Board Communications / Trustee Communication Key Messages to the Media	

FORT VERMILION SCHOOL DIVISION
BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 18, 2023 - 9:00 A.M.
FLORENCE MACDOUGALL COMMUNITY SCHOOL
AGENDA

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ATTENDANCE

Board Members Present:

Board Members Absent:

Administration:

Staff:

Guests:

CALL TO ORDER

(Chairman,) or (Vice-Chairman,) _____, called the meeting to order at _____.

IN-CAMERA

_____ moved that the Board of Trustees go in-camera at _____.

_____ moved that the Board of Trustees move out of in-camera at _____.

FOCUS ON STUDENT ACHIEVEMENT

RE: HIGH LEVEL PUBLIC SCHOOL

Attached is the Focus on Student Achievement report as presented by High Level Public School.

Policy References:

1.5 Goals (1.5.1, 1.5.2 and 1.5.3)

1.6 Current Priorities (1.6.1, 1.6.2 and 1.6.3)

Submitted by Amber Paul, Principal.

RECOMMENDATION

_____ moved that the Board of Trustees accept the Focus on Student Achievement – High Level Public School Report.

FOCUS ON STUDENT ACHIEVEMENT REPORT

School: High Level Public School

Date of Report: January 13, 2023

Title of Report: Looking to the Future

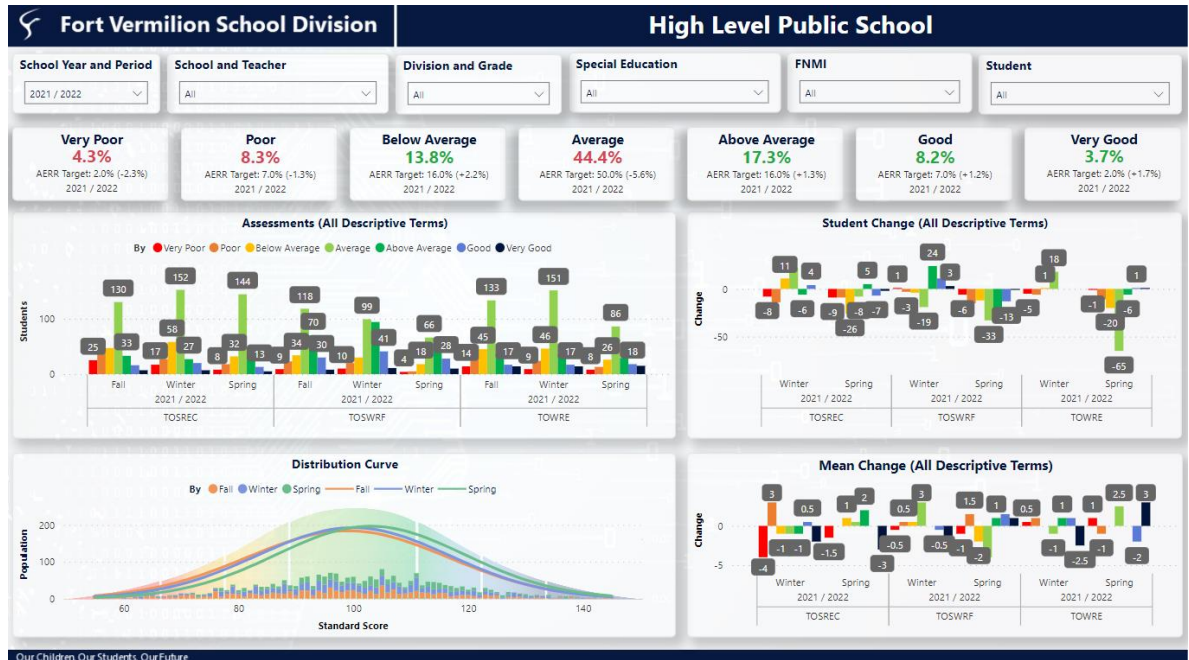
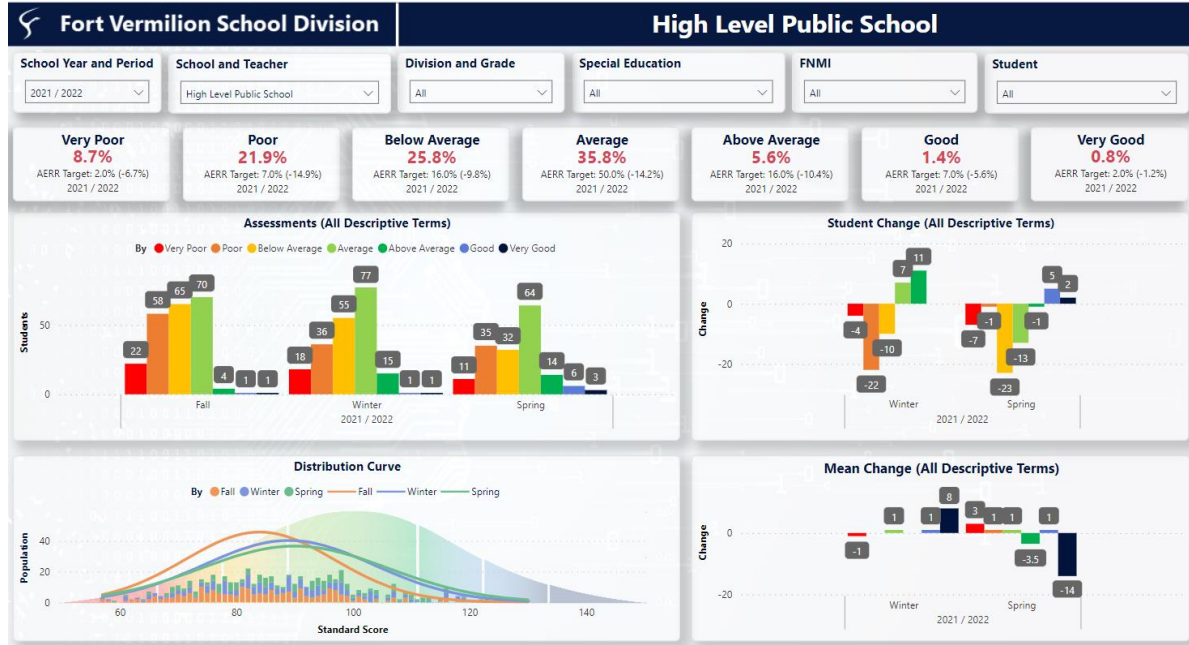
Preamble

High Level Public School is in the community of High Level. HLPS is a grade 7 to 12 school with 500 students from various cultural and socioeconomic backgrounds. Our teachers provide high-quality instruction with a focus on teaching the knowledge and skills students require to pursue goals beyond high school.

Overall, our results demonstrate growth in literacy and numeracy. Our results also demonstrate the wide range of levels within our classes which highlight the need for small group instruction and evidence-based interventions. Our goal is to improve universal instruction and tier 2 and 3 supports to address learning gaps and move the dial for all students.

Our connectivity results show that our students have positive connections with staff and peers and feel safe, valued, and cared about in our building. We continue to provide many options for extracurricular activities and sports which facilitate connections. We work closely with our Connection Team to provide mental health support and universal programming to address mental health concerns. This year, our goal has been to strengthen relationships with our families and community organizations.

Include Results presented from Power Bi in the Three Priorities (Literacy, Numeracy and Connectivity).



