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**FORT VERMILION SCHOOL DIVISION**

*“Our Children, Our Students, Our Future”*

**BOARD OF TRUSTEES REGULAR MEETING**

**APRIL 26, 2023 – 9:00 AM**

**LA CRETE PUBLIC SCHOOL**

**A G E N D A**

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## Fort Vermilion School Division 2022-2023 Board Work Plan

**Divisional Goals:**

1. Every Student is Successful
2. Quality Teaching and School Leadership
3. Effective Governance

**Divisional Priorities:**

1. FVSD will foster connectivity and well-being amongst community, students, parent and staff
2. All students will improve literacy skills
3. All students will improve numeracy skills

	<b>Monitoring:</b>	<b>Other Events</b>	
<b>August 30, 2022</b> (COW) 10 am	Review Board Priorities	29	New Teacher Orientation
	<b>Communications:</b>	30	Organizational Day
	Board Communications / Trustee Communication Key Messages to the Media	31	PD Day
	<b>Monitoring:</b>	<b>Other Events</b>	
<b>September 28, 2022</b> 10 am	Focus on Student Achievement <ul style="list-style-type: none"> <li>• RLKS</li> </ul> Superintendent Report Initial Staffing and Enrolment Report (COW) Review Trustee Handbook Review Board Work Plan (COW) Trustee Remuneration (COW) (review every 2 years – 2023)	1	PD Day
	<b>Communications:</b>	2	Organizational Day
	Board Communications / Trustee Communication Key Messages to the Media	5	Labour Day
		6	First Day for Students
		30	National Day for Truth & Reconciliation
			School Council Meetings
	<b>Monitoring:</b>	<b>Other Events</b>	
<b>October 19, 2022</b> 9 am	Organizational Meeting Focus on Student Achievement <ul style="list-style-type: none"> <li>• BHPS &amp; BHCS</li> </ul> Focus on Priorities – Connectivity, Literacy, Numeracy Superintendent Report Finance Report New Modular Classroom Requests DRAFT AERR (COW) Full Review of Capital Plan (COW)	3	PD Day
	<b>Communications:</b>	10	Thanksgiving Day
	Board Communications / Trustee Communication Key Messages to the Media Discuss Communication Plan		School Council Meetings



## Fort Vermilion School Division 2022-2023 Board Work Plan

November 30, 2022 10 am	<b>Monitoring:</b>	<b>Other Events</b>
	Focus on Student Achievement <ul style="list-style-type: none"> <li>• PATH &amp; NHEC</li> </ul> Superintendent Report Finance Report 2021-2022 Audited Financial Statement Essential Services Accountability Report Annual Education Results Report	9 Last Day of Quad 1 10 Division PD Day 11 Remembrance Day 14 First Day of Quad 2 20-22 ASBA Fall General Meeting 30 School Council Chairs Meeting (5-8 p.m.)  School Council Meetings
	<b>Communications:</b>	
	Board Communications / Trustee Communication Key Messages to the Media	
December (no scheduled meeting)	<b>Monitoring:</b>	<b>Other Events</b>
		23 First Day of Christmas Break 25 Christmas Day 26 Boxing Day
	<b>Communications:</b>	
		Christmas Concerts School Council Meetings
January 18, 2023 9 am	<b>Monitoring:</b>	<b>Other Events</b>
	Focus on Student Achievement <ul style="list-style-type: none"> <li>• HLPS &amp; FMCS</li> </ul> Student Advisory Team (COW) Superintendent Report Annual Local % Expenditure Report (reported biennially 2023) Finance Report Fiscal Quarterly Accountability Report Fundraising Report	1 New Year's Day 9 Classes Resume 26 Last Day of Semester 1 & Quad 2 27 PD Day 30 First Day of Semester 2 & Quad 3  School Council Meetings
	<b>Communications:</b>	
	Board Communications / Trustee Communication Key Messages to the Media Discuss Communication Plan	



## Fort Vermilion School Division 2022-2023 Board Work Plan

	<b>Monitoring:</b>	<b>Other Events</b>
<b>COW /Board Planning</b> March 3-4, 2023	Trustee Development DRAFT Three Year Capital Plan (COW) Board Evaluation	February 13-14 Day off in Lieu of PT Interviews 15 School Closed 16-17 Teachers' Convention 20 Family Day
	<b>Communications:</b> Board Communications / Trustee Communication Board Development Key Messages to the Media	School Council Meetings
<b>March 29, 2023</b> 9 am	<b>Monitoring:</b> Focus on Student Achievement <ul style="list-style-type: none"> <li>• HCCS &amp; RVCS</li> </ul> Focus on Priorities – Connectivity, Literacy, Numeracy Superintendent Report Finance Report Fiscal Quarterly Accountability Report Mid-Year Budget Review (COW) Three Year Capital Plan 2023-2024 School Calendar Review Student Fee Structure	5-7 Alberta Rural Education Symposium 13-14 PD Days  School Council Meetings
	<b>Communications:</b> Board Communications / Trustee Communication Board Development Key Messages to the Media	
<b>April 26, 2023</b> 9 am	<b>Monitoring:</b> Focus on Student Achievement <ul style="list-style-type: none"> <li>• LCPS &amp; SHES</li> </ul> Student Advisory Team (COW) Hockey Academy Report Superintendent Report Finance Report Review Attendance Boundaries School Jurisdiction Financial Reporting Profile (COW) DRAFT 2023-2024 Budget (COW) DRAFT Three Year Education Plan (COW)	1 First day of Spring Break 7 Good Friday 10 Easter Monday 11 PD Day 12 Classes Resume 21 Last day of Quad 3 24 First Day of Quad 4  School Council Meetings
	<b>Communications:</b> Board Communications / Trustee Communication Key Messages to the Media Discuss Communication Plan	
<b>May 24, 2023</b> 9 am	<b>Monitoring:</b> Focus on Student Achievement <ul style="list-style-type: none"> <li>• UHRS &amp; SNCS</li> </ul> Superintendent Report Finance Report Three Year Education Plan 2023-2024 Budget Report School Improvement Fund	22 Victoria Day 24 School Council Chairs Meeting (5-8 p.m.) 27 FVSD Retirement Gala  School Council Meetings
	<b>Communications:</b> Board Communications / Trustee Communication Key Messages to the Media	



## Fort Vermilion School Division 2022-2023 Board Work Plan

<b>June 20, 2023</b> <b>9 am</b>	<b>Monitoring:</b>	<b>Other Events</b>
	Focus on Student Achievement <ul style="list-style-type: none"> <li>• RLNS &amp; FVPS/SMCS</li> </ul> Focus on Priorities – Connectivity, Literacy, Numeracy Superintendent Report Finance Report Internal Auditing Accountability Report Fiscal Quarterly Accountability Report Merit Awards Selection (COW) CEO Evaluation (COW)	5-6 ASBA Spring General Meeting 22 Last day for K-9 Students 23, 26 PD for K-9 Teachers 26 Last day for 10-12 Students 27 Organizational Day 27 FVSD Awards Ceremony 28 Summer Break Begins  School Council Meetings Graduations
	<b>Communications:</b>	
	Board Communications / Trustee Communication Key Messages to the Media	

**FORT VERMILION SCHOOL DIVISION  
BOARD OF TRUSTEES  
REGULAR MEETING  
APRIL 26, 2023 - 9:00 A.M.  
LA CRETE PUBLIC SCHOOL  
AGENDA**

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<b>I. <u>CALL TO ORDER</u></b>	2
<b>II. <u>FOCUS ON STUDENT ACHIEVEMENT</u></b>	
Sand Hills Elementary School	3
La Crete Public School	10
<b>III. <u>APPROVAL OF AGENDA</u></b>	16
<b>IV. <u>APPROVAL OF MINUTES</u></b>	16
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<b>V. <u>COMMUNICATIONS</u></b>	21
<b>VI. <u>TRUSTEE SHARING ON PD/COMMITTEES</u></b>	
<b>VII. <u>DELEGATIONS OR EXTERNAL PRESENTATIONS</u></b>	
<b>VIII. <u>MONITORING REPORTS</u></b>	
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c. Finance Report	27
d. Review Attendance Boundaries	
<b>IX. <u>OTHER BUSINESS</u></b>	
a. Draft Policy 1.2 Vision	29
b. Draft Policy 1.3 Motto and Mission	31
c. Draft Policy 1.6 Current Priorities (2023-2026)	33
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e. La Crete Recreation Centre Parking	
<b>X. <u>ADJOURNMENT</u></b>	37

**ATTENDANCE**

Board Members Present:

Board Members Absent:

Administration:

Staff:

Guests:

**CALL TO ORDER**

(Chairman,) or (Vice-Chairman,) \_\_\_\_\_, called the meeting to order at \_\_\_\_\_.

