
FORT VERMILION SCHOOL DIVISION

“Our Children, Our Students, Our Future”

BOARD OF TRUSTEES REGULAR MEETING

MAY 24, 2023 – 10:00 AM

SPIRIT OF THE NORTH COMMUNITY SCHOOL

A G E N D A



Fort Vermilion School Division 2022-2023 Board Work Plan

Divisional Goals:

1. Every Student is Successful
2. Quality Teaching and School Leadership
3. Effective Governance

Divisional Priorities:

1. FVSD will foster connectivity and well-being amongst community, students, parent and staff
2. All students will improve literacy skills
3. All students will improve numeracy skills

	Monitoring:	Other Events
August 30, 2022 (COW) 10 am	Review Board Priorities	29 New Teacher Orientation 30 Organizational Day 31 PD Day
	Communications: Board Communications / Trustee Communication Key Messages to the Media	
September 28, 2022 10 am	Monitoring: Focus on Student Achievement <ul style="list-style-type: none"> • RLKS Superintendent Report Initial Staffing and Enrolment Report (COW) Review Trustee Handbook Review Board Work Plan (COW) Trustee Remuneration (COW) (review every 2 years – 2023)	1 PD Day 2 Organizational Day 5 Labour Day 6 First Day for Students 30 National Day for Truth & Reconciliation School Council Meetings
	Communications: Board Communications / Trustee Communication Key Messages to the Media	
	Monitoring: Organizational Meeting Focus on Student Achievement <ul style="list-style-type: none"> • BHPS & BHCS Focus on Priorities – Connectivity, Literacy, Numeracy Superintendent Report Finance Report New Modular Classroom Requests DRAFT AERR (COW) Full Review of Capital Plan (COW)	3 PD Day 10 Thanksgiving Day School Council Meetings
October 19, 2022 9 am	Communications: Board Communications / Trustee Communication Key Messages to the Media Discuss Communication Plan	



Fort Vermilion School Division 2022-2023 Board Work Plan

November 30, 2022 10 am	Monitoring:	Other Events
	Focus on Student Achievement <ul style="list-style-type: none"> • PATH & NHEC Superintendent Report Finance Report 2021-2022 Audited Financial Statement Essential Services Accountability Report Annual Education Results Report	9 Last Day of Quad 1 10 Division PD Day 11 Remembrance Day 14 First Day of Quad 2 20-22 ASBA Fall General Meeting 30 School Council Chairs Meeting (5-8 p.m.) School Council Meetings
	Communications:	
	Board Communications / Trustee Communication Key Messages to the Media	
December (no scheduled meeting)	Monitoring:	Other Events
		23 First Day of Christmas Break 25 Christmas Day 26 Boxing Day
	Communications:	
		Christmas Concerts School Council Meetings
January 18, 2023 9 am	Monitoring:	Other Events
	Focus on Student Achievement <ul style="list-style-type: none"> • HLPS & FMCS Student Advisory Team (COW) Superintendent Report Annual Local % Expenditure Report (reported biennially 2023) Finance Report Fiscal Quarterly Accountability Report Fundraising Report	1 New Year's Day 9 Classes Resume 26 Last Day of Semester 1 & Quad 2 27 PD Day 30 First Day of Semester 2 & Quad 3 School Council Meetings
	Communications:	
	Board Communications / Trustee Communication Key Messages to the Media Discuss Communication Plan	



Fort Vermilion School Division 2022-2023 Board Work Plan

	Monitoring:	Other Events
COW /Board Planning March 3-4, 2023	Trustee Development DRAFT Three Year Capital Plan (COW) Board Evaluation	February 13-14 Day off in Lieu of PT Interviews 15 School Closed 16-17 Teachers' Convention 20 Family Day
	Communications: Board Communications / Trustee Communication Board Development Key Messages to the Media	School Council Meetings
March 29, 2023 9 am	Monitoring: Focus on Student Achievement <ul style="list-style-type: none"> • HCCS & RVCS Focus on Priorities – Connectivity, Literacy, Numeracy Superintendent Report Finance Report Fiscal Quarterly Accountability Report Mid-Year Budget Review (COW) Three Year Capital Plan 2023-2024 School Calendar Review Student Fee Structure	5-7 Alberta Rural Education Symposium 13-14 PD Days School Council Meetings
	Communications: Board Communications / Trustee Communication Board Development Key Messages to the Media	
April 26, 2023 9 am	Monitoring: Focus on Student Achievement <ul style="list-style-type: none"> • LCPS & SHES Student Advisory Team (COW) Hockey Academy Report Superintendent Report Finance Report Review Attendance Boundaries School Jurisdiction Financial Reporting Profile (COW) DRAFT 2023-2024 Budget (COW) DRAFT Three Year Education Plan (COW)	1 First day of Spring Break 7 Good Friday 10 Easter Monday 11 PD Day 12 Classes Resume 21 Last day of Quad 3 24 First Day of Quad 4 School Council Meetings
	Communications: Board Communications / Trustee Communication Key Messages to the Media Discuss Communication Plan	
May 24, 2023 9 am	Monitoring: Focus on Student Achievement <ul style="list-style-type: none"> • UHRS (postponed till September) & SNCS Superintendent Report Finance Report Three Year Education Plan 2023-2024 Budget Report School Improvement Fund	22 Victoria Day 24 School Council Chairs Meeting (5-8 p.m.) 27 FVSD Retirement Gala School Council Meetings
	Communications: Board Communications / Trustee Communication Key Messages to the Media	



Fort Vermilion School Division 2022-2023 Board Work Plan

June 20, 2023 9 am	Monitoring:	Other Events
	Focus on Student Achievement <ul style="list-style-type: none"> • RLNS & FVPS/SMCS Focus on Priorities – Connectivity, Literacy, Numeracy Superintendent Report Finance Report Internal Auditing Accountability Report Fiscal Quarterly Accountability Report Merit Awards Selection (COW) CEO Evaluation (COW)	5-6 ASBA Spring General Meeting 22 Last day for K-9 Students 23, 26 PD for K-9 Teachers 26 Last day for 10-12 Students 27 Organizational Day 27 FVSD Awards Ceremony 28 Summer Break Begins School Council Meetings Graduations
	Communications:	
	Board Communications / Trustee Communication Key Messages to the Media	

**FORT VERMILION SCHOOL DIVISION
BOARD OF TRUSTEES
REGULAR MEETING
MAY 24, 2023 - 10:00 A.M.
SPIRIT OF THE NORTH COMMUNITY SCHOOL
AGENDA**

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ATTENDANCE

Board Members Present:

Board Members Absent:

Administration:

Staff:

Guests:

CALL TO ORDER

(Chairman,) or (Vice-Chairman,) _____, called the meeting to order at _____.