Our Children Our Students Our Future

Fort Vermilion School Division **High Level Public School**

School Year and Period: 2021 / 2022 | School and Teacher: All | Division and Grade: All | Special Education: All | FNMI: All | Student: All

Very Poor 5.8% AERR Target: 2.0% (-3.8%) 2021 / 2022	Poor 10.0% AERR Target: 7.0% (-3.0%) 2021 / 2022	Below Average 15.9% AERR Target: 16.0% (+0.1%) 2021 / 2022	Average 49.6% AERR Target: 50.0% (-0.4%) 2021 / 2022	Above Average 10.7% AERR Target: 16.0% (-5.3%) 2021 / 2022	Good 5.7% AERR Target: 7.0% (-1.3%) 2021 / 2022	Very Good 2.2% AERR Target: 2.0% (+0.2%) 2021 / 2022
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Student Name	Total Correct	Total Error	Raw Score	Standard Score	Descriptive Term	Percentile	Int
Acidre, Precious Angel							
2021 / 2022							
Fall	37	2	35	110	Above Average	75	
Winter	48	2	46	121	Good	92	
Spring	47	2	45	118	Above Average	89	
Ackhasivone, Nathan Iyara							
2021 / 2022							
Spring	27	2	25	88	Below Average	21	
Adimari, Ceiki Jo							
2021 / 2022							
Fall	40	2	38	113	Above Average	81	
Winter	21	1	20	78	Poor	7	
Spring	41	1	40	110	Above Average	75	
Adimari, Jaela Anne							
2021 / 2022							
Fall	22	3	19	89	Below Average	23	
Winter	28	0	28	99	Average	47	
Spring	40	2	38	107	Average	68	
Agamulla, Tarkan							

Fort Vermilion School Division **High Level Public School**

School Year and Period: 2022 / 2023 | School and Teacher: All | Division and Grade: All | Special Education: All | FNMI: All | Student: All

Very Poor 2.2% AERR Target: 2.0% (-0.2%) 2022 / 2023	Poor 4.8% AERR Target: 7.0% (+2.2%) 2022 / 2023	Below Average 9.6% AERR Target: 16.0% (+6.4%) 2022 / 2023	Average 43.5% AERR Target: 50.0% (-6.5%) 2022 / 2023	Above Average 29.2% AERR Target: 16.0% (+13.2%) 2022 / 2023	Good 8.9% AERR Target: 7.0% (+1.9%) 2022 / 2023	Very Good 1.8% AERR Target: 2.0% (-0.2%) 2022 / 2023
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Student Name	Raw Score	Standard Score	Descriptive Term	Percentile	Int
Acidre, Precious Angel					
2022 / 2023					
Fall	176	127	Good	97	
Agamulla, Lavinya Emine Margaret					
2022 / 2023					
Fall	110	97	Average	42	
Agamulla, Tarkan					
2022 / 2023					
Fall	124	100	Average	50	
Ah-Kim-Nachie, Chase Riley					
2022 / 2023					
Fall	136	110	Above Average	75	
Ahmed, Raeesah					
2022 / 2023					
Fall	154	111	Above Average	77	
Ahnassay, Brody Tarciusius					
2022 / 2023					
Fall	82	80	Below Average	9	
Ahnassay, Lorrisha Freda					

School Year and Period: 2021 / 2022 | School and Teacher: All | Division and Grade: All | Special Education: All | FNMI: All | Student: All

Very Poor 4.0% AERR Target: 2.0% (-2.0%) 2021 / 2022	Poor 8.6% AERR Target: 7.0% (-1.6%) 2021 / 2022	Below Average 15.0% AERR Target: 16.0% (+1.0%) 2021 / 2022	Average 47.5% AERR Target: 50.0% (-2.5%) 2021 / 2022	Above Average 12.7% AERR Target: 16.0% (-3.3%) 2021 / 2022	Good 6.7% AERR Target: 7.0% (-0.3%) 2021 / 2022	Very Good 5.5% AERR Target: 2.0% (+3.5%) 2021 / 2022
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Sub Test	Real Word					Non Word					SWE + PDE				
	Raw Score	Standard Score	Descriptive Term	Percentile	Int	Raw Score	Standard Score	Descriptive Term	Percentile	Int	Raw Score	Standard Score	Descriptive Term	Percentile	Int
Acidre, Precious Angel															
2022 / 2023															
Fall	99	133	Very Good			61	127	Good			260	132	Very Good	99	
Agamulla, Lavinya Emine Margaret															
2022 / 2023															
Fall	68	87	Below Average			23	77	Poor			164	81	Below Average	10	
Agamulla, Tarkan															
2022 / 2023															
Fall	77	95	Average			44	98	Average			193	96	Average	39	
Ahmed, Raeesah															
2022 / 2023															
Fall	95	119	Above Average			47	99	Average			218	110	Above Average	75	
Ahnassay, Brody Tarcisius															
2022 / 2023															
Fall	64	83	Below Average			35	89	Below Average			172	85	Below Average	16	
Ahnassay, Lorrisha Freda															
2022 / 2023															
Fall	58	76	Poor			8	61	Very Poor			137	67	Very Poor	1	

Current Programming to address increase in Results around the Three Priorities (Literacy, Numeracy and Connectivity).

Literacy

- Grade level interventions
- Structured Word Inquiry
- Focus on evidence-based best practices
- Units of Study
- Global Read Aloud
- Focus on Comprehension
- Focus on Vocabulary Development
- Literacy Coaching

Numeracy

- School-based math team
- Grade 9 Interleaving FVSD Cohort
- Grade level interventions
- Best practices for instruction
- Use manipulatives
- Game-based learning
- Small group instruction

Connectivity

- School-based Connectivity Team
- Student Council
- Extra-Curricular Activities
- Athletics
- CTF for Junior High
- Parent Advisory committee
- School wide assemblies
- Post Secondary School Fair
- Partnership with Northern Lights Forest Education Society

Next Steps

Moving our school forward requires:

- Set a clear vision
- Focus on evidence-based best practices in literacy and numeracy
- Small group instruction to address gaps in learning
- Continued professional development for all staff
- Effective data collection
- Analyse screener data
- Data guides universal instruction and interventions

- Evidence-based best practice approach and utilizing division recommended resources K through 12
- Increase practice and explicit instruction for struggling learners
- Attitudes and values (all students are capable of success)

Moving programming forward:

Literacy

- Embedding evidence-based best instructional practices
- Literacy coaching and intensive mentoring for new teachers
- Units of study in reading and writing grade 7-9
- Structured word inquiry to grades 7- 9
- Targeted interventions
- Focus on vocabulary development

Numeracy

- Guided math approach
- Daily small group instruction
- Differentiated instruction to focused on mastering specific concepts
- Numeracy coach and school-based numeracy team
- Work with Gilbert Moris – Supervisor of Learning
- Math games to improve math fluency
- access to after school math help
- Common math vocabulary
- Daily math puzzle & math puzzle of the week to encourage engagement
- Team teaching & classroom visits to improve instructional practices

Connectivity

- Continue to work with the Connection Team to support students
- Focus on cultural connection
- Foster connections with elders, knowledge keepers and community members
- Increase in variety of extracurricular activities offered (archery, Nordic skiing)
- Student leadership
- Strengthen the relationship between school, parents, and community by increasing opportunities for partnerships with community organizations and open house events
- Partnership with Anne Roberts – Careers Connections
- Career Fair

FOCUS ON STUDENT ACHIEVEMENT

RE: FLORENCE MACDOUGALL COMMUNITY SCHOOL

Attached is the Focus on Student Achievement report as presented by Florence MacDougall Community School.

Policy References:

1.5 Goals (1.5.1, 1.5.2 and 1.5.3)

1.6 Current Priorities (1.6.1, 1.6.2 and 1.6.3)

Submitted by Stefanie Brown, Principal.

RECOMMENDATION

_____ moved that the Board of Trustees accept the Focus on Student Achievement – Florence MacDougall Community School Report.