**IN-CAMERA**

\_\_\_\_\_ moved that the Board of Trustees go in-camera at \_\_\_\_\_.

\_\_\_\_\_ moved that the Board of Trustees move out of in-camera at \_\_\_\_\_.

## FOCUS ON STUDENT ACHIEVEMENT

### **RE: SAND HILLS ELEMENTARY SCHOOL**

Attached is the Focus on Student Achievement report as presented by Sand Hills Elementary School.

#### Policy References:

1.5 Goals (1.5.1, 1.5.2 and 1.5.3)

1.6 Current Priorities (1.6.1, 1.6.2 and 1.6.3)

Submitted by Wendy Morris, Principal.

#### RECOMMENDATION

\_\_\_\_\_ moved that the Board of Trustees accept the Focus on Student Achievement – Sand Hills Elementary School Report.



## School Presentation to the Board: Divisional Priorities

**School:** Sandhills Elementary School

**Date of Report:** April 26, 2023

### **School Context:**

K-3 School in La Crete; 367 students (Pre-ECS, 5-ECS classes, 5-Grade one classes, 4-Grade two classes, 4-Grade three classes), 14 Inclusive education students that require one-on-one support

### **School Goals:**

- *Students in grades 1-3 will raise their level of achievement in reading and writing.*
- *Students will raise their level of achievement in numeracy.*
- *Actively nurture connectivity and well-being among SHES students, parents and staff within a healthy, active school environment, and community.*

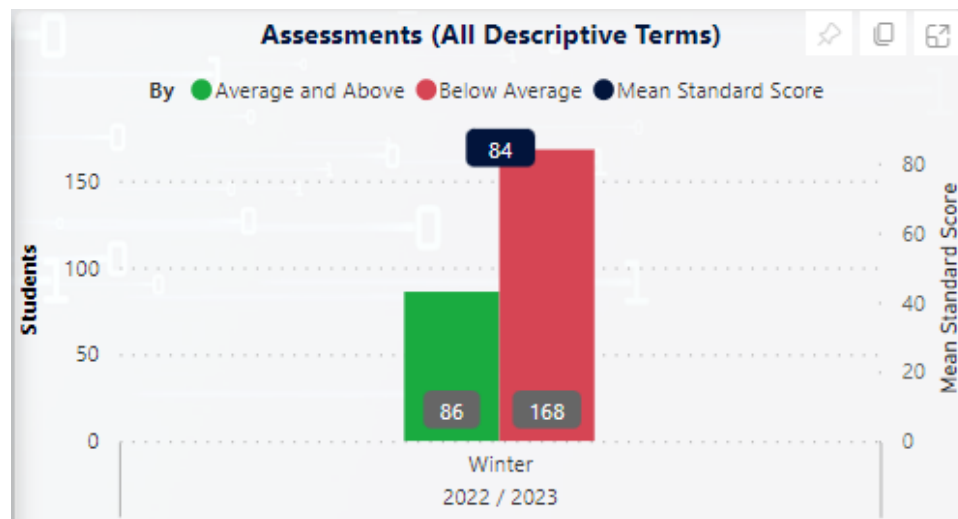
### **Literacy, Numeracy and Connectivity School Results from Power BI:**

**Literacy 2022-2023:**

**Grade 1:**

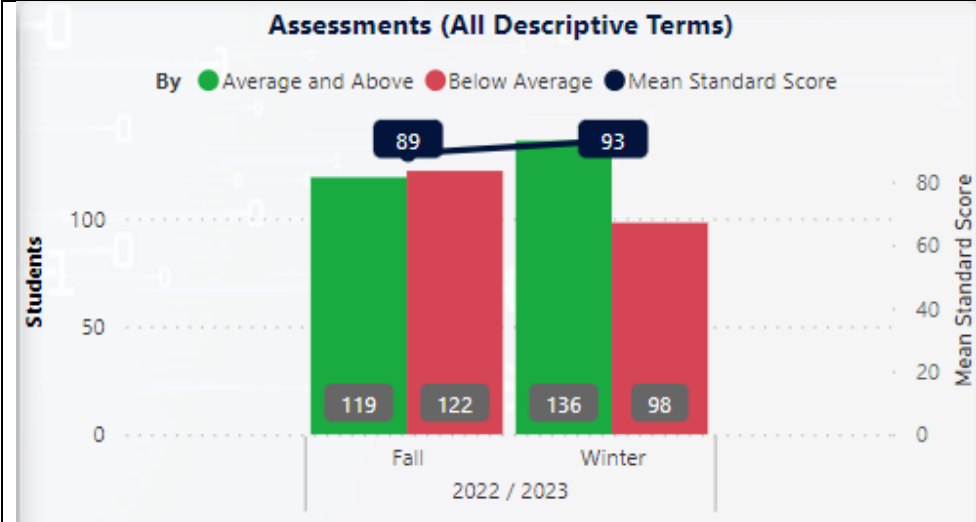
**Total test:**

Note: January is the first-time that grade one students write the TTT tests. Spring assessments are administered at the end of May.