IN-CAMERA

_____ moved that the Board of Trustees go in-camera at _____.

_____ moved that the Board of Trustees move out of in-camera at _____.

FOCUS ON STUDENT ACHIEVEMENT

RE: SPIRIT OF THE NORTH COMMUNITY SCHOOL

Attached is the Focus on Student Achievement report as presented by Spirit of the North Community School.

Policy References:

1.5 Goals (1.5.1, 1.5.2 and 1.5.3)

1.6 Current Priorities (1.6.1, 1.6.2 and 1.6.3)

Submitted by Cory Boudreau, Principal.

RECOMMENDATION

_____ moved that the Board of Trustees accept the Focus on Student Achievement – Spirit of the North Community School Report.

School Presentation to the Board: Divisional Priorities

School: Spirit of the North Community School

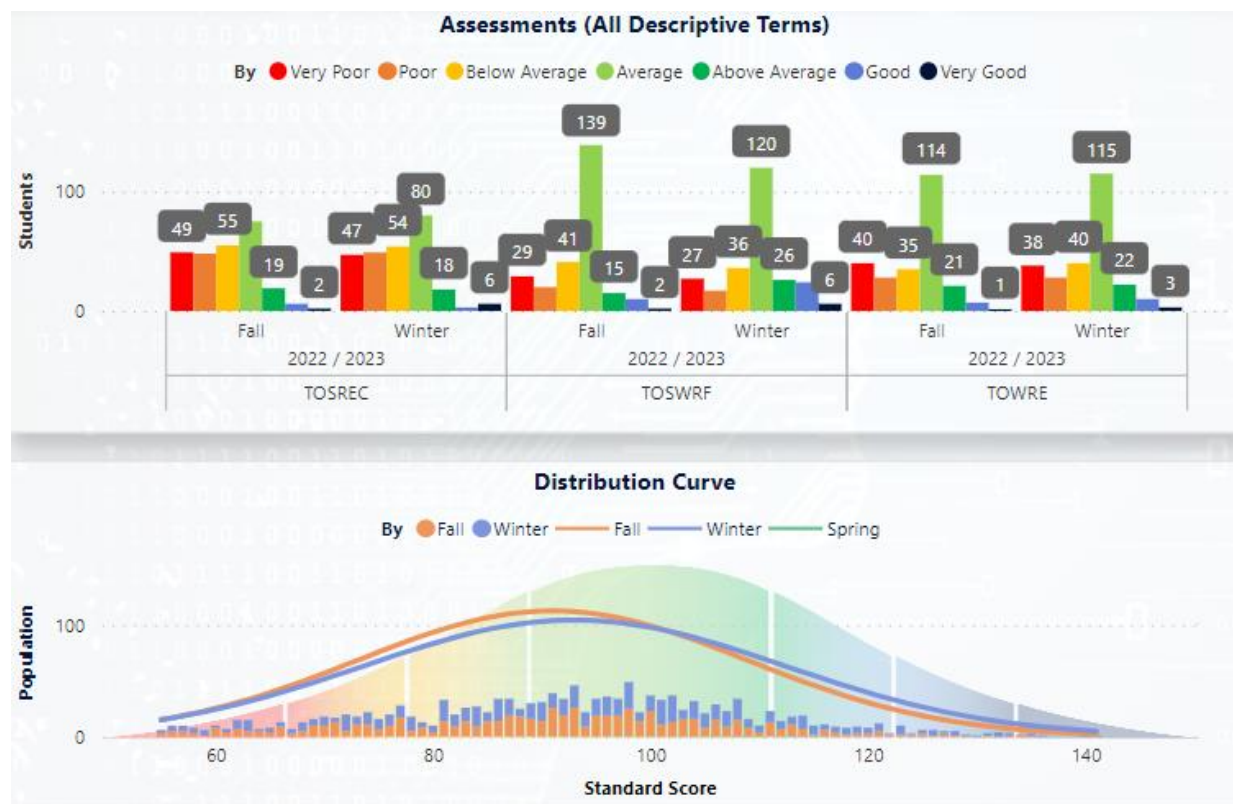
Date of Report: May 24, 2023

School Context:

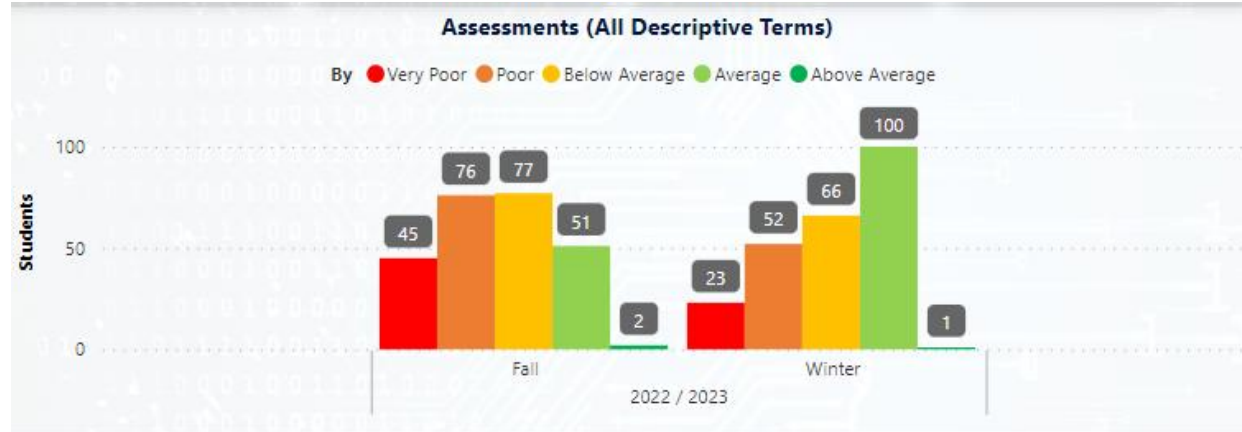
Spirit of the North serves 276 students in Grades 4-6. We have 11 classes – 4 in grade 6, 3 in grade 5 and 4 in grade 4. We have a diverse, multicultural school with exceptional staff that works hard to meet the learning needs of every student in our building.