School Presentation to the Board: Divisional Priorities

School: Florence MacDougall Community School

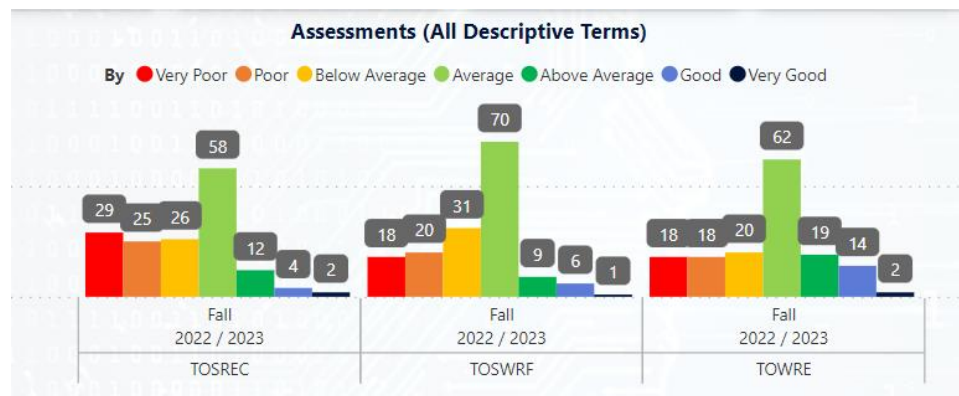
Date of Report: Jan. 11, 2023

School Context:

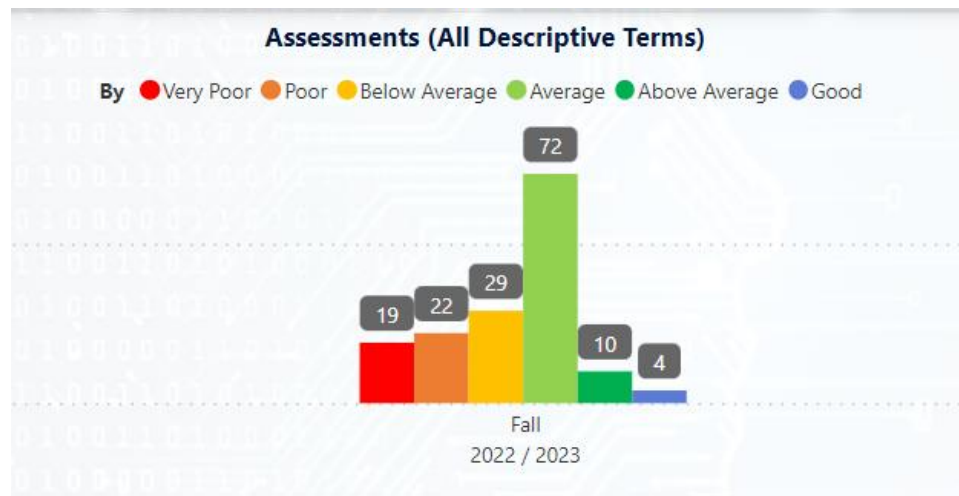
FMCS is a Kindergarten to Grade 3 school which includes an Early Intervention program as well. We have 360 students and approximately 55 staff. Our student population comes from a wide demographic, with varied cultural and economic backgrounds. We're seeing very significant gaps in student skills, knowledge, and social emotional understanding with multiple students in all grades having never attended school before.

Literacy, Numeracy and Connectivity School Results from Power BI:

Literacy



Numeracy



Connectivity



Overview of Schools Universal Programming, Supports and Interventions:

Universal Structures for **Literacy** include explicit teaching of the literacy pillars:

- Phonemic Awareness
- Phonics
- Vocabulary
- Fluency
- Comprehension

Some of the universal and targeted programming resources used include Haggerty, Fly Leaf, Phonics Companion, Lucy Calkins, Empower, and Best Practices in Phonics intervention.

Universal Structures for **Numeracy** include:

- Data driven small group teaching
- Using math games to build confidence, fluency, and independence
- Deep understanding of individual concepts to provide scaffolded lessons
- Multiple Representations of Learning (CRA)
- Precise Language and explanation of concepts
- Real life application/meaningful connections

Some of the universal and targeted programming resources used include Nelson Pre-assessments, Leaps and Bounds, Jump Math, Mathletics, and a school based Numeracy Coach.

Universal Structures for **Connectivity** include:

- Provide students with the opportunity to communicate their learning in multiple ways
- Regular communication with parents
- Provide Social Emotional programming
- Foster an environment that promotes risk taking

Some of the programming resources used include Second Step, Child Protection Unit, Effective Behaviour Management (EBS), and Morning Moment of Gratitude. Further intervention support is given through targeted group work with the Connection Team such as Dragon Tamers, Circle of Courage, Theraplay, and one-on-one support with a Mental Health Therapist.

Insights gleaned from school data (Celebrations and Challenges/Struggles):

Literacy

Word Efficiency/Real and non-word reading (TOWRE) is the strongest area for most students. In grade 2 there is a significant difference between students' scores on TOSREC (Comprehension), with only 43% of students scoring average or above, compared to their scores on TOWRE, with 71% of students scoring average or above.

Numeracy

Grade 3 students present the most significant struggles, with only 44% of students scoring average or above on the WRAT. The bulk of intervention support has therefore been allocated in grade 3.

Connectivity

The highest number of students indicating that they feel sad or worried was in grade one, with most of those responses being to the question regarding how they feel while at school. The most positive responses in all grades were related to the question of how the adults at school make them feel.

APPROVAL OF AGENDA

_____ moved that the Board of Trustees approve the agenda with the following additional items:

- 1.
- 2.
- 3.
- 4.
- 5.

APPROVAL OF MINUTES

_____ moved that the Board of Trustees approve the minutes of the Regular Board Meeting held November 30, 2022, as presented.

**FORT VERMILION SCHOOL DIVISION
MINUTES OF THE REGULAR BOARD MEETING
NOVEMBER 30, 2022**

ATTENDANCE

Board Members Present:

Mr. Marc Beland, Chairman
Mr. Tim Driedger, Vice Chair
Mr. Shane Lloyd
Mrs. Linda Kowal
Mrs. Amanda Paul
Mr. Henry Goertzen
Mr. Benjamin Friesen
Mr. John Zacharias

Board Members Absent:

Mr. Dale Lederer

Administration Present:

Mr. Michael McMann, Superintendent
Mr. Norman Buhler, Associate Superintendent
Mr. Terry Gibson, Associate Superintendent
Mrs. Karen Smith, Associate Superintendent
Mrs. Darlene Bergen, Executive Assistant
Mrs. Chandra Tincombe, Public Engagement Coordinator (VC)

Guests:

Kim Brown, Principal – PATH
Chad Fyke, Principal – NHEC
Chris Cholak, MNP (VC)
Bruce Harder, Director of Essential Services
Andrew O'Rourke

ATA Representative Present:

Fred Kirby (VC)

Chairman, Marc Beland called the meeting to order at 10:02 a.m. at Essential Services in La Crete.

22-11-16941
IN-CAMERA

Linda Kowal moved that the Board of Trustees go in-camera at 10:02 a.m.

CARRIED

The Board recessed the meeting at 10:02 a.m. to travel to Pathways School and Northern Home Education Centre and reconvened at 11:42 a.m. at Essential Services.

22-11-16942
REVERT TO PUBLIC
MEETING

Henry Goertzen moved that the Board of Trustees move out of in camera at 2:28 p.m.