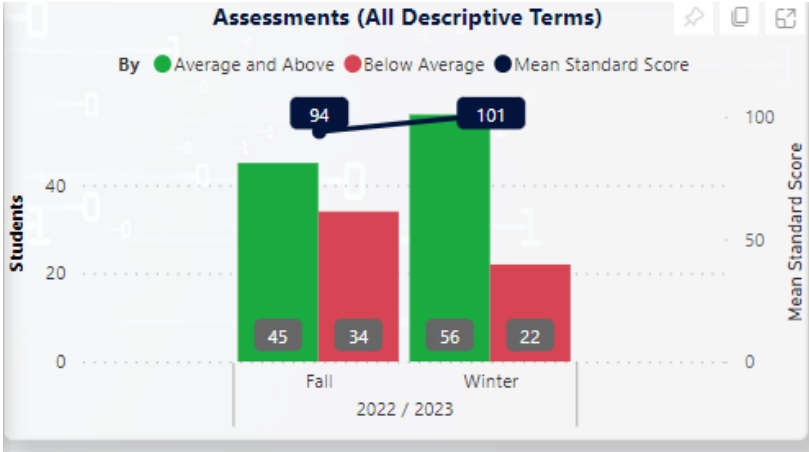


**Grade 2**

**Total Test**

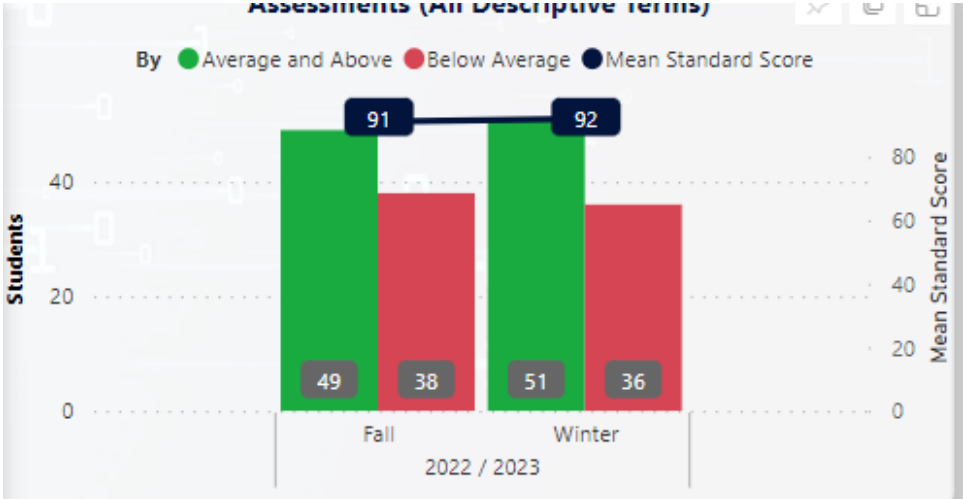


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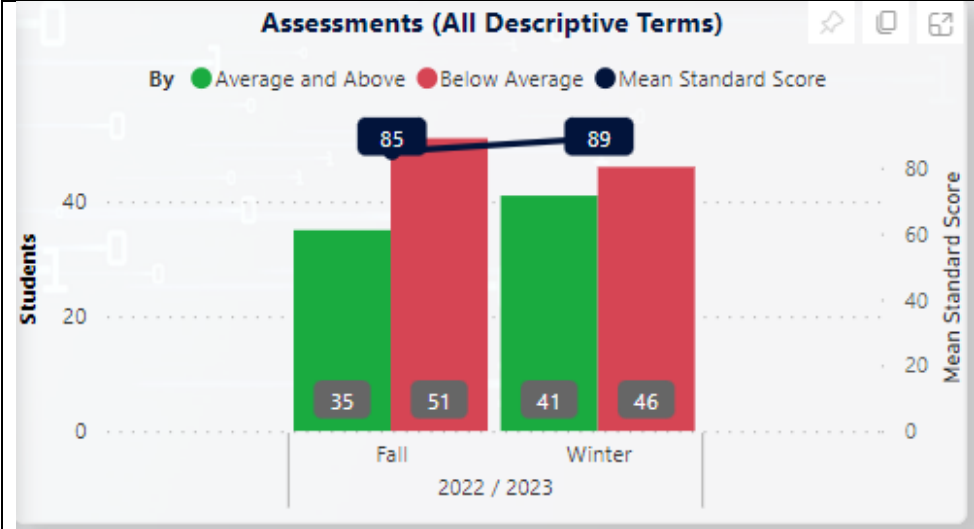


Grade 3:

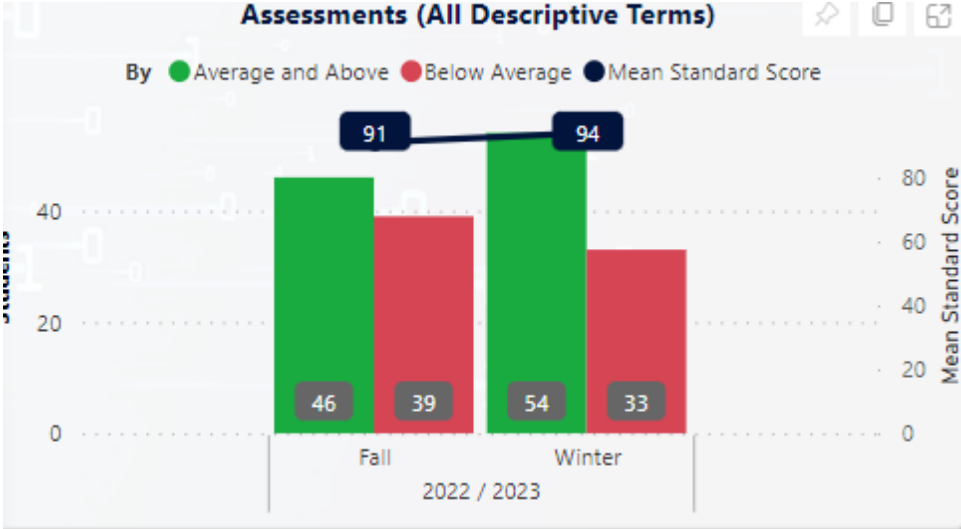
Total Test



Comprehension



**Fluency**



**Numeracy**

**WRAT5 – All students**

Year	Current	Change in Period	Change in Year
<b>2022 / 2023</b>			
<b>Fall</b>			
Average and Above	57.5%		
Below Average	42.5%		
<b>Winter</b>			
Average and Above	71.2%	↑	14.0%
Below Average	28.8%	↓	-13.7%



**Grade 1**

	Year	2022 / 2023	
	Period	Winter	
Grade	Term Grouping	Current	Change
1	Average and Above	65.9%	
	Below Average	34.1%	

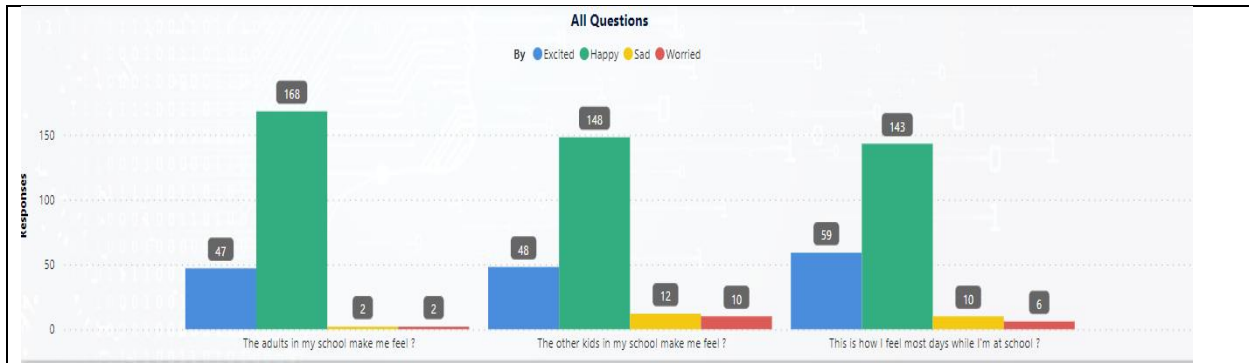
**Grade 2**

	Year	2022 / 2023			
	Period	Fall		Winter	
Grade	Term Grouping	Current	Change	Current	Change
2	Average and Above	71.3%		75.9%	↑ 5.7%
	Below Average	28.8%		24.1%	↓ -4.7%

**Grade 3**

	Year	2022 / 2023			
	Period	Fall		Winter	
Grade	Term Grouping	Current	Change	Current	Change
3	Average and Above	44.8%		72.1%	↑ 29.0%
	Below Average	55.2%		27.9%	↓ -27.3%

**Connectivity**



**Overview of Schools Universal Programming, Supports and Interventions:**

**Literacy:**

Best Practices Approach to Reading/Phonics/ Writing based on the Science of Reading  
 Interventions: Phonemic awareness, Best Practices in Reading grades 1 & 2, Grade 3 decoding intervention, Grade 3 – extra practice with decodables, Precision Reading

**Mathematics:**

Best Practices Approach: use of Math talks, Guided Math, small group instruction, Manipulatives, math games

**Interventions:** Leaps and Bounds; Number Sense Interventions

Sandhills uses a collaborative approach to improving classroom instruction through Grade Teams and Collaborative Teams Meetings, (which include both teachers and support staff.)