Literacy, Numeracy and Connectivity School Results from Power BI:

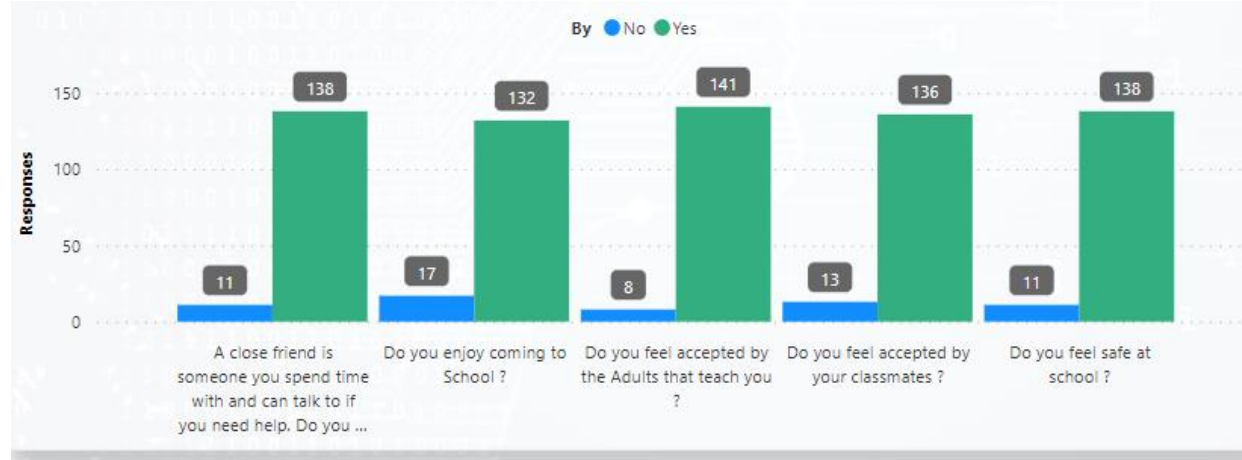
Literacy

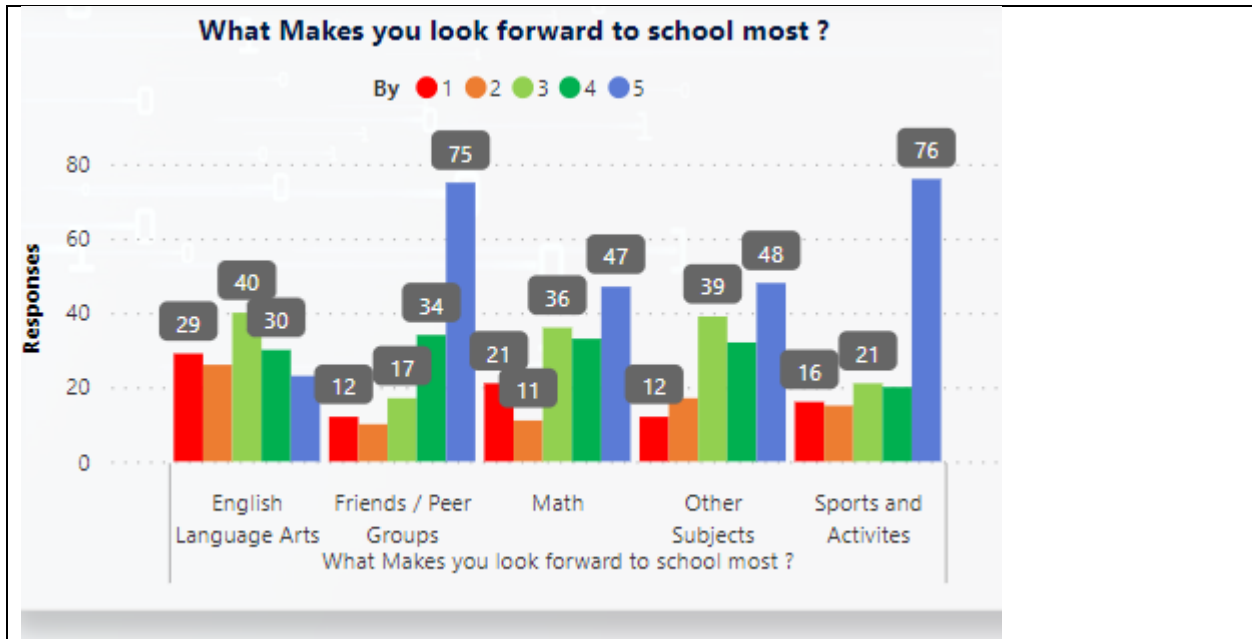


Numeracy



Connectivity





Overview of Schools Universal Programming, Supports and Interventions:

Universal Programming - Workshop Model

- We use small group instruction in math and literacy. This enables teachers to maximize face time with each individual student to ensure understanding of topics and tailor the lesson to student specific needs.

Supports

- PE time – when a class is in PE, the teacher joins a partner class to offer targeted instruction to students that may need extra support in certain areas.
- EA support
- Connection team supports – small group as well as one on one sessions.

Interventions

- Literacy – Empower, Companion, Rewards, Best Practices in Reading Instruction
- Numeracy – Numeracy Intervention – 1-10, 1-20, 1-100
- Connectivity – Social Skills Groups

Insights gleaned from school data (Celebrations and Challenges/Struggles):

Literacy

Celebrations:

- We have seen consistent growth in all 3T areas from the Fall to Winter sessions including a 11% jump in TOSCREC scores in Grade 4.

Struggles:

- We would still like to see an increase in 3T scores. With the implementation of word work strategies and morphology instruction we are hoping to see a further increase in our spring data.

Numeracy

Celebrations:

- Growth in all grades from fall to winter data sets – 28.3% improvement in grade 4, 18.8% in grade 5, 23.7% in grade 6.

Struggles:

- We find students struggle with basic math facts which has been a focus of our interventions.

Connectivity

Celebrations

- Most of our students feel strongly connected to the school and access extracurricular opportunities

Struggles

- We have seen an increase in anxiety and a reduction in resilience in students since COVID. We are working hard with the connection team to build these skills in wellness. We also have a number of students that benefit from our mental health supports and targeted skills groups.

APPROVAL OF AGENDA

_____ moved that the Board of Trustees approve the agenda with the following additional items:

- 1.
- 2.
- 3.
- 4.
- 5.

APPROVAL OF MINUTES

_____ moved that the Board of Trustees approve the minutes of the Regular Board Meeting held April 26, 2023, as presented.

**FORT VERMILION SCHOOL DIVISION
MINUTES OF THE REGULAR BOARD MEETING
APRIL 26, 2023**

ATTENDANCE

Board Members Present:

Mr. Marc Beland, Chairman
Mr. Tim Driedger, Vice Chair
Mr. Dale Lederer
Mrs. Linda Kowal
Mr. Shane Lloyd
Mrs. Amanda Paul
Mr. Henry Goertzen
Mr. Benjamin Friesen
Mr. John Zacharias

Administration Present:

Mr. Michael McMann, Superintendent
Mr. Norman Buhler, Associate Superintendent
Mr. Terry Gibson, Associate Superintendent
Mrs. Karen Smith, Associate Superintendent
Mrs. Darlene Bergen, Executive Assistant
Mrs. Chandra Tincombe, Public Engagement Coordinator

Guests:

Wendy Morris, Principal – SHES
Julie Gallant, Assistant Principal – SHES
Gregg McNeil, Principal – LCPS
Rachel Dika, Assistant Principal – LCPS
Dion Knelsen, Academy Coordinator
Dan Williams, MLA - Peace River Constituency
Eva Schmidt, Constituency Assistant to MLA Dan Williams

ATA Representative:

Fred Kirby, President

Vice Chair, Tim Driedger called the meeting to order at 9:07 a.m. at Sand Hills Elementary School in La Crete.