CARRIED

**FORT VERMILION SCHOOL DIVISION
MINUTES OF THE REGULAR BOARD MEETING
NOVEMBER 30, 2022**

22-11-16943 FOCUS ON STUDENT ACHIEVEMENT – PATHWAYS SCHOOL	Report found in the November 30, 2022, Regular Board Meeting Package. Shane Lloyd moved that the Board of Trustees accept the Focus on Student Achievement – Pathways School Report.	CARRIED
22-11-16944 FOCUS ON STUDENT ACHIEVEMENT – NORTHERN HOME EDUCATION CENTRE	Report found in the November 30, 2022, Regular Board Meeting Package. Amanda Paul moved that the Board of Trustees accept the Focus on Student Achievement – Northern Home Education Centre Report.	CARRIED
22-11-16945 APPROVAL OF AGENDA	Linda Kowal moved that the Board of Trustees approve the agenda with the following additional items: <ol style="list-style-type: none">1. Rocky Lane2. Mackenzie Wellness Centre3. Collegiate4. Central Office Fire5. School Calendar	CARRIED
22-11-16946 APPROVAL OF MINUTES	Benjamin Friesen moved that the Board of Trustees approve the Minutes of the Regular Board Meeting held October 19, 2022, as presented.	CARRIED
22-11-16947 APPROVAL OF MINUTES	Tim Driedger moved that the Board of Trustees approve the Minutes of the Organizational Board Meeting held October 19, 2022, as presented.	CARRIED
BOARD COMMUNICATIONS	No communication shared.	
TRUSTEE SHARING ON PD/COMMITTEES	Trustees Henry Goertzen, John Zacharias and Dale Lederer attended the ASBA Fall General Meeting in Edmonton on November 20-22, 2022 and shared on the meeting.	
DELEGATIONS OR EXTERNAL PRESENTATION	3:00 pm – Chris Cholak, MNP – Audited Financial Statement	

**MONITORING
REPORTS**

22-11-16948
2021-2022 AUDITED
FINANCIAL
STATEMENT

Chris Cholak of MNP presented the Audited Financial Statement for the year ending August 31, 2022, to the Board of Trustees.

Linda Kowal moved that the Board of Trustees approve the Audited Financial Statement for the year ending August 31, 2022.

CARRIED

22-11-16949
SUPERINTENDENT'S
REPORT

Report found in the November 30, 2022, Regular Board Meeting Package.

Tim Driedger moved that the Board of Trustees accept the Superintendent's Report as information.

CARRIED

22-11-16950
FINANCE REPORT

Report found in the November 30, 2022, Regular Board Meeting Package.

John Zacharias moved that the Board of Trustees accept the Finance Report as of October 31, 2022.

CARRIED

22-11-16951
ESSENTIAL
SERVICES
ACCOUNTABILITY
REPORT

Report found in the November 30, 2022, Regular Board Meeting Package.

Shane Lloyd moved that the Board of Trustees accept the Essential Services Accountability Report.

CARRIED

22-11-16952
ANNUAL EDUCATION
RESULTS REPORT

Report found in the November 30, 2022, Regular Board Meeting Package.

John Zacharias moved that the Board of Trustees approve the 2021-2022 Annual Education Results Report.

CARRIED

OTHER BUSINESS

22-11-16953
ROCKY LANE

Linda Kowal moved that the Board of Trustees rescind motion 22-09-16918, which stated that "Linda Kowal moved that the Board of Trustees begin consultation on community education needs and start the Grade 10 – 12 school closure process for Rocky Lane School."

CARRIED

22-11-16954
MACKENZIE
WELLNESS CENTRE

John Zacharias moved to have a recorded vote.

CARRIED

**FORT VERMILION SCHOOL DIVISION
MINUTES OF THE REGULAR BOARD MEETING
NOVEMBER 30, 2022**

- 22-11-16955
MACKENZIE
WELLNESS CENTRE
- Benjamin Friesen moved that the Board of Trustees direct Administration to begin the development a Memorandum of Understanding with Mackenzie County to complete a trade and land transfer for the construction of Mackenzie Wellness Centre and bring it back to the Board of Trustees.
Marc Beland – In Favour
Tim Driedger – In Favour
Shane Lloyd – In Favour
Linda Kowal – Opposed
Amanda Paul – In Favour
Henry Goertzen – Opposed
Benjamin Friesen – In Favour
John Zacharias – Opposed
- CARRIED
- 22-11-16956
COLLEGIATE
- Tim Driedger moved that the Board of Trustees direct Administration to proceed with an Offer to Purchase on the Collegiate properties in La Crete and High Level as per discussion pending property inspections completed.
- CARRIED
- 22-11-16957
CENTRAL OFFICE
FIRE
- Amanda Paul moved that the Board of Trustees direct Administration not to proceed with an insurance claim for the Central Office fire that occurred on November 1, 2022.
- CARRIED
- 22-11-16958
SCHOOL CALENDAR
- Linda Kowal moved that the Board of Trustees change Professional Development days from March 13 & 14, 2023 to March 16 & 17, 2023 for the schools in High Level.
- CARRIED
- 22-11-16959
IN-CAMERA
- John Zacharias moved that the Board of Trustees go in-camera at 4:32 pm
- CARRIED
- 22-11-16960
REVERT TO PUBLIC
MEETING
- Benjamin Friesen moved that the Board of Trustees move out of in camera at 4:46 p.m.
- CARRIED
- 22-11-16961
ADJOURNMENT
- Marc Beland moved that the Board of Trustees adjourn the meeting at 4:56 p.m.
- CARRIED

Board Chair

Associate Superintendent of
Finance

COMMUNICATIONS

RE: BOARD CHAIR

Information item.

COMMUNICATIONS

RE: SUPERINTENDENT

Information item.

MONITORING REPORTS

RE: SUPERINTENDENT'S REPORT

A copy of the Superintendent's Report is attached.

Policy Reference

2.9 Delegation of Authority and Responsibility

Submitted by Michael McMann, Superintendent.

RECOMMENDATION:

_____ moved that the Board of Trustees accept the Superintendent's Report as information.

SUPERINTENDENT'S REPORT

January 2023

- Meeting with the Collegiate Team
- Meeting with the Minister of Education
- Meeting with the Assistant Minister of Skilled Trades and Professions
- FVSD Teacher Bursary Program
- CASS second Vice President
- St. Mary's Build

MONITORING REPORTS

RE: FISCAL QUARTERLY ACCOUNTABILITY REPORT

A copy of the Fiscal Quarterly Accountability Report is attached for your information.

Policy References:

3.4 Finances (3.4.3 and 3.4.4)

Submitted by Norman Buhler, Associate Superintendent of Finance.

RECOMMENDATION:

_____ moved that the Board of
Trustees accept the Fiscal Quarterly Accountability Report.

FISCAL QUARTERLY ACCOUNTABILITY REPORT

November 30, 2022

Monitoring Process

One of the means the Board can utilize to monitor the fiscal management of the jurisdiction is to receive quarterly monitoring reports. This monitoring report addresses the current status of approved budget assumptions the Board made when they approved the current operating budget, the state of reserve funds and a summary of expenditure patterns, together with governance implications associated with each of the above.

1. *Current status of approved budget assumptions:*

When the Board commenced the 2022-2023 budget process, the Board approved the following highlights and assumptions:

1. The Division is presenting a deficit budget of \$434,644. This budget represents the division accessing \$4,455,224 of Accumulated Operating Surplus “reserves”. In addition accessing \$3,293,036 in Capital reserves.
2. FVSD Enrolment at September 30, 2022 (2021/22):
 - Grades 1 to 12 = 2,984 (2,812)
 - ECS = 278 (298)
 - Homeschool = 468 (484)
 - UHRS = 64 (60)
3. Enrolment increase for FVSD schools in grades ECS to 12 as an FTE (Full Time Equivalent) is 191 students. This is primarily due to an increase of students returning to the classroom. The COVID-19 pandemic has caused a number of parents to make alternative education decisions for their children.

Governance implications:

- *The funding received from Alberta Education is based on the three year Weighted Moving Average (WMA) of enrolment. Our actuals count was 81.5 students higher than projections.*

2. State of current reserves:

Accumulated Operating Surplus (AOS) is the total of Unrestricted Net Assets and Operating Reserves. Unrestricted Net Assets is that portion of AOS that is without restrictions as to its use (i.e. has not been restricted by board motion to be used for a specific purpose). Operating Reserves are funds set aside by Board motion to be used for specific purposes at some point in the future.