**Connectivity:**

At Sandhills we focus on building connections between students, teachers, parents, and the community. All students are valuable members of our community, and we strive to wrap around and include all students. We focus on building empathy, compassion, and work closely with the Connection Team. The Connection Team delivers small group, full class, and individual programming. We encourage community involvement and classes are strongly encouraged to make connections and serve the larger community.

At Sandhills we stress good citizenship and promote student leadership. Our grade two and three students can learn and practice leadership through the CARE Bear Council.

Social-emotional learning is taught through the Second Step Program, where common school-wide practices and language are developed.

• **Insights gleaned from school data (Celebrations and Challenges/Struggles):**

**Literacy:**

- Large gains in decoding occur in grade 1 and 2, by grade 3, gains in decoding are slower, but students grow in fluency and comprehension
  - Grade 1 & 2 have had the biggest gain in decoding
  - Grade 3 have the biggest gains in Fluency and Comprehension, decoding gained by 1 point

- Students can decode words in isolation, practice is required in context so that fluency and comprehension increase. >

**Numeracy:**

- High percentage of students scoring in the average category of WRAT 5, not many in the above average, good and very good categories.
- This tells us that our students can do the math but causes us to question the depth of student understanding. This indicates that students' conceptual understanding needs to be developed.

**Connectivity**

- Students like being at school, they feel safe and feel that they are cared about.
- Inclusion of all students is a strength.
- Each class is completing a community kindness project this year to build connections and reach out to the larger community.
- Anxiety, getting along with others, and anger management are the most common socio-emotional concerns. These students are being supported through the Second Step Program, small group and full class programming by the Connection Team.
- Leah Martens delivered staff PD on the stages of socioemotional development in children on April 11 PD day. This gave staff insight into what is "normal" age-appropriate development and what they can expect of their students.

FOCUS ON STUDENT ACHIEVEMENT

**RE: LA CRETE PUBLIC SCHOOL**

Attached is the Focus on Student Achievement report as presented by La Crete Public School.

Policy References:

1.5 Goals (1.5.1, 1.5.2 and 1.5.3)

1.6 Current Priorities (1.6.1, 1.6.2 and 1.6.3)

Submitted by Gregg McNeil, Principal.

RECOMMENDATION

\_\_\_\_\_ moved that the Board of Trustees accept the Focus on Student Achievement – La Crete Public School Report.

## School Presentation to the Board: Divisional Priorities

**School:** La Crete Public School

**Date of Report:** April 19, 2023

### **School Context:**

As the larger high school in the La Crete area, LCPS strives to provide a variety of programs to meet student needs in grades 7-12. In addition to the academic core programming, LCPS provides Career and Technology Studies in Fabrication, Mechanics, Constructions, Foods, Fashion, and Recreation. LCPS also provides fine arts in Visual Arts and Performing Arts. Students also learn career readiness skills through hands on training on the Simulators at the Essential Services building. 24 Students went through the Earth Movers program with 2 students hired by industry. 8 students went through the Flight simulation program, 3 have since enrolled in Ground School to pursue their private pilot's license, the first step in becoming a commercial pilot.

Students in Junior High transfer mainly from Ridgeview in grade 7. Our high school programming supports students from La Crete, Blumenort, Fort Vermilion, and Buffalo Head Prairie. LCPS works closely with Pathways to provide personalized learning programs for our students.

La Crete Public School has strong ties to the local community, with involvement from parents, guardians, and community members in school events, activities, and decision-making processes. As a school, collaboration with local organizations, businesses, and community leaders is a priority to enhance the educational experiences of our students. Examples include Registered Apprenticeship Programs, Work Placements, mentorships, providing leadership opportunities for students in coaching and leading programs at RCS and SHES.

Our priorities this year as a new administration team have been strengthening our education program to be more student centred, building culture of learning for all, and building connections within community to support learning.

LCPS has an active Student Council. Their role has been two fold: To Build Community and Connections within the school, and to provide feedback on our effectiveness in meeting the needs of students.

The LCPS School Council is an integral part of the LCPS community. In addition to meeting monthly to advise and support LCPS, the School Council is involved through organizing the Hot Lunch, Christmas Concert, Athletic Programs, Performing Arts Programs



**Literacy, Numeracy and Connectivity School Results from Power BI:**

**Literacy**

Period	Fall			Winter		
Year	2022 / 2023			2022 / 2023		
Term Grouping	Current	Period Dif	Year Dif	Current	Period Dif	Year Dif
<b>Average and Above</b>						
TOSREC	72.5%			79.4%	↑ 6.8%	
TOSWRF	89.1%			92.6%	↑ 3.4%	
TOWRE	82.5%			84.0%	↑ 1.6%	
<b>Below Average</b>						
TOSREC	27.5%			20.6%	↓ -6.8%	
TOSWRF	10.9%			7.4%	↓ -3.4%	
TOWRE	17.5%			16.0%	↓ -1.6%	

LCPS Literacy Data is quite strong and continues to improve. We continue to see more students reading at Average or Above. Consistent focus on literacy instruction and targeted interventions at all levels has resulted in more students achieving at or above average in all three areas of literacy. This is a result of the work in literacy to develop universal strategies and interventions.

**Students Struggling in Literacy**

- Gr 7: 9
- Gr 8: 4
- Gr 9: 8

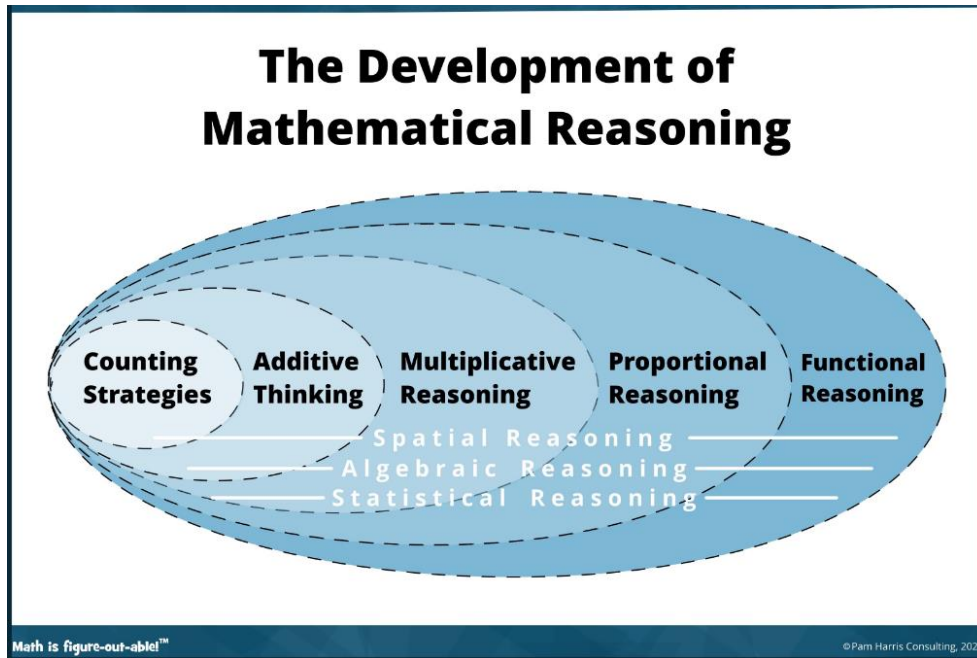
**Numeracy**

Year	Current	Change in Period	Change in Year
<b>2022 / 2023</b>			
<b>Fall</b>			
Average and Above	62.6%		
Below Average	37.4%		
<b>Winter</b>			
Average and Above	69.7%	↑	7.5%
Below Average	30.3%	↓	-7.1%

LCPS numeracy data has been historically lower than our literacy data. This year we have created a numeracy team that involves all teachers that teach math in junior and senior high. As a team they have begun to focus on the data and develop their capacities around universal strategies for teaching math. Pam Harris’s work on Teaching math from a conceptual framework and the NCTM - Principles to Action have formed the basis for improving classroom instruction.