23-04-17002
IN-CAMERA

Dale Lederer moved that the Board of Trustees go in-camera at 9:08 a.m.

CARRIED

The Board recessed the meeting at 10:36 a.m. to travel to La Crete Public School and reconvened at 10:50 a.m.

23-04-17003
REVERT TO PUBLIC
MEETING

Benjamin Friesen moved that the Board of Trustees move out of in camera at 2:18 p.m.

CARRIED

John Zacharias and Terry Gibson left the meeting at 2:26 p.m.

**FORT VERMILION SCHOOL DIVISION
MINUTES OF THE REGULAR BOARD MEETING
APRIL 26, 2023**

23-04-17004 Report found in the April 26, 2023, Regular Board Meeting Package.
FOCUS ON STUDENT
ACHIEVEMENT – Tim Driedger moved that the Board of Trustees accept the Focus on
SAND HILLS Student Achievement – Sand Hills Elementary School Report.
ELEMENTARY CARRIED
SCHOOL

23-04-17005 Report found in the April 26, 2023, Regular Board Meeting Package.
FOCUS ON STUDENT
ACHIEVEMENT – LA Benjamin Friesen moved that the Board of Trustees accept the
CRETE PUBLIC Focus on Student Achievement – La Crete Public School Report.
SCHOOL CARRIED

23-04-17006 Dale Lederer moved that the Board of Trustees approve the agenda
APPROVAL OF as presented.
AGENDA CARRIED

23-04-17007 Henry Goertzen moved that the Board of Trustees approve the
APPROVAL OF Minutes of the Regular Board Meeting held March 29, 2023, as
MINUTES presented.
CARRIED

BOARD Superintendent shared a letter received by email today from Deputy
COMMUNICATIONS Minister Andre Tremblay granting collegiate school status and
funding for the Connecting Futures Collegiate School beginning the
2023-2024 school year.

TRUSTEE SHARING None.
ON PD/COMMITTEES

**MONITORING
REPORTS**

23-04-17008 Report found in the April 26, 2023, Regular Board Meeting Package.
HOCKEY ACADEMY
REPORT Shane Lloyd moved that the Board of Trustees accept the Hockey
Academy Report.
CARRIED

23-04-17009 Report found in the April 26, 2023, Regular Board Meeting Package.
SUPERINTENDENT'S
REPORT Shane Lloyd moved that the Board of Trustees accept the
Superintendent's Report as information.
CARRIED

**FORT VERMILION SCHOOL DIVISION
MINUTES OF THE REGULAR BOARD MEETING
APRIL 26, 2023**

PAGE 3 OF 4

23-04-17010 FINANCE REPORT	Report found in the April 26, 2023, Regular Board Meeting Package. Dale Lederer moved that the Board of Trustees accept the Finance Report as of March 31, 2023.	CARRIED
REVIEW ATTENDANCE BOUNDARIES	No requests or concerns.	
OTHER BUSINESS		
23-04-17011 POLICY 1.2 VISION	Tim Driedger moved that the Board of Trustees give second reading to Board Policy 1.2 Vision as amended.	CARRIED
23-04-17012 POLICY 1.3 MOTTO AND MISSION	Linda Kowal moved that the Board of Trustees give second reading to Board Policy 1.3 Motto and Mission.	CARRIED
23-04-17013 POLICY 1.6 CURRENT PRIORITIES (2023- 2026)	Benjamin Friesen moved that the Board of Trustees give second reading to Board Policy 1.6 Current Priorities (2023-2026).	CARRIED
23-04-17014 POLICY 1.7 KEY PERFORMANCE INDICATORS	Shane Lloyd moved that the Board of Trustees give second reading to Board Policy 1.7 Key Performance Indicators.	CARRIED
23-04-17015 LA CRETE RECREATION CENTRE PARKING	Tim Driedger moved that the Board of Trustees direct Administration to negotiate an agreement for the La Crete Recreation Centre parking.	CARRIED
23-04-17016 IN-CAMERA	Shane Lloyd moved that the Board of Trustees go in-camera at 3:36 p.m.	CARRIED
23-04-17017 REVERT TO PUBLIC MEETING	Henry Goertzen moved that the Board of Trustees move out of in camera at 4:19 p.m.	CARRIED

**FORT VERMILION SCHOOL DIVISION
MINUTES OF THE REGULAR BOARD MEETING
APRIL 26, 2023**

23-04-17018
ADJOURNMENT

Marc Beland moved that the Board of Trustees adjourn the meeting
at 4:19 p.m.

CARRIED

Board Chair

Associate Superintendent of
Finance

COMMUNICATIONS

RE: BOARD CHAIR & SUPERINTENDENT

Information item.

TRUSTEE SHARING ON PD/COMMITTEES

Information item.

High Level Agricultural Society
Box 1530
High Level, AB
T0H1Z0

RECEIVED

MAY 08 2023

Fort Vermillion School Division No. 52

TO
Fort Vermillion School Division
ATTN Michael McMann

The High Level Agricultural Society board is currently in the process of purchasing and building a Multi Use Indoor Arena which will be located at the High Level Rodeo Grounds. The steel building will be 120x200x20, insulated and heated for year round use to the public.

The size of the building is large enough to host several events such as

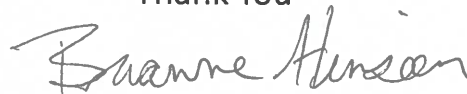
- Indoor Rodeo
- High School Rodeos
- School Programs
- Dog Training/Shows
- Riding Lessons
- Clinics
- 4-H
- Community Events Ect

We have hosted several fundraisers over the years and were able to purchase the building shell which will arrive over the summer of 2023 and are now seeking support/sponsorship *towards* the estimated remaining cost of approx. \$600,000 for the groundwork, construction of the shell, insulation, heat, and lighting. A timeline for the completion of the project is based on funding as we will complete in stages as funding is secured.

We would love to work with the Fort Vermillion School Division on providing agricultural programs through the schools in the coming years and look forward to the opportunities our facility will bring the community.