In addition to AOS, jurisdictions often have Capital Reserves. AOS plus Capital Reserves constitute ALL of the total surpluses and reserves held by a jurisdiction. Alberta Education considers “Days of Operation in Accumulated Operating Surplus” – calculated as $AOS / (Total\ Jurisdiction\ Expenses / 250\ Operating\ Days)$ – to be a very meaningful indicator of jurisdictions financial health. Alberta Education AOS days of operation target is 10 days of operation. If a jurisdiction falls outside of this target a plan must be submitted to demonstrate correction.

This has been adjusted to reflect 250 operating days as per Alberta Education formula.

For the year 2020/21 the “provincial average” of all jurisdictions was 14.83 days of operation in AOS. The average of the boards in Alberta that have a similar enrolment to us was 20.89 days of operation in AOS. These reserves are in place in order to have sufficient cash flow to deal with external factors out of the control of the division that cause unforeseen costs and put at risk the continued delivery of appropriate educational programs and activities.

As such our discussion around the board table has been to stay between the 10 to 12 days of operations in AOS.

The Fort Vermilion School Division, according to the above comments, should maintain an operating reserve of no less than \$2,262,526 (10 days over 250 days times \$56,563,144 - 2022/23 budgeted expenses). At the end of the 2021/22 school year there was an accumulated operating reserve of \$6,760,873 (not including SGF) or 30.57 days of operations.

For the period ending November 30, 2022 the Fort Vermilion School Division AOS is 28.93 days. See governance impact section for an explanation of this result.

Governance Implications:

It is common to see an increase to Net Assets and the AOS days ratio due to planned capital purchases having not been incurred.

Planned Capital Purchases	\$5,110,000
Purchases to Date	\$441,739
Remaining Purchases	\$4,668,261

There are a total of three reserve funds maintained within Fort Vermilion School Division. These are Unrestricted Net Assets, Restricted Operating Reserves and Restricted Capital Reserves.

2.1 Unrestricted Net Assets:

The Board at the end of the 2021/22 school year had \$0 of unrestricted net assets. *Unrestricted net assets as of November 30, 2022 are \$0.*

2.2 Restricted Operating Reserves:

The Division allows sites to accumulate surpluses or incur deficits, when circumstances dictate. These reserves belong to the individual sites. The following indicates the restricted operating reserves per site as at August 31, 2022 and November 30, 2022.

The end of November 30, 2022 represents 25% of the calendar year and 30% of the school year.

Surplus/Deficit and % of Current Budget Spent at this point in time:

Sites	2021	2022	2023	Budget
BHCS	15,670	16,585	29%	354,866
BHPS	15,384	19,816	27%	428,057
FMCS	34,031	15,821	30%	668,942
SMES/FVPS	27,502	(14,220)	32%	416,192
HLPS	32,316	35,346	29%	767,051
HCCS	16,471	12,816	30%	460,673
LCPS	30,628	30,247	26%	615,988
RLKS	18,111	68,925	26%	329,441
RVCS	16,136	23,754	26%	341,487
RLNS	15,740	4,423	27%	402,108
SHES	22,376	25,289	28%	610,215
SNCS	19,026	12,694	30%	434,687
Pathways	15,000	17,242	27%	370,618

Governance Implications

First Quarter:

- Prior year school deficits
 - *All locations received a 5% or \$15,000 carryforward into 2022-2023*

- High percentage spent in current year:
 - *We would expect that school budgets would be between the ranges of 22% to 33% at this point in time given that 30% of the school year has transpired.*
 - *We have discussed at (LTM) Leadership Team Meetings and re-emphasized the need to use the resources provided in the given year to meet the needs of the students in this given year.*
 - *A standard for school surplus/reserve was introduced in 2009-10. Schools are now able to hold a maximum of 5% of their school operational budget or \$15,000 whichever is higher. If they have a need to save more than this for a particular reason, then they will need to submit a plan to my office which will go through an approval process. Any dollars above the threshold at the end of the year will be redistributed back into the system for divisional priorities. The intent of this new standard is to encourage the use of the current dollars for current programming and to not continue to grow reserves.*

Restricted Capital Reserves:

The Board annually approves capital reserves to provide the necessary funds for replacement of capital assets. As at November 30, 2022 the balances are as follows:

<u>Sites</u>	<u>Funds Allocated</u>
Operations & Maintenance	3,654,382
Transportation	532,785
School Based	354,196
Board & System Admin	188,528
Total	4,729,891

Quarterly Expenditure Report

See November 30, 2022 Financial Report for the Public Board Meeting.

Additional Governance Implications (if any)

At this point we have spent 25.61% overall (3/12 months of school year or 25%) of all current divisional budgets to date.

- *November 30, 2022 was the end of the 1st quarter for our fiscal year (September to November). School Administrators and Department Managers are responsible to review their budgets and results to this date.*

MONITORING REPORTS

RE: FINANCE REPORT

A copy of the revenues and expenditures for the period of September 1, 2022, to December 31, 2022, is attached.

Policy References:

3.4 Finances (3.4.3 and 3.4.4)

Submitted by Norman Buhler, Associate Superintendent of Finance.

RECOMMENDATION:

_____ moved that the Board of Trustees accept the Finance Report as of December 31, 2022.

Fort Vermilion School Division

YEAR-TO-DATE REVENUE & EXPENSES

	Budget 2022-2023	December, 2022	Year to Date	Percentage
OPERATIONS (SUMMARY)				4 of 12 months
Revenues				33.33%
Alberta Education	\$48,347,919	\$4,212,884	\$16,597,359	34.33%
Other - Government of Alberta	\$57,222	\$0	\$0	0.00%
Federal Government and First Nations	\$5,462,141	\$571,194	\$2,213,532	40.52%
Other Alberta school authorities	\$0	\$0	\$0	0.00%
Out of province authorities	\$0	\$0	\$0	0.00%
Alberta Municipalities - special tax levies	\$0	\$0	\$0	0.00%
Property taxes	\$0	\$0	\$0	0.00%
Fees	\$175,000	\$24,470	\$214,182	122.39%
Other sales and services	\$943,218	\$146,435	\$208,882	22.15%
Investment income	\$90,000	\$49,283	\$190,615	211.79%
Gifts and donation	\$0	\$1,465	\$2,789	0.00%
Rental of facilities	\$300,000	\$31,768	\$125,534	41.84%
Fundraising	\$750,000	\$46,356	\$135,954	18.13%
Gain on disposal of capital assets	\$0	\$0	\$0	0.00%
Other revenue	\$0	\$0	\$0	0.00%
Total revenues	\$56,125,500	\$5,083,855	\$19,688,847	35.08%
Expenses By Program				
Instruction - ECS	\$1,466,959	\$125,125	\$501,501	34.19%
Instruction - Grade 1-12	\$39,160,290	\$3,462,785	\$13,851,795	35.37%
Plant operations and maintenance	\$8,587,388	\$664,417	\$2,379,701	27.71%
Transportation	\$3,963,418	\$464,671	\$1,572,630	39.68%
Board & system administration	\$2,232,106	\$292,720	\$905,032	40.55%
External services	\$1,152,983	\$96,680	\$380,694	33.02%
Total expenses	\$56,563,144	\$5,106,398	\$19,591,353	34.64%
<i>Annual Surplus (Deficit)</i>	<i>(\$437,644)</i>	<i>(\$22,543)</i>	<i>\$97,494</i>	
Expenses by Object				
Certificated salaries & wages	\$21,134,574	\$1,753,005	\$6,928,293	32.78%
Certificated benefits	\$5,052,070	\$316,332	\$1,339,939	26.52%
Non-certificated salaries & wages	\$12,755,902	\$1,275,377	\$4,907,893	38.48%
Non-certificated benefits	\$3,078,350	\$236,539	\$967,375	31.43%
Services, contracts and supplies	\$11,069,822	\$1,265,256	\$4,408,298	39.82%
Amortization expense	\$3,472,426	\$259,889	\$1,039,555	29.94%
Interest on capital debt	\$0	\$0	\$0	0.00%
Other interest and finance charges	\$0	\$0	\$0	0.00%
Losses on disposal of tangible capital assets	\$0	\$0	\$0	0.00%
Other expenses	\$0	\$0	\$0	0.00%
Total Expenses	\$56,563,144	\$5,106,398	\$19,591,353	34.64%