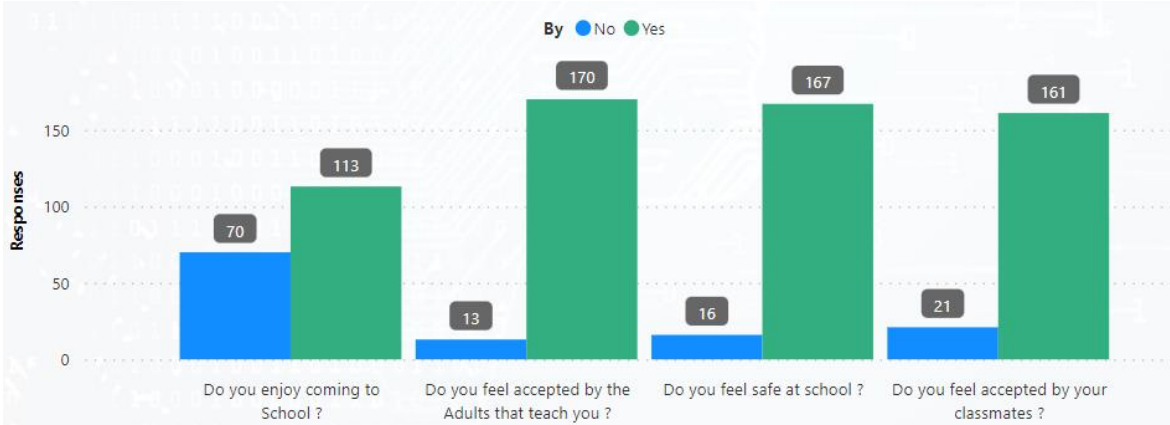
**Students Struggling in Numeracy**

- Gr 7: 17
- Gr 8: 11
- Gr 9: 32

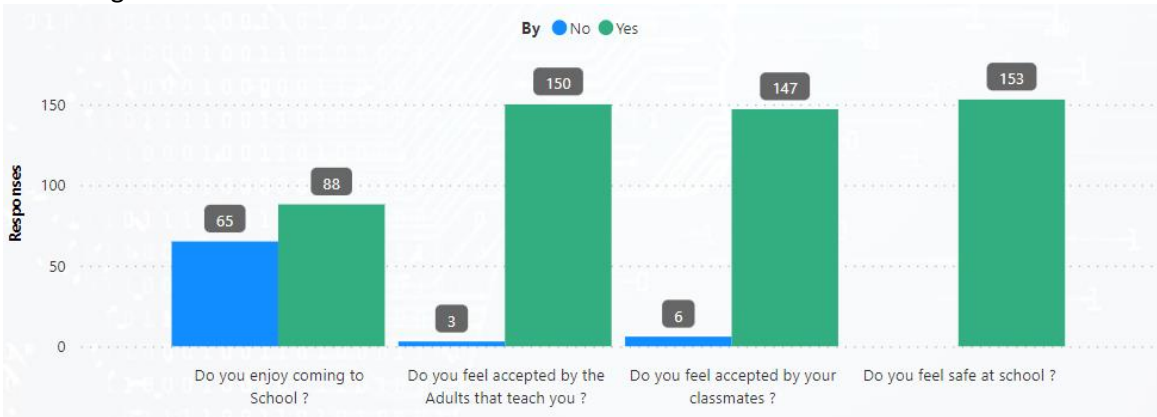


## Connectivity

### Junior High



### Senior High



Students feel accepted by peers and adults. Students feel safe at school. Friends and sports are the main reasons that students enjoy school.

The majority of students in grade 7 and 12 enjoy coming to school. The majority of students in grades 8-11 do not enjoy coming to school. Possible reasons for this, grade 7 is homeroom based and so has a strong class culture and sense of belonging. Grade 12 students are in their final year and may have more direction and purpose in education. Students in grades 8-11 may not have found suitable programs, are experiencing social anxiety or problems with peers. For many years, LCPS has created high school timetables to allow students to finish in January of Grade 12. This means that grade 10 and 11 are very heavy academic years. This schedule does not allow students to take courses that broaden skills, experiences like CTS, Fine Arts and PE. The heavy course load also adds a great deal of stress and workload for students. Furthermore, many students have part time jobs and play sports at school or in the community. Teenage lives have become extremely busy.

Number of Students 'No' to "Do you enjoy coming to school?"

Gr 7 – 5/62

Gr 8 – 26/51

Gr 9 – 39/70

Gr 10 – 26/59

Gr 11 – 23/42

Gr 12 – 16/52

**Overview of Schools Universal Programming, Supports and Interventions:**

**Literacy**

Empower  
Rewards  
Structured Word Inquiry

**Numeracy**

Development of Conceptual Understanding – Pam Harris  
NCTM – Principles to Action  
Jump Math  
Junior High Intervention Groups – 30 minutes daily of targeted math intervention

**School Wide Structures**

Subject Team Meetings  
Collaborative Response Meetings  
Team Meetings

**Connectivity**

School Council – Back to school open house, year end awards BBQ,  
Student Council – joined the Canadian Student Leadership Association to access resources to build capacity of student leaders.

**Insights gleaned from school data (Celebrations and Challenges/Struggles):**

Both literacy and numeracy results are improving from fall to winter. Numeracy is an area that we do need to focus on, specifically on developing a school wide approach for classroom instruction. The Numeracy team will be focusing on Productive Struggle and Promoting Reasoning in math. This requires a shift from memorizing algorithms to helping students developing their understanding of numeracy along the continuum from additive thinking to functional thinking.

Connectivity is an area that we need more data. During the spring survey, we will ask open ended questions that will allow students to anonymously share reasons for why they answered the way they did. Staff and school council has analyzed the data and proposed a variety of reasons and strategies for impacting connectivity. The Collegiate model will have a direct impact on connectivity as students will be able to make more concrete connections between what they are learning and what they want to do after high school. To support this, the CTS teachers are developing career pathways within their programs of studies.

**APPROVAL OF AGENDA**

\_\_\_\_\_ moved that the Board of Trustees approve the agenda with the following additional items:

- 1.
- 2.
- 3.
- 4.
- 5.

**APPROVAL OF MINUTES**

\_\_\_\_\_ moved that the Board of Trustees approve the minutes of the Regular Board Meeting held March 29, 2023, as presented.

**FORT VERMILION SCHOOL DIVISION  
MINUTES OF THE REGULAR BOARD MEETING  
MARCH 29, 2023**

**PAGE 1 OF 4**

**ATTENDANCE**

**Board Members Present:**

Mr. Marc Beland, Chairman  
Mr. Tim Driedger, Vice Chair  
Mr. Dale Lederer  
Mrs. Linda Kowal  
Mrs. Amanda Paul  
Mr. Henry Goertzen  
Mr. Benjamin Friesen  
Mr. John Zacharias

**Board Members Absent:**

Mr. Shane Lloyd

**Administration Present:**

Mr. Michael McMann, Superintendent  
Mr. Norman Buhler, Associate Superintendent  
Mr. Terry Gibson, Associate Superintendent  
Mrs. Karen Smith, Associate Superintendent  
Mrs. Darlene Bergen, Executive Assistant

**Guests:**

Ben Giesbrecht, Principal – HCCS  
Jennifer Perry, Assistant Principal – HCCS  
David Vance, Teacher – HCCS  
Ron Wiebe, Principal – RCS  
Eran Cardinal, Assistant Principal – RCS

**ATA Representative:**

Fred Kirby, President

Chairman, Marc Beland called the meeting to order at 9:00 a.m. at Hill Crest Community School in Blumenort.

23-03-16981  
IN-CAMERA

Henry Goertzen moved that the Board of Trustees go in-camera at 9:01 a.m.