If any further information is required please call Brianne Hinson at 780-841-9195 or email Hinson.brianne@gmail.com

Thank You

A handwritten signature in black ink that reads "Brianne Hinson". The signature is written in a cursive style with a large initial 'B' and a long, sweeping underline.

Brianne Hinson
Secretary, HL Ag Board



Building Specs

Width: 120'
 Length: 200'
 Height: 20'
 Roof Type: Gabled
 Roof Pitch: 2":12"

Colors

Roof Color: Charcoal Gray
 Wall Color: Antique Red
 Trim Color: Charcoal Gray
 Walk Doors: Artic White
 Large Doors: Artic White
 Wainscot Color: Antique Red

Wainscot:

Front: Yes
 Right: Yes
 Back: Yes
 Left: Yes
 Wainscot Height: 3'

Interior

Walls

F Wall: Enclosed
 B Wall: Enclosed
 L Wall: Enclosed
 R Wall: Enclosed

Roof Options

Lean-tos

Windows & Doors

Walk Door Solid Qty: 6
 Overhead Panel Door Qty: 2

Item Sizes:

Walk Door Solid: w36' x h84'
 Walk Door Solid: w36' x h84'
 Walk Door Solid: w36' x h84'
 Overhead Panel Door: w10' x h10'
 Walk Door Solid: w36' x h84'
 Overhead Panel Door: w24' x h18'
 Walk Door Solid: w36' x h84'
 Walk Door Solid: w36' x h84'

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(877) 751-3486

MONITORING REPORTS

RE: SUPERINTENDENT'S REPORT

A copy of the Superintendent's Report is attached.

Policy Reference

2.9 Delegation of Authority and Responsibility

Submitted by Michael McMann, Superintendent.

RECOMMENDATION:

_____ moved that the Board of Trustees accept the Superintendent's Report as information.

SUPERINTENDENT'S REPORT

May 2023

- Fire Update
- Diploma and PAT Exams
- Associate Superintendent

MONITORING REPORTS

RE: FINANCE REPORT

A copy of the revenues and expenditures for the period of September 1, 2022, to April 30, 2023, is attached.

Policy References:

3.4 Finances (3.4.3 and 3.4.4)

Submitted by Norman Buhler, Associate Superintendent of Finance.

RECOMMENDATION: _____ moved that the Board of Trustees accept the Finance Report as of April 30, 2023.

Fort Vermilion School Division

YEAR-TO-DATE REVENUE & EXPENSES

	Budget 2022-2023	April, 2023	Year to Date	Percentage
OPERATIONS (SUMMARY)				8 of 12 months
Revenues				66.67%
Alberta Education	\$48,347,919	\$4,013,155	\$34,220,022	70.78%
Other - Government of Alberta	\$57,222	\$0	\$0	0.00%
Federal Government and First Nations	\$5,462,141	\$555,574	\$4,417,280	80.87%
Other Alberta school authorities	\$0	\$0	\$0	0.00%
Out of province authorities	\$0	\$0	\$0	0.00%
Alberta Municipalities - special tax levies	\$0	\$0	\$0	0.00%
Property taxes	\$0	\$0	\$0	0.00%
Fees	\$175,000	\$115,525	\$580,815	331.89%
Other sales and services	\$943,218	\$46,627	\$423,644	44.91%
Investment income	\$90,000	\$54,712	\$416,536	462.82%
Gifts and donation	\$0	\$0	\$8,132	0.00%
Rental of facilities	\$300,000	\$32,444	\$252,604	84.20%
Fundraising	\$750,000	\$27,932	\$483,569	64.48%
Gain on disposal of capital assets	\$0	\$500	\$500	0.00%
Other revenue	\$0	\$0	\$0	0.00%
Total revenues	\$56,125,500	\$4,846,469	\$40,803,102	72.70%
Expenses By Program				
Instruction - ECS	\$1,466,959	\$118,785	\$984,912	67.14%
Instruction - Grade 1-12	\$39,160,290	\$3,670,363	\$28,271,512	72.19%
Plant operations and maintenance	\$8,587,388	\$625,659	\$5,378,923	62.64%
Transportation	\$3,963,418	\$386,124	\$3,048,549	76.92%
Board & system administration	\$2,232,106	\$199,044	\$1,960,985	87.85%
External services	\$1,152,983	\$92,522	\$758,453	65.78%
Total expenses	\$56,563,144	\$5,092,497	\$40,403,334	71.43%
<i>Annual Surplus (Deficit)</i>	<i>(\$437,644)</i>	<i>(\$246,028)</i>	<i>\$399,768</i>	
Expenses by Object				
Certificated salaries & wages	\$21,134,574	\$1,797,670	\$14,080,267	66.62%
Certificated benefits	\$5,052,070	\$444,056	\$3,104,921	61.46%
Non-certificated salaries & wages	\$12,755,902	\$1,259,402	\$9,703,856	76.07%
Non-certificated benefits	\$3,078,350	\$264,208	\$2,012,166	65.37%
Services, contracts and supplies	\$11,069,822	\$1,067,272	\$9,423,015	85.12%
Amortization expense	\$3,472,426	\$259,889	\$2,079,109	59.87%
Interest on capital debt	\$0	\$0	\$0	0.00%
Other interest and finance charges	\$0	\$0	\$0	0.00%
Losses on disposal of tangible capital assets	\$0	\$0	\$0	0.00%
Other expenses	\$0	\$0	\$0	0.00%
Total Expenses	\$56,563,144	\$5,092,497	\$40,403,334	71.43%

MONITORING REPORTS

RE: 2023-2024 BUDGET REPORT

The Budget Report for the year ending August 31, 2024, is attached for approval.

Policy References:

- 1.2 Vision
- 1.3 Mission
- 1.5 Goals
- 1.6 Current Priorities
- 3.2 Relationships (3.2.1 and 3.2.4)
- 3.4 Finances
- 3.5 Assets (3.5.4 and 3.5.5)

Submitted by Norman Buhler, Associate Superintendent of Finance.

RECOMMENDATION:

_____ moved that the Board of Trustees approve the financial budget for the period of September 1, 2023 to August 31, 2024, as outlined in the attached Budget Report.