FORT VERMILION SCHOOL DIVISION #52
BOARD REPORT ON RECEIPTS
FISCAL YEAR 2022 - 2023
November 30, 2022

School Year 3 / 10 Months = 30.00%
Calendar Year 3 / 12 Months = 25.00%

Line No.	DESCRIPTION	BUDGET 2022/23	YEAR TO DATE RECEIPTS 2022/23	BALANCE	% RECEIVED
1	ALBERTA EDUCATION				
2	School Jurisdiction Base Funding	18,630,761	4,697,600	(13,933,161)	25.21%
3	Differential Cost Funding	15,061,982	3,761,990	(11,299,992)	24.98%
4	Transportation Funding	2,771,643	692,634	(2,079,009)	24.99%
5	Operations and Maintenance Funding	3,514,744	772,166	(2,742,578)	21.97%
6	Other AB Education Funding	5,988,783	1,911,251	(4,077,532)	31.91%
7	TOTAL - AB EDUCATION	45,967,913	11,835,640	(34,132,273)	25.75%
8	Other Provincial Government	57,222	14,306	(42,917)	25.00%
9	First Nations - FVSD	5,462,141	804,692	(4,657,449)	14.73%
10	Other Revenue	2,258,218	600,819	(1,657,399)	26.61%
11	Capital allocations	2,380,006	525,392	(1,854,614)	22.08%
12	Debenture Interest	-	-	-	0.00%
13	TOTALS	56,125,500	13,780,849	(42,344,651)	24.55%
14	NOTES:				

6 - Other AB Education Funding - Dual Credit, Fuel Price Contingency, Learning Disruptions, Supplemental Enrolment Growth Funding Fully Received
10 - First Nations - Invoiced Over 10 Months

STATEMENTS OF FINANCIAL POSITION
As at November 30, 2022 (in dollars)

	August 31	
	2023	2022
FINANCIAL ASSETS		
Cash and cash equivalents	\$11,915,247	\$14,308,683
Accounts receivable (net after allowances)	\$4,383,571	\$5,752,806
Portfolio investments	\$0	\$0
Other financial assets	\$0	\$0
Total financial assets	\$16,298,818	\$20,061,489
LIABILITIES		
Bank indebtedness	\$0	\$0
Accounts payable and accrued liabilities	\$961,051	\$3,881,397
Deferred revenue	\$54,238,826	\$53,264,411
Employee future benefit liabilities	\$84,929	\$84,929
Other liabilities	\$0	\$0
Debt		
Supported: Debentures and other supported debt	\$0	\$0
Unsupported: Debentures and capital loans	\$0	\$0
Capital leases	\$0	\$0
Mortgages	\$0	\$0
Total liabilities	\$55,284,806	\$57,230,737
Net financial assets (debt)	(\$38,985,988)	(\$37,169,248)
NON-FINANCIAL ASSETS		
Tangible capital assets		
Land	\$943,630	\$943,630
Construction in progress	\$741,699	\$12,251,627
Buildings	\$117,436,766	
Less: Accumulated amortization	(\$63,438,388)	\$41,664,607
Equipment	\$4,083,568	
Less: Accumulated amortization	(\$3,191,383)	\$936,162
Vehicles	\$9,470,902	
Less: Accumulated amortization	(\$6,074,054)	\$3,396,848
Computer Equipment	\$1,360,501	
Less: Accumulated amortization	(\$1,312,652)	\$50,472
Total tangible capital assets	\$60,020,589	\$59,078,498
Prepaid expenses	\$1,530,993	\$536,307
Other non-financial assets	\$0	\$0
Total non-financial assets	\$61,551,582	\$59,614,805
Accumulated surplus	\$22,565,594	\$22,445,557
Accumulating surplus / (deficit) is comprised of:		
Accumulated operating surplus (deficit)	\$22,565,594	\$22,445,557
Accumulated remeasurement gains (losses)	\$0	\$0
	\$22,565,594	\$22,445,557
Contractual obligations		
Contingent liabilities		

STATEMENTS OF OPERATIONS
For the period Ended November 30, 2022 (in dollars)

	Budget 2023	Actual 2023	Actual 2022
REVENUES			
Alberta Education	\$48,347,919	\$12,384,475	\$53,443,930
Other - Government of Alberta	\$57,222	\$0	\$57,222
Federal Government and First Nations	\$5,462,141	\$1,642,338	\$5,230,562
Other Alberta school authorities	\$0	\$0	\$0
Out of province authorities	\$0	\$0	\$0
Alberta Municipalities-special tax levies	\$0	\$0	\$0
Property taxes	\$0	\$0	\$0
Fees	\$175,000	\$189,712	\$162,432
Other sales and services	\$943,218	\$62,447	\$434,973
Investment income	\$90,000	\$141,332	\$179,464
Gifts and donations	\$0	\$1,324	\$18,847
Rental of facilities	\$300,000	\$93,766	\$318,859
Fundraising	\$750,000	\$89,598	\$641,945
Gains (losses) on disposal of capital assets	\$0	\$0	\$92,402
Other revenue	\$0	\$0	\$0
Total revenues	\$56,125,500	\$14,604,992	\$60,580,636
EXPENSES			
Instruction - ECS	\$1,466,959	\$376,376	\$1,510,953
Instruction - Grade 1 - 12	\$39,160,290	\$10,389,010	\$38,754,571
Plant operations and maintenance	\$8,587,388	\$1,715,284	\$8,231,454
Transportation	\$3,963,418	\$1,107,959	\$3,679,216
Administration	\$2,232,106	\$612,312	\$2,052,785
External services	\$1,152,983	\$284,014	\$1,054,708
Total expenses	\$56,563,144	\$14,484,955	\$55,283,687
Operating surplus (deficit)	(\$437,644)	\$120,037	\$5,296,949

SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS
for the period Ended November 30, 2022 (in dollars)

	ACCUMULATED SURPLUS	ACCUMULATED REMEASUREMENT GAINS (LOSSES)	ACCUMULATED OPERATING SURPLUS	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
							TOTAL OPERATING RESERVES	TOTAL CAPITAL RESERVES
Balance at August 31, 2022	\$22,445,557	\$0	\$22,445,557	\$10,459,013	\$0	\$0	\$7,256,653	\$4,729,891
Prior period adjustments:								
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Adjusted Balance, Aug. 31, 2022	\$22,445,557	\$0	\$22,445,557	\$10,459,013	\$0	\$0	\$7,256,653	\$4,729,891
Operating surplus (deficit)	\$120,037		\$120,037			\$120,037		
Board funded tangible capital asset additions				\$441,739		(\$441,739)	\$0	\$0
Disposal of unsupported tangible capital assets	\$0		\$0	\$0		\$0		\$0
Disposal of supported tangible capital assets (board funded portion)	\$0		\$0	\$0		\$0		\$0
Write-down of unsupported tangible capital assets	\$0		\$0	\$0		\$0		\$0
Write-down of supported tangible capital assets (board funded portion)	\$0		\$0	\$0		\$0		\$0
Net remeasurement gains (losses) for the year	\$0	\$0						
Endowment expenses	\$0		\$0		\$0			
Direct credits to accumulated surplus	\$0		\$0		\$0	\$0		
Amortization of tangible capital assets	\$0			(\$779,666)		\$779,666		
Capital revenue recognized	\$0			\$525,392		(\$525,392)		
Debt principal repayments (unsupported)	\$0			\$0		\$0		
Externally imposed endowment restrictions	\$0				\$0	\$0	\$0	
Net transfers to operating reserves	\$0					\$0	\$0	
Net transfers from operating reserves	\$0					\$67,428	(\$67,428)	
Net transfers to capital reserves	\$0					\$0		\$0
Net transfers from capital reserves	\$0					\$0		\$0
Assumption/transfer of other operations' surplus	\$0		\$0	\$0	\$0	\$0	\$0	\$0
Balance at May 31, 2023	\$22,565,594	\$0	\$22,565,594	\$10,646,478	\$0	\$0	\$7,189,225	\$4,729,891

SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS
for the period Ended November 30, 2022 (in dollars)

	INTERNALLY RESTRICTED RESERVES BY PROGRAM											
	School & Instruction Related		Operations & Maintenance		Board & System Administration		Transportation		External Services			
	Operating Reserves	Capital Reserves	Operating Reserves	Capital Reserves	Operating Reserves	Capital Reserves	Operating Reserves	Capital Reserves	Operating Reserves	Capital Reserves	Operating Reserves	Capital Reserves
Balance at August 31, 2022	\$7,256,653	\$354,196	\$0	\$3,654,382	\$0	\$188,528	\$0	\$532,785	\$0	\$0	\$0	\$0
Prior period adjustments:												
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Adjusted Balance, Aug. 31, 2022	\$7,256,653	\$354,196	\$0	\$3,654,382	\$0	\$188,528	\$0	\$532,785	\$0	\$0	\$0	\$0
Operating surplus (deficit)												
Board funded tangible capital asset additions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Disposal of unsupported tangible capital assets		\$0		\$0		\$0		\$0				\$0
Disposal of supported tangible capital assets (board funded portion)		\$0		\$0		\$0		\$0				\$0
Write-down of unsupported tangible capital assets		\$0		\$0		\$0		\$0				\$0
Write-down of supported tangible capital assets (board funded portion)		\$0		\$0		\$0		\$0				\$0
Net remeasurement gains (losses) for the year												
Endowment expenses												
Direct credits to accumulated surplus												
Amortization of tangible capital assets												
Capital revenue recognized												
Debt principal repayments (unsupported)												
Externally imposed endowment restrictions	\$0		\$0		\$0		\$0		\$0		\$0	
Net transfers to operating reserves	\$0		\$0		\$0		\$0		\$0		\$0	
Net transfers from operating reserves	(\$67,428)		\$0		\$0		\$0		\$0		\$0	
Net transfers to capital reserves		\$0		\$0		\$0		\$0			\$0	
Net transfers from capital reserves		\$0		\$0		\$0		\$0			\$0	
Assumption/transfer of other operations' surplus	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Balance at May 31, 2023	\$7,189,225	\$354,196	\$0	\$3,654,382	\$0	\$188,528	\$0	\$532,785	\$0	\$0	\$0	\$0

SCHEDULE OF PROGRAM OPERATIONS
for the period Ended November 30, 2022 (in dollars)

REVENUES	2023							2022
	Instruction ECS	Instruction Gr 1 -12	Plant Operations and Maintenance	Transportation	Board & System Administration	External Services	TOTAL	TOTAL
(1) Alberta Education	\$272,543	\$9,428,279	\$1,337,618	\$692,634	\$653,401	\$0	\$12,384,475	\$53,443,930
(2) Other - Government of Alberta	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$57,222
(3) Federal Government and First Nations	\$0	\$1,116,468	\$130,049	\$85,968	\$25,839	\$284,014	\$1,642,338	\$5,230,562
(4) Other Alberta school authorities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(5) Out of province authorities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(6) Alberta Municipalities-special tax levies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(7) Property Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(8) Fees	\$0	\$42,649	\$0	\$147,063	\$0	\$0	\$189,712	\$162,432
(9) Other sales and services	\$0	\$62,447	\$0	\$0	\$0	\$0	\$62,447	\$434,973
(10) Investment income	\$0	\$141,332	\$0	\$0	\$0	\$0	\$141,332	\$179,464
(11) Gifts and donations	\$0	\$1,324	\$0	\$0	\$0	\$0	\$1,324	\$18,847
(12) Rental of facilities	\$0	\$0	\$93,766	\$0	\$0	\$0	\$93,766	\$318,859
(13) Fundraising	\$0	\$89,598	\$0	\$0	\$0	\$0	\$89,598	\$641,945
(14) Gains on disposal of tangible capital assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$92,402
(15) Other revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(16) TOTAL REVENUES	\$272,543	\$10,882,097	\$1,561,433	\$925,665	\$679,240	\$284,014	\$14,604,992	\$60,580,636
EXPENSES								
(17) Certificated salaries	\$237,996	\$4,670,443	\$0	\$0	\$100,042	\$166,807	\$5,175,288	\$21,071,076
(18) Certificated benefits	\$30,377	\$960,888	\$0	\$0	\$11,715	\$20,627	\$1,023,607	\$4,784,851
(19) Non-certificated salaries and wages	\$88,308	\$2,225,814	\$450,827	\$560,274	\$243,604	\$63,689	\$3,632,516	\$11,922,841
(20) Non-certificated benefits	\$16,936	\$456,982	\$79,266	\$117,085	\$50,632	\$9,935	\$730,836	\$2,384,311
(21) SUB - TOTAL	\$373,617	\$8,314,127	\$530,093	\$677,359	\$405,993	\$261,058	\$10,562,247	\$40,163,079
(22) Services, contracts and supplies	\$2,759	\$2,033,975	\$586,880	\$302,632	\$193,840	\$22,956	\$3,143,042	\$12,098,771
(23) Amortization of supported tangible capital assets	\$0	\$0	\$525,392	\$0	\$0	\$0	\$525,392	\$2,099,220
(24) Amortization of unsupported tangible capital assets	\$0	\$40,908	\$72,919	\$127,968	\$12,479	\$0	\$254,274	\$916,430
(25) Supported interest on capital debt	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(26) Unsupported interest on capital debt	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(27) Other interest and finance charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(28) Losses on disposal of tangible capital assets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,187
(29) Other expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(30) TOTAL EXPENSES	\$376,376	\$10,389,010	\$1,715,284	\$1,107,959	\$612,312	\$284,014	\$14,484,955	\$55,283,687
(31) OPERATING SURPLUS (DEFICIT)	(\$103,833)	\$493,087	(\$153,851)	(\$182,294)	\$66,928	(\$0)	\$120,037	\$5,296,949