**CARRIED**

The Board recessed the meeting at 10:32 a.m. to travel to Ridgeview Central School and reconvened at 11:28 a.m. at Ridgeview Central School.

23-03-16982  
REVERT TO PUBLIC  
MEETING

Benjamin Friesen moved that the Board of Trustees move out of in camera at 2:41 p.m.

**CARRIED**

**FORT VERMILION SCHOOL DIVISION  
MINUTES OF THE REGULAR BOARD MEETING  
MARCH 29, 2023**

23-03-16983 FOCUS ON STUDENT ACHIEVEMENT – HILL CREST COMMUNITY SCHOOL	Report found in the March 29, 2023, Regular Board Meeting Package.  Henry Goertzen moved that the Board of Trustees accept the Focus on Student Achievement – Hill Crest Community School Report.	CARRIED
23-03-16984 FOCUS ON STUDENT ACHIEVEMENT – RIDGEVIEW CENTRAL SCHOOL	Report found in the March 29, 2023, Regular Board Meeting Package.  Tim Driedger moved that the Board of Trustees accept the Focus on Student Achievement – Ridgeview Central School Report.	CARRIED
23-03-16985 APPROVAL OF AGENDA	Linda Kowal moved that the Board of Trustees approve the agenda with the following additional item: 1. Slave Lake Koinonia Christian School	CARRIED
23-03-16986 APPROVAL OF MINUTES	Dale Lederer moved that the Board of Trustees approve the Minutes of the Regular Board Meeting held January 18, 2023, as presented.	CARRIED
23-03-16987 APPROVAL OF MINUTES	Amanda Paul moved that the Board of Trustees approve the Minutes of the Committee of the Whole Meeting held March 3, 2023, as presented.	CARRIED
23-03-16988 APPROVAL OF MINUTES	Linda Kowal moved that the Board of Trustees approve the Minutes of the Committee of the Whole Meeting held March 4, 2023, as presented.	CARRIED
BOARD COMMUNICATIONS	Letter received from Minister LaGrange regarding property insurance premium increases and an approved grant to support these rising insurance costs.	
TRUSTEE SHARING ON PD/COMMITTEES	None	

**MONITORING  
REPORTS**

- 23-03-16989                      Report found in the March 29, 2023, Regular Board Meeting Package.  
SUPERINTENDENT'S REPORT  
  
Dale Lederer moved that the Board of Trustees accept the Superintendent's Report as information.  
  
CARRIED
- 23-03-16990                      Report found in the March 29, 2023, Regular Board Meeting Package.  
FINANCE REPORT  
  
Tim Driedger moved that the Board of Trustees accept the Finance Report as of February 28, 2023.  
  
CARRIED
- 23-03-16991                      Report found in the March 29, 2023, Regular Board Meeting Package.  
FISCAL QUARTERLY ACCOUNTABILITY REPORT  
  
John Zacharias moved that the Board of Trustees accept the Fiscal Quarterly Accountability Report.  
  
CARRIED
- 23-03-16992                      Report found in the March 29, 2023, Regular Board Meeting Package.  
REVIEW STUDENT FEE STRUCTURE  
  
Amanda Paul moved that the Board of Trustees amend the current fee structure for the 2023-2024 school year as presented.  
  
CARRIED
- 23-03-16993                      Benjamin Friesen moved that the Board of Trustees approve the purchase two additional school buses to address the changes to Urban Bussing that are occurring.  
MID YEAR REVIEW  
  
CARRIED
- 23-03-16994                      Tim Driedger moved that the Board of Trustees accept the Three Year Capital Plan for 2024-2027.  
THREE YEAR CAPITAL PLAN  
  
CARRIED
- 23-03-16995                      Henry Goertzen moved that the Board of Trustees approve the 2023-2024 School Calendar.  
2023-2024 SCHOOL CALENDAR
- OTHER BUSINESS**
- 23-03-16996                      Benjamin Friesen moved that the Board of Trustees give first reading to Board Policy 1.2 Vision as amended.  
POLICY 1.2 VISION  
  
CARRIED



**FORT VERMILION SCHOOL DIVISION  
MINUTES OF THE REGULAR BOARD MEETING  
MARCH 29, 2023**

- |  |  |         |
|--|--|---------|
| 23-03-16997<br>POLICY 1.3 MOTTO<br>AND MISSION                     | Dale Lederer moved that the Board of Trustees give first reading to Board Policy 1.3 Motto and Mission.  | CARRIED |
| 23-03-16998<br>POLICY 1.6<br>CURRENT<br>PRIORITIES (2023-<br>2026) | Tim Driedger moved that the Board of Trustees give first reading to Board Policy 1.6 Current Priorities (2023-2026).   | CARRIED |
| 23-03-16999<br>POLICY 1.7 KEY<br>PERFORMANCE<br>INDICATORS         | John Zacharias moved that the Board of Trustees give first reading to Board Policy 1.7 Key Performance Indicators.   | CARRIED |
| 23-03-17000<br>SLAVE LAKE<br>KOINONIA<br>CHRISTIAN SCHOOL          | Benjamin Friesen moved that the Board of Trustees of the Fort Vermilion School Division at the current time declines to form a partnership with Koinonia Christian School but directs Administration to continue to work with them as requested. | CARRIED |
| 23-03-17001<br>ADJOURNMENT   | Marc Beland moved that the Board of Trustees adjourn the meeting at 4:12 p.m.  | CARRIED |

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Associate Superintendent of  
Finance

COMMUNICATIONS

**RE: BOARD CHAIR**

Information item.

COMMUNICATIONS

**RE: SUPERINTENDENT**

Information item.

MONITORING REPORTS

**Re: HOCKEY ACADEMY REPORT**

Attached is the Hockey Academy Report.

Submitted by Karen Smith, Associate Superintendent of Operations.

RECOMMENDATION: \_\_\_\_\_ moved that the Board of Trustees accept the Hockey Academy Report.

## Hockey Academy 2022-2023 Recap

### Details:

- Around 150 students participated regularly, with around 175 who participated for a shorter period (for one quad, for instance).
- 2/3 of students were in the La Crete / Buffalo Head groups, 1/3 in High Level
- Once word got around that we were allowing non-FVSD homeschoolers in, around 12 students joined and became faithful attendees. 7 kids from HLCA joined in High Level.
- Attendance was strongest for the groups that fell within school hours (except for the after-school Buffalo Head group, who turned out in strong numbers every time despite the cold weather).
- As a general template, sessions were 1/3 skating, 1/3 puck skills, 1/3 play but this would vary based on numbers and skill levels.

### What I've Learned:

- Separation by skill level is better for everyone, though it will inevitably result in some hurt feelings. Beginners get the attention they need to learn the fundamentals and the advanced kids can expand their skills sets beyond the basics. It's a big challenge and just less fun to have beginners with the most experienced kids. You're almost entirely excluded from doing drills involving passing when there is such a wide array of skill levels at once.
- Sessions during school hours bring out the most numbers but are harder to schedule especially with the quad system. Vimy Ridge Academy in Edmonton uses a semester system with 5-6 blocks per day, so they are able to keep their Academy scheduled during school hours for every age group all year. High Level has the CTF block which makes it possible.
- The "free program" aspect is amazing and generated a lot of excitement for the participating kids in the region this year. It makes it possible for so many kids to join who otherwise wouldn't. Most of the attendees this year came with an attitude of gratefulness and eagerness to learn. This is made possible by the free ice time and the lack of need for bussing, etc. Vimy Ridge spends millions on bussing and ice time every year, but those kids pay \$4000 per year to join their Academy. The challenge will be balancing the desire to meet every need while only being one person with many students. The other challenge is the enormous numbers of students who sign up and the large groups that result from it. Good problems to have!
- Some of my most passionate and dedicated students were homeschoolers.