**BUDGET
REPORT
FOR THE YEAR ENDING AUGUST 31, 2024**

[Education Act, Sections 139(2)(a) and 244]

1250 The Fort Vermillion School Division

Legal Name of School Jurisdiction

PO Bag 1 5213 River Road Fort Vermillion AB AB T0H 1N0; 780-927-3766; normanb@fvsd.ab.ca

Contact Address, Telephone & Email Address

BOARD CHAIR

Mr. Marc Beland

Name

Signature

SUPERINTENDENT

Mr. Michael McMann

Name

Signature

SECRETARY TREASURER or TREASURER

Mr. Norman Buhler

Name

Signature

Certified as an accurate summary of the year's budget as approved by the Board

of Trustees at its meeting held on May 24, 2023 .
Date

c.c. Alberta Education
Financial Reporting & Accountability Branch
8th Floor Commerce Place, 10155-102 Street, Edmonton AB T5J 4L5
E-MAIL: EDC.FRA@gov.ab.ca

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Legend:

Blue	Data input is required	Grey	No entry required - the cell is protected.
Pink	Populated from data entered in this template (i.e. other tabs)	White	Calculation cells. These are protected and cannot be changed.
Green	Populated based on information previously submitted to Alberta Education	Yellow	Flags to draw attention to sections requiring entry depending on other parts of the s

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2023/2024 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

The Fort Vermilion School Division is presenting a deficit budget for the 2023-24 fiscal year due to ARO. We are accessing our accumulated operating reserve by \$149,860.

We project an enrolment increase of 1.6% based on Divisional trends and current data available.

There are three areas where we are experiencing increased costs. The first area that affects both our teaching and support staff is benefit costs. Our benefit provider ASEBP had an increase in employer premium rates of 10.3% which had significant costs to our division. The second area is we made changes to our Educational Assistant position. We have had significant challenges with staff turnover for several years, which impacts student instruction. We have increased their work calendar and daily work schedule which causes an increased cost to the system. We are anticipating that this change will improve student interventions and provide staff with a living wage and reduce the level of turnover. And lastly, we are excited to announce that FVSD has been granted collegiate school status. We will continue to build and develop the collegiate with the help of Alberta Education financial resources.

The budget continues to focus on our three-year education plan with the key priorities of Literacy, Numeracy, Connectivity and Career Path.

Significant Business and Financial Risks:

While First Nation tuition receivables are in a good position when compared to the past ten plus years, it continues to be a potential area of risk for the Fort Vermilion School Division.

We continue to have concerns in regards to the leveling of teacher salaries throughout the Province and what impact this has on our ability to recruit and retain our teaching staff. In the current school year, we had 45 new school based teaching staff turnover, which represents 22% of our staff. We again are challenged to recruit new staff to the most northwest region of the Province.

In past four years we saw a significant increase in our insurance policy costs and we are again projecting high insurance costs in 2023-24. Thankfully in the past three years, Alberta Education assisted FVSD to mitigate this significant increase. Insurance costs for the upcoming year will not be known prior to the budget finalization.

BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2023/2024	Approved Budget 2022/2023	Actual Audited 2021/2022
REVENUES			
Government of Alberta	\$ 50,636,306	\$48,405,141	\$53,501,152
Federal Government and First Nations	\$ 6,067,849	\$5,462,141	\$5,230,562
Property taxes	\$ -	\$0	\$0
Fees	\$ 100,000	\$175,000	\$162,432
Sales of services and products	\$ 1,054,718	\$943,218	\$434,973
Investment income	\$ 275,000	\$90,000	\$179,464
Donations and other contributions	\$ 750,000	\$750,000	\$660,792
Other revenue	\$ 325,000	\$300,000	\$411,261
TOTAL REVENUES	\$59,208,873	\$56,125,500	\$60,580,636
EXPENSES			
Instruction - ECS	\$ 1,628,235	\$1,466,959	\$1,510,953
Instruction - Grade 1 to 12	\$ 41,134,491	\$39,160,290	\$38,754,571
Operations & maintenance	\$ 8,613,375	\$8,587,388	\$8,231,454
Transportation	\$ 4,325,965	\$3,963,418	\$3,679,216
System Administration	\$ 2,308,824	\$2,232,106	\$2,052,785
External Services	\$ 1,197,983	\$1,152,983	\$1,054,708
TOTAL EXPENSES	\$59,208,873	\$56,563,144	\$55,283,687
ANNUAL SURPLUS (DEFICIT)	\$0	(\$437,644)	\$5,296,949

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2023/2024	Approved Budget 2022/2023	Actual Audited 2021/2022
EXPENSES			
Certificated salaries	\$ 21,546,359	\$21,134,574	\$21,071,076
Certificated benefits	\$ 4,849,294	\$5,052,070	\$4,784,851
Non-certificated salaries and wages	\$ 13,579,706	\$12,755,902	\$11,922,841
Non-certificated benefits	\$ 3,186,660	\$3,078,350	\$2,384,311
Services, contracts, and supplies	\$ 12,355,738	\$11,069,822	\$12,098,771
Capital and debt services			
Amortization of capital assets			
Supported	\$ 2,374,610	\$2,380,006	\$2,099,220
Unsupported	\$ 1,213,909	\$1,092,420	\$916,430
Interest on capital debt			
Supported	\$ -	\$0	\$0
Unsupported	\$ -	\$0	\$0
Other interest and finance charges	\$ -	\$0	\$0
Losses on disposal of capital assets	\$ -	\$0	\$6,187
Other expenses	\$ 102,597	\$0	\$0
TOTAL EXPENSES	24 \$59,208,873	\$56,563,144	\$55,283,687