MONITORING REPORTS

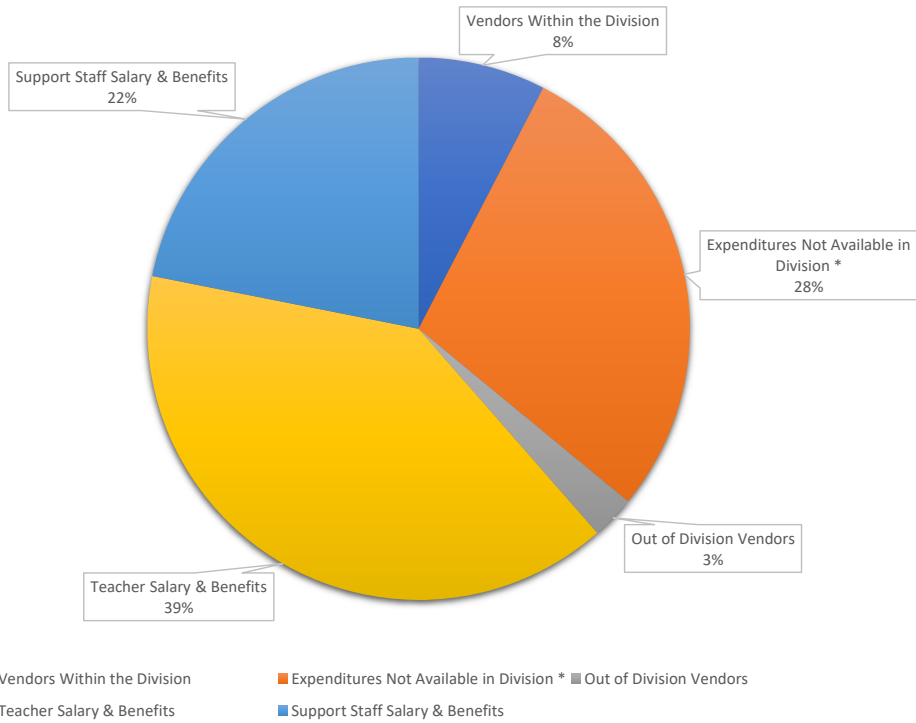
RE: ANNUAL LOCAL % EXPENDITURE REPORT

A copy of the Annual Local % Expenditure Report is attached.

Submitted by Norman Buhler, Secretary-Treasurer.

RECOMMENDATION: _____ moved that the Board
of Trustees accept the Annual Local % Expenditure Report.

**Fort Vermilion School Division
Expenditure Review
2021 - 2022**



* Expenditures that are not currently available in the Division such as utilities, communications, software support, professional and technical services.

In 2021-2022 the Fort Vermilion School Division spent \$0.96 of every \$1.00 on local products and services that could be purchased within the Division.

MONITORING REPORTS

RE: FUNDRAISING REPORT

A copy of the 2021-22 Fundraising Report is attached.

Submitted by Norman Buhler, Associate Superintendent of Finance.

RECOMMENDATION: _____ moved that the Board
of Trustees accept the 2021-22 Fundraising Report.

FVSD STUDENT GENERATED FUNDS ANALYSIS FOR 2021-2022

	BHCS	BHPS	FMCS	FVPS	OutR	HLPS	HCCS	LCPS	RLKS	RVCS	RLNS	SHES	SNCS	SMES	UHRS	TOTAL REVENUE
Extra Curricular Activity	\$ -	\$ -	\$ -	\$ 11,018.10	\$ -	\$ 5,391.05	\$ -	\$ 20,310.08	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,719.23
Fundraising	\$ 1,458.16	\$ 35,227.00	\$ 20,921.02	\$ 10,003.25	\$ 176.31	\$ 286,585.90	\$ 45,167.77	\$ 92,043.16	\$ 7,337.06	\$ 66,912.51	\$ 18,433.72	\$ 12,034.38	\$ 8,926.08	\$ -	\$ -	\$ 605,226.32
Total \$\$	\$ 1,458.16	\$ 35,227.00	\$ 20,921.02	\$ 21,021.35	\$ 176.31	\$ 291,976.95	\$ 45,167.77	\$ 112,353.24	\$ 7,337.06	\$ 66,912.51	\$ 18,433.72	\$ 12,034.38	\$ 8,926.08	\$ -	\$ -	\$ 641,945.55
PERCENTAGE	0.2%	5.5%	3.3%	3.3%	0.0%	45.5%	7.0%	17.5%	1.1%	10.4%	2.9%	1.9%	1.4%	0.0%	0.0%	100.0%

\$\$ By Communities across FVSD	Individual		Business	
Fort Vermilion	\$ 21,021.35	3%	90%	\$ 18,919.22
La Crete	\$ 191,300.13	30%	75%	\$ 143,475.10
La Crete Rural	\$ 81,852.93	13%	90%	\$ 73,667.64
High Level	\$ 322,000.36	50%	90%	\$ 289,800.32
Rocky Lane	\$ 18,433.72	3%	95%	\$ 17,512.03
Rainbow Lake	\$ 7,337.06	1%	20%	\$ 1,467.41
Totals	\$ 641,945.55	100%	85%	\$ 544,841.72

TOTAL REVENUE	\$ 641,945.55
COST OF GOODS SOLD	\$ (331,640.00)
REMAINING SGF	\$ 310,305.55
USES OF SGF	\$ 197,953.80
NET SGF	\$ 112,351.75

ADDITIONAL ITEMS

(as indicated on Approval of Agenda)

1.

2.

3.

4.

ADJOURNMENT

_____ moved that the Board of Trustees adjourn the meeting at
_____ pm.



Target Audience	Messages	Action/Tools	Timing	Persons Involved
Media	This school division is a source of important and interesting community news. We'd like to work with you to ensure the region has valuable information about learning.	<ul style="list-style-type: none"> a. Summer newsletter and welcome to staff, students and parents b. Welcome back ad in local newspapers c. Ad listing all trustees and wards d. Occasional ads and stories e. Periodical interviews with media f. FVSD Awards Program article in newspaper 	<ul style="list-style-type: none"> a. August b. September c. October d. Ongoing e. Ongoing f. June 	<ul style="list-style-type: none"> a. Superintendent b. Superintendent c. Superintendent d. Superintendent e. Executive/Board Chair f. Superintendent
Staff	Your teaching of students has a crucial impact on their future success.	<ul style="list-style-type: none"> a. Welcoming email to all staff b. PD Day Address c. Merry Christmas email to all staff d. Deliver chocolates to all staff to show appreciation e. Retirement Gala Address f. Awards Ceremony Address g. Email to all staff to express commendation and best wishes 	<ul style="list-style-type: none"> a. September b. September c. December d. December e. May f. June g. June 	<ul style="list-style-type: none"> a. Board Chair b. Board Chair /Superintendent c. Board Chair d. All Trustees e. Board Chair f. Board Chair g. All Trustees
Elected Officials	<p>A strong, public education system is the cornerstone of an economic development attraction strategy and strong prosperous communities.</p> <p>We are fulfilling our mandate as a school division. Your awareness of our success and challenges is important.</p>	<ul style="list-style-type: none"> a. Meeting with the Minister of Education b. Meeting with the Minister of Infrastructure c. Meeting with Member of Legislative Assembly 	<ul style="list-style-type: none"> a. When necessary b. When necessary c. When necessary 	<ul style="list-style-type: none"> a. All Trustees and Superintendent b. All Trustees and Superintendent c. All Trustees and Superintendent
School Councils / Parents	<p>We are committed to your success as a Council.</p> <p>You are our partner in education.</p> <p>We are all working together to build strong communities.</p>	<ul style="list-style-type: none"> a. Council of School Council Meetings b. Attendance at School Council Meetings c. Attendance at Zone 1 Alberta School Boards Association Meetings d. Attendance at Alberta School Board Association Annual General Meetings 	<ul style="list-style-type: none"> a. November and May b. Monthly c. Bi-monthly d. November and June 	<ul style="list-style-type: none"> a. All Trustees and Executive b. All Trustees c. Trustee Representative / Superintendent d. All Trustees / Superintendent
First Nations	We have the interest of your children in mind. We want success for all people in this region. We want to work with you.	<ul style="list-style-type: none"> a. The Board will endeavor to meet with the three First Nations Chief and Councils who are affiliated with FVSD. b. Send Public Board meeting agenda and minutes to each First Nation Chief and Council 	<ul style="list-style-type: none"> a. When necessary b. Monthly 	<ul style="list-style-type: none"> a. Superintendent b. Superintendent

BOARD COMMUNICATION PLAN 2022-2025