- Not every student cares about getting better. And that's OK. It's not in my nature to do things without a purpose but I've realized that the purpose of "fun" is enough for some of these kids. I'm learning how to make the sessions more engaging for everyone but it's challenging when there are some kids who are thirsty to get better and some who aren't.

Notes for the future:

- If we advertised in the Big Deal Bulletin, newspapers, etc. for the Hockey Academy, and made it "FREE for FVSD Students" and an added cost for non-FVSD students, would we pull some kids into the Division? Would some homeschoolers choose a Northern Home program? I think this is something worth exploring before all the homeschoolers have already signed up for their non-division program.
- I plan to expand High Level by splitting the 4-6 group into two different ability groups and adding an early morning session 2x per week for the more skilled / motivated kids. This should work out for next year if we can get the scheduling sorted.
- The Academy serves several exciting purposes. For many students, it's a chance to learn something new and have fun with their classmates. For some, it's an escape from the problems they have at home. For others, it's a chance to hone the craft they are extremely passionate about.
- Already, the Academy is serving as a retention and drawing force for the top hockey kids from the area. Some homeschoolers will stay enrolled in classes if it means they can still attend Academy. Kids who otherwise would feel like they must leave the area to play AAA can stay and know they will still develop as players and not stagnate away from the city. This is stacked with my coaching of the Lumber Barons. Some kids will be coming back to town to join the Academy and play Barons instead of spending tens of thousands outside the Division. There is a strong likelihood that two students will be returning to the area to do exactly this. And another couple of students who wish to one day play Junior A or higher plan to stick around and go the Academy/Junior B route instead of rushing to the city.

Dion Knelsen

MONITORING REPORTS

**RE: SUPERINTENDENT'S REPORT**

A copy of the Superintendent's Report is attached.

Policy Reference

2.9 Delegation of Authority and Responsibility

Submitted by Michael McMann, Superintendent.

RECOMMENDATION:

\_\_\_\_\_ moved that the Board of Trustees accept the Superintendent's Report as information.

# **SUPERINTENDENT'S REPORT**

## **April 2023**

- Collegiate Update
- Teacher Induction
- Fort Public Update
- Accessibility Parking
- AIM Summit
- Arena Parking in La Crete
- ULead Conference
- Education Assistant Change
- Misinformation

MONITORING REPORTS

**RE: FINANCE REPORT**

A copy of the revenues and expenditures for the period of September 1, 2022, to March 31, 2023, is attached.

Policy References:

3.4 Finances (3.4.3 and 3.4.4)

Submitted by Norman Buhler, Associate Superintendent of Finance.

RECOMMENDATION: \_\_\_\_\_ moved that the Board of Trustees accept the Finance Report as of March 31, 2023.



## Fort Vermilion School Division

### YEAR-TO-DATE REVENUE & EXPENSES

	Budget 2022-2023	March, 2023	Year to Date	Percentage
<b>OPERATIONS (SUMMARY)</b>				7 of 12 months
<b>Revenues</b>				58.33%
Alberta Education	\$48,347,919	\$4,575,974	\$30,206,867	62.48%
Other - Government of Alberta	\$57,222	\$0	\$0	0.00%
Federal Government and First Nations	\$5,462,141	\$577,008	\$3,861,706	70.70%
Other Alberta school authorities	\$0	\$0	\$0	0.00%
Out of province authorities	\$0	\$0	\$0	0.00%
Alberta Municipalities - special tax levies	\$0	\$0	\$0	0.00%
Property taxes	\$0	\$0	\$0	0.00%
Fees	\$175,000	\$147,714	\$465,290	265.88%
Other sales and services	\$943,218	\$121,933	\$377,017	39.97%
Investment income	\$90,000	\$57,378	\$361,824	402.03%
Gifts and donation	\$0	\$2,730	\$8,132	0.00%
Rental of facilities	\$300,000	\$32,444	\$220,160	73.39%
Fundraising	\$750,000	\$197,437	\$455,637	60.75%
Gain on disposal of capital assets	\$0	\$0	\$0	0.00%
Other revenue	\$0	\$0	\$0	0.00%
<b>Total revenues</b>	<b>\$56,125,500</b>	<b>\$5,712,618</b>	<b>\$35,956,633</b>	<b>64.06%</b>
<b>Expenses By Program</b>				
Instruction - ECS	\$1,466,959	\$119,388	\$866,127	59.04%
Instruction - Grade 1-12	\$39,160,290	\$3,731,422	\$24,601,149	62.82%
Plant operations and maintenance	\$8,587,388	\$782,957	\$4,753,264	55.35%
Transportation	\$3,963,418	\$392,618	\$2,662,425	67.17%
Board & system administration	\$2,232,106	\$244,558	\$1,761,941	78.94%
External services	\$1,152,983	\$93,771	\$665,931	57.76%
<b>Total expenses</b>	<b>\$56,563,144</b>	<b>\$5,364,714</b>	<b>\$35,310,837</b>	<b>62.43%</b>
<i>Annual Surplus (Deficit)</i>	<i>(\$437,644)</i>	<i>\$347,904</i>	<i>\$645,796</i>	
<b>Expenses by Object</b>				
Certificated salaries & wages	\$21,134,574	\$1,787,134	\$12,282,597	58.12%
Certificated benefits	\$5,052,070	\$449,115	\$2,660,865	52.67%
Non-certificated salaries & wages	\$12,755,902	\$1,167,429	\$8,444,454	66.20%
Non-certificated benefits	\$3,078,350	\$262,977	\$1,747,958	56.78%
Services, contracts and supplies	\$11,069,822	\$1,438,171	\$8,355,743	75.48%
Amortization expense	\$3,472,426	\$259,888	\$1,819,220	52.39%
Interest on capital debt	\$0	\$0	\$0	0.00%
Other interest and finance charges	\$0	\$0	\$0	0.00%
Losses on disposal of tangible capital assets	\$0	\$0	\$0	0.00%
Other expenses	\$0	\$0	\$0	0.00%
<b>Total Expenses</b>	<b>\$56,563,144</b>	<b>\$5,364,714</b>	<b>\$35,310,837</b>	<b>62.43%</b>

OTHER BUSINESS

**RE: POLICY 1.2 VISION**

Foundations and Direction Policy 1.2 Vision has been amended to reflect discussions by the Board of Trustees. First reading was received on March 29, 2023.

Submitted by Michael McMann, Superintendent.

RECOMMENDATION: \_\_\_\_\_ moved that the Board of Trustees give second reading to Board Policy 1.2 Vision.



# **FORT VERMILION SCHOOL DIVISION**

## **BOARD POLICIES**

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### **1.0 FOUNDATIONS AND DIRECTION**

#### **1.2 VISION**

~~Fort Vermilion School Division provides students it serves with quality education in safe, caring environments and in accordance with provincial requirements and local community expectations.~~

**At the Fort Vermilion School Division, our vision is to provide an inclusive and nurturing learning environment that inspires and challenges students to become lifelong learners and responsible citizens. We strive to foster a culture of respect, empathy, and collaboration, where students feel supported and encouraged to achieve their full potential. Through innovative teaching methods, we aim to equip our students with the knowledge, skills, and values necessary to succeed in a rapidly changing world. Our goal is to empower students to be critical thinkers, creative problem solvers, and compassionate leaders who will make a positive impact in their communities and beyond. The Fort Vermilion School Division strives to be the best educational choice for parents and students.**

OTHER BUSINESS

**RE: POLICY 1.3 MOTTO AND MISSION**

Foundations and Direction Policy 1.3 Motto and Mission has been amended to reflect discussions by the Board of Trustees. First reading was received on March 29, 2023.

Submitted by Michael McMann, Superintendent.

RECOMMENDATION: \_\_\_\_\_ moved that the Board of Trustees give second reading to Board Policy 1.3 Motto and Mission.