**BUDGETED SCHEDULE OF PROGRAM OPERATIONS
for the Year Ending August 31**

REVENUES	Approved Budget 2023/2024							Actual Audited 2021/22
	Instruction		Operations and Maintenance	Transportation	System Administration	External Services	TOTAL	TOTAL
	ECS	Grade 1 to 12						
(1) Alberta Education	\$ 1,291,217	\$ 36,665,343	\$ 4,330,018	\$ 3,329,236	\$ 2,588,660	\$ -	\$ 48,204,474	\$ 51,546,453
(2) Alberta Infrastructure - non remediation	\$ -	\$ -	\$ 2,374,610	\$ -	\$ -	\$ -	\$ 2,374,610	\$ 1,897,477
(3) Alberta Infrastructure - remediation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(4) Other - Government of Alberta	\$ -	\$ 57,222	\$ -	\$ -	\$ -	\$ -	\$ 57,222	\$ 57,222
(5) Federal Government and First Nations	\$ 69,716	\$ 3,737,457	\$ 436,625	\$ 283,000	\$ 343,068	\$ 1,197,983	\$ 6,067,849	\$ 5,230,562
(6) Other Alberta school authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(7) Out of province authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(8) Alberta municipalities-special tax levies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(9) Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(10) Fees	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 162,432
(11) Sales of services and products	\$ -	\$ 247,218	\$ -	\$ 807,500	\$ -	\$ -	\$ 1,054,718	\$ 434,973
(12) Investment income	\$ 7,098	\$ 193,604	\$ 35,958	\$ 23,050	\$ 15,290	\$ -	\$ 275,000	\$ 179,464
(13) Gifts and donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,847
(14) Rental of facilities	\$ -	\$ -	\$ 325,000	\$ -	\$ -	\$ -	\$ 325,000	\$ 318,859
(15) Fundraising	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000	\$ 641,945
(16) Gains on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 92,402
(17) Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(18) TOTAL REVENUES	\$ 1,368,031	\$ 41,750,844	\$ 7,502,211	\$ 4,442,786	\$ 2,947,018	\$ 1,197,983	\$ 59,208,873	\$ 60,580,636
EXPENSES								
(19) Certificated salaries	\$ 1,034,066	\$ 19,407,008			\$ 405,788	\$ 699,497	\$ 21,546,359	\$ 21,071,076
(20) Certificated benefits	\$ 141,977	\$ 4,550,447			\$ 61,389	\$ 95,481	\$ 4,849,294	\$ 4,784,851
(21) Non-certificated salaries and wages	\$ 323,072	\$ 8,173,033	\$ 1,944,436	\$ 1,909,173	\$ 1,004,630	\$ 225,362	\$ 13,579,706	\$ 11,922,841
(22) Non-certificated benefits	\$ 89,620	\$ 1,743,896	\$ 460,979	\$ 566,718	\$ 266,602	\$ 58,845	\$ 3,186,660	\$ 2,384,311
(23) SUB - TOTAL	\$ 1,588,735	\$ 33,874,384	\$ 2,405,415	\$ 2,475,891	\$ 1,738,409	\$ 1,079,185	\$ 43,162,019	\$ 40,163,079
(24) Services, contracts and supplies	\$ 39,500	\$ 7,105,191	\$ 3,350,037	\$ 1,223,712	\$ 518,500	\$ 118,798	\$ 12,355,738	\$ 12,098,771
(25) Amortization of supported tangible capital assets	\$ -	\$ -	\$ 2,374,610	\$ -	\$ -	\$ -	\$ 2,374,610	\$ 2,099,220
(26) Amortization of unsupported tangible capital assets	\$ -	\$ 154,916	\$ 333,403	\$ 615,402	\$ 49,916	\$ -	\$ 1,153,637	\$ 916,430
(27) Amortization of supported ARO tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(28) Amortization of unsupported ARO tangible capital assets	\$ -	\$ -	\$ 55,945	\$ 3,613	\$ 714	\$ -	\$ 60,272	\$ -
(29) Accretion expenses	\$ -	\$ -	\$ 93,965	\$ 7,347	\$ 1,285	\$ -	\$ 102,597	\$ -
(30) Supported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(31) Unsupported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(32) Other interest and finance charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(33) Losses on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,187
(34) Other expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(35) TOTAL EXPENSES	\$ 1,628,235	\$ 41,134,491	\$ 8,613,375	\$ 4,325,965	\$ 2,308,824	\$ 1,197,983	\$ 59,208,873	\$ 55,283,687
(36) OPERATING SURPLUS (DEFICIT)	\$ (260,204)	\$ 616,353	\$ (1,111,164)	\$ 116,821	\$ 638,194	\$ -	\$ -	\$ 5,296,949

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2023/2024	Approved Budget 2022/2023	Actual 2021/2022
FEEES			
TRANSPORTATION	\$0	\$75,000	\$83,264
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$0	\$0	\$0
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	\$0	\$0	\$0
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$0	\$0	\$0
Alternative program fees	\$0	\$0	\$0
Fees for optional courses	\$0	\$0	\$0
ECS enhanced program fees	\$0	\$0	\$0
ACTIVITY FEES	\$0	\$0	\$0
Other fees to enhance education (Describe here)	\$0	\$0	\$0
NON-CURRICULAR FEES			
Extra-curricular fees	\$100,000	\$100,000	\$79,168
Non-curricular goods and services	\$0	\$0	\$0
NON-CURRICULAR TRAVEL	\$0	\$0	\$0
OTHER FEES (Describe here)	\$0	\$0	\$0
TOTAL FEES	\$100,000	\$175,000	\$162,432

PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Sales of services and products" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2023/2024	Approved Budget 2022/2023	Actual 2021/2022
Cafeteria sales, hot lunch, milk programs	\$200,000	\$200,000	\$122,698
Special events	\$0	\$0	\$0
Sales or rentals of other supplies/services	\$0	\$0	\$0
International and out of province student revenue	\$0	\$0	\$0
Adult education revenue	\$0	\$0	\$0
Preschool	\$0	\$0	\$0
Child care & before and after school care	\$0	\$0	\$0
Lost item replacement fees	\$0	\$0	\$0
Other (describe) 0	\$0	\$0	\$0
Other (describe) 0	\$0	\$0	\$0
Other (describe) 0	\$0	\$0	\$0
Other (describe) Other sales (describe here)	\$0	\$0	
Other (describe) Other sales (describe here)	\$0	\$0	
TOTAL	\$200,000	\$200,000	\$122,698

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)

for the Year Ending August 31

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
	ACCUMULATED OPERATING SURPLUS/DEFICITS (2+3+4+7)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED	
						OPERATING RESERVES	CAPITAL RESERVES
Actual balances per AFS at August 31, 2022	\$22,445,557	\$10,459,013	\$0	\$7,256,653	\$0	\$7,256,653	\$4,729,891
2022/2023 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Opening balance adjustment due to adoption of PS 3280 (ARO)	(\$1,836,769)	(\$1,836,769)		\$0	\$0		
Estimated surplus(deficit)	\$589,605			\$589,605	\$589,605		
Estimated board funded capital asset additions		\$8,962,056		(\$8,962,056)	(\$8,962,056)	\$0	\$0
Projected board funded ARO tangible capital asset additions		\$0		\$0	\$0	\$0	\$0
Estimated disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted disposal of unsupported ARO tangible capital assets	\$0	\$0		\$0	\$0		\$0
Estimated amortization of capital assets (expense)		(\$3,118,664)		\$3,118,664	\$3,118,664		
Estimated capital revenue recognized - Alberta Education		\$233,692		(\$233,692)	(\$233,692)		
Estimated capital revenue recognized - Alberta Infrastructure		\$1,867,876		(\$1,867,876)	(\$1,867,876)		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted amortization of ARO tangible capital assets		(\$60,272)		\$60,272	\$60,272		
Budgeted amortization of supported ARO tangible capital assets		\$0		\$0	\$0		
Budgeted board funded ARO liabilities - recognition		\$0		\$0	\$0		
Budgeted board funded ARO liabilities - remediation		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0		
Estimated unsupported debt principal repayment		\$0		\$0	\$0	\$0	\$0
Estimated reserve transfers (net) MINISTERIAL APPROVAL REQUIRED				\$3,293,036	\$7,295,083	(\$4,002,047)	(\$3,293,036)
Estimated assumptions/transfers of operations - capital lease addition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Balances for August 31, 2023	\$21,198,393	\$16,506,932	\$0	\$3,254,606	\$0	\$3,254,606	\$1,436,855
2023/24 Budget projections for:							
Budgeted surplus(deficit)	\$0			\$0	\$0		
Projected board funded tangible capital asset additions		\$1,800,000		(\$1,800,000)	(\$1,800,000)	\$0	\$0
Projected board funded ARO tangible capital asset additions		\$0		\$0	\$0	\$0	\$0
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted disposal of unsupported ARO tangible capital assets	\$0	\$0		\$0	\$0		\$0
Budgeted amortization of capital assets (expense)		(\$3,528,247)		\$3,528,247	\$3,528,247		
Budgeted capital revenue recognized - Alberta Education		\$248,282		(\$248,282)	(\$248,282)		
Budgeted capital revenue recognized - Alberta Infrastructure		\$2,126,328		(\$2,126,328)	(\$2,126,328)		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted amortization of ARO tangible capital assets		(\$60,272)		\$60,272	\$60,272		
Budgeted amortization of supported ARO tangible capital assets		\$0		\$0	\$0		
Budgeted board funded ARO liabilities - recognition		\$0		\$0	\$0		
Budgeted board funded ARO liabilities - remediation		\$0		\$0	\$0		
Budgeted changes in Endowments	\$0		\$0	\$0	\$0		
Budgeted unsupported debt principal repayment		\$0		\$0	\$0		
Projected reserve transfers (net) MINISTERIAL APPROVAL REQUIRED				\$0	\$586,091	(\$586,091)	\$0
Projected assumptions/transfers of operations - capital lease addition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Balances for August 31, 2024	\$21,198,393	\$17,093,023	\$0	\$2,668,515	\$0	\$2,668,515	\$1,436,855

SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31

		Unrestricted Surplus Usage			Operating Reserves Usage			Capital Reserves Usage		
		Year Ended			Year Ended			Year Ended		
		31-Aug-2024	31-Aug-2025	31-Aug-2026	31-Aug-2024	31-Aug-2025	31-Aug-2026	31-Aug-2024	31-Aug-2025	31-Aug-2026
Projected opening balance		\$0	\$0	\$0	\$3,254,808	\$2,868,515	\$2,860,944	\$1,436,855	\$1,436,855	\$1,436,855
Projected excess of revenues over expenses (surplus only)	Explanation	\$0	\$0	\$0						
Budgeted disposal of board funded TCA and ARO TCA	Explanation	\$0	\$0	\$0		\$0	\$0	\$0	\$0	\$0
Budgeted amortization of capital assets (expense)	Explanation	\$3,588,519	\$5,469,037	\$5,508,202		\$0	\$0			
Budgeted capital revenue recognized, including ARO assets amortization	Explanation	(\$2,374,610)	(\$3,926,608)	(\$3,925,243)		\$0	\$0			
Budgeted changes in Endowments	Explanation	\$0	\$0	\$0		\$0	\$0			
Budgeted board funded ARO liabilities - recognition	Explanation	\$0	\$0	\$0		\$0	\$0			
Budgeted board funded ARO liabilities - remedation	Explanation	\$0	\$0	\$0		\$0	\$0			
Budgeted unsupported debt principal repayment	Explanation	\$0	\$0	\$0		\$0	\$0			
Projected reserves transfers (net)	Unsupported amortization to capital reserves	\$586,091	(\$192,429)	(\$232,959)	(\$586,091)	\$192,429	\$232,959	\$0	\$0	\$0
Projected assumptions/transfers of operations	Technology asset renewal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use of) school generated funds	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
New school start-up costs	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Decentralized school reserves	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Non-recurring certificated remuneration	Grid creep, net salary increases	\$0	\$0	\$0		\$0	\$0			
Non-recurring non-certificated remuneration	Explanation	\$0	\$0	\$0		\$0	\$0			
Non-recurring contracts, supplies & services	Explanation	\$0	\$0	\$0		\$0	\$0			
Professional development, training & support	Explanation	\$0	\$0	\$0		\$0	\$0			
Transportation Expenses	Explanation	\$0	\$0	\$0		\$0	\$0			
Operations & maintenance	Increased insurance costs - unsupported	\$0	\$0	\$0		\$0	\$0			
English language learners	Explanation	\$0	\$0	\$0		\$0	\$0			
System Administration	Explanation	\$0	\$0	\$0		\$0	\$0			
OH&S / wellness programs	Explanation	\$0	\$0	\$0		\$0	\$0			
B & S administration organization / reorganization	Explanation	\$0	\$0	\$0		\$0	\$0			
Debt repayment	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
POM expenses	Explanation	\$0	\$0	\$0		\$0	\$0			
Non-salary related programming costs (explain)	Explanation	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - School building & land	Explanation	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Technology	Explanation	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Vehicle & transportation	Explanation	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Administration building	Explanation	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - POM building & equipment	Explanation	\$0	\$0	\$0		\$0	\$0			
Repairs & maintenance - Other (explain)	Explanation	\$0	\$0	\$0		\$0	\$0			
Capital costs - School land & building	Collegiate	(\$450,000)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modernization	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Capital costs - School modular & additions	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Capital costs - School building partnership projects	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Capital costs - Technology	Technology asset renewal	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Capital costs - Vehicle & transportation	Evergreen buses and divisional vehicles	(\$750,000)	(\$750,000)	(\$750,000)	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Administration building	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Capital costs - POM building & equipment	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Capital Costs - Furniture & Equipment	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Capital costs - Other	Collegiate Tiny Homes for Teacher Housing	(\$600,000)	(\$600,000)	(\$600,000)	\$0	\$0	\$0	\$0	\$0	\$0
Building leases	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 1 - please use this row only if no other row is appropriate	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 2 - please use this row only if no other row is appropriate	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 3 - please use this row only if no other row is appropriate	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Other 4 - please use this row only if no other row is appropriate	Explanation	\$0	\$0	\$0		\$0	\$0		\$0	\$0
Estimated closing balance for operating contingency		\$0	\$0	\$0	\$2,868,515	\$2,860,944	\$3,093,903	\$1,436,855	\$1,436,855	\$1,436,855

Total surplus as a percentage of 2024 Expenses	6.93%	7.26%	7.65%
ASO as a percentage of 2024 Expenses	4.51%	4.83%	5.23%

**PROJECTED SCHEDULE OF ACCUMULATED SURPLUS FROM OPERATIONS (ASO)
for the Year Ending August 31**

Estimated Operating Surplus (Deficit) Aug. 31, 2024	Amount	Detailed explanation to the Minister for the purpose of using/transferring ASO
	\$ -	
Subtotal, preliminary projected operating reserves to cover operating deficit	-	
Projected