# **FORT VERMILION SCHOOL DIVISION BOARD POLICIES**

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## **1.0 FOUNDATIONS AND DIRECTION**

### **1.3 MOTTO AND MISSION**

#### **Motto**

Our Children, Our Students, Our Future: **Moving the Dial on Every Kid**

#### **Mission**

~~To recognize the whole child, to support all our students, and to build for our future.~~

**At the Fort Vermilion School Division, our mission is to provide a high-quality, comprehensive education that prepares students for success in college, career, and life. We are committed to creating a safe and supportive learning environment with parents and community that fosters academic excellence, personal growth, and responsibility. Through our understanding of each community's history, family, and faith, we strive to inspire a lifelong love of learning and to cultivate the skills and character traits necessary for success in the world today.**

OTHER BUSINESS

**RE: POLICY 1.6 CURRENT PRIORITIES (2023-2026)**

Foundations and Direction Policy 1.6 Current Priorities (2023-2026) has been amended to reflect discussions by the Board of Trustees. First reading was received on March 29, 2023.

Submitted by Michael McMann, Superintendent.

RECOMMENDATION: \_\_\_\_\_ moved that the Board of Trustees give second reading to Board Policy 1.6 Current Priorities (2023-2026).



# **FORT VERMILION SCHOOL DIVISION BOARD POLICIES**

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## ***1.0 FOUNDATIONS AND DIRECTION***

### **1.6 CURRENT PRIORITIES ~~(2021-2024)~~ (2023-2026)**

- 1.6.1 FVSD will foster connectivity and well-being amongst community, students, parents and staff
- 1.6.2 All students will improve literacy skills
- 1.6.3 All students will improve numeracy skills
- 1.6.4 Students will be exposed to, engaged in and build skills in their career path**

OTHER BUSINESS

**RE: POLICY 1.7 KEY PERFORMANCE INDICATORS**

Foundations and Direction Policy 1.7 Key Performance Indicators has been amended to reflect discussions by the Board of Trustees. First reading was received on March 29, 2023.

Submitted by Michael McMann, Superintendent.

RECOMMENDATION: \_\_\_\_\_ moved that the Board of Trustees give second reading to Board Policy 1.7 Key Performance Indicators.





# FORT VERMILION SCHOOL DIVISION

## BOARD POLICIES

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### **1.0 FOUNDATIONS AND DIRECTION**

### **1.7 KEY PERFORMANCE INDICATORS**

- 1.7.1 Student reading scores as measured by  
Test of Word Reading Efficiency  
Test of Silent Reading Efficiency and Comprehension  
Test of Silent Word Reading Fluency - *aligns with 1.6.2*
- 1.7.2 Numeracy scores as measured by Wide Range Achievement Test (WRAT5) – *aligns with 1.6.3*
- 1.7.3 Student performance on Mathematics Provincial Achievement Tests in Grades 6 and 9, Mathematics Diploma Exams, and English Language Arts Diploma Exams - *aligns with 1.6.2 & 1.6.3*
- 1.7.4 Drop-out rate data as supplied by Alberta Education - *aligns with 1.6.1*
- 1.7.5 High School Completion supplied by Alberta Education - *aligns with 1.6.1*
- 1.7.6 Connectivity survey created by FVSD – *aligns with 1.6.1*
- 1.7.7 Number of students graduating with credentials for post-secondary, or other licensed authorities – *aligns with 1.6.4***

**ADDITIONAL ITEMS**

(as indicated on Approval of Agenda)

1.

2.

3.

4.

**ADJOURNMENT**

\_\_\_\_\_ moved that the Board of Trustees adjourn the meeting at  
\_\_\_\_\_ pm.



Target Audience	Messages	Action/Tools	Timing	Persons Involved
Media	This school division is a source of important and interesting community news. We'd like to work with you to ensure the region has valuable information about learning.	<ul style="list-style-type: none"> <li>a. Summer newsletter and welcome to staff, students and parents</li> <li>b. Welcome back ad in local newspapers</li> <li>c. Ad listing all trustees and wards</li> <li>d. Occasional ads and stories</li> <li>e. Periodical interviews with media</li> <li>f. FVSD Awards Program article in newspaper</li> </ul>	<ul style="list-style-type: none"> <li>a. August</li> <li>b. September</li> <li>c. October</li> <li>d. Ongoing</li> <li>e. Ongoing</li> <li>f. June</li> </ul>	<ul style="list-style-type: none"> <li>a. Superintendent</li> <li>b. Superintendent</li> <li>c. Superintendent</li> <li>d. Superintendent</li> <li>e. Executive/Board Chair</li> <li>f. Superintendent</li> </ul>
Staff	Your teaching of students has a crucial impact on their future success.	<ul style="list-style-type: none"> <li>a. Welcoming email to all staff</li> <li>b. PD Day Address</li> <li>c. Merry Christmas email to all staff</li> <li>d. Deliver chocolates to all staff to show appreciation</li> <li>e. Retirement Gala Address</li> <li>f. Awards Ceremony Address</li> <li>g. Email to all staff to express commendation and best wishes</li> </ul>	<ul style="list-style-type: none"> <li>a. September</li> <li>b. September</li> <li>c. December</li> <li>d. December</li> <li>e. May</li> <li>f. June</li> <li>g. June</li> </ul>	<ul style="list-style-type: none"> <li>a. Board Chair</li> <li>b. Board Chair /Superintendent</li> <li>c. Board Chair</li> <li>d. All Trustees</li> <li>e. Board Chair</li> <li>f. Board Chair</li> <li>g. All Trustees</li> </ul>
Elected Officials	<p>A strong, public education system is the cornerstone of an economic development attraction strategy and strong prosperous communities.</p> <p>We are fulfilling our mandate as a school division. Your awareness of our success and challenges is important.</p>	<ul style="list-style-type: none"> <li>a. Meeting with the Minister of Education</li> <li>b. Meeting with the Minister of Infrastructure</li> <li>c. Meeting with Member of Legislative Assembly</li> </ul>	<ul style="list-style-type: none"> <li>a. When necessary</li> <li>b. When necessary</li> <li>c. When necessary</li> </ul>	<ul style="list-style-type: none"> <li>a. All Trustees and Superintendent</li> <li>b. All Trustees and Superintendent</li> <li>c. All Trustees and Superintendent</li> </ul>
School Councils / Parents	<p>We are committed to your success as a Council.</p> <p>You are our partner in education.</p> <p>We are all working together to build strong communities.</p>	<ul style="list-style-type: none"> <li>a. Council of School Council Meetings</li> <li>b. Attendance at School Council Meetings</li> <li>c. Attendance at Zone 1 Alberta School Boards Association Meetings</li> <li>d. Attendance at Alberta School Board Association Annual General Meetings</li> </ul>	<ul style="list-style-type: none"> <li>a. November and May</li> <li>b. Monthly</li> <li>c. Bi-monthly</li> <li>d. November and June</li> </ul>	<ul style="list-style-type: none"> <li>a. All Trustees and Executive</li> <li>b. All Trustees</li> <li>c. Trustee Representative / Superintendent</li> <li>d. All Trustees / Superintendent</li> </ul>
First Nations	We have the interest of your children in mind. We want success for all people in this region. We want to work with you.	<ul style="list-style-type: none"> <li>a. The Board will endeavor to meet with the three First Nations Chief and Councils who are affiliated with FVSD.</li> <li>b. Send Public Board meeting agenda and minutes to each First Nation Chief and Council</li> </ul>	<ul style="list-style-type: none"> <li>a. When necessary</li> <li>b. Monthly</li> </ul>	<ul style="list-style-type: none"> <li>a. Superintendent</li> <li>b. Superintendent</li> </ul>

# BOARD COMMUNICATION PLAN 2022-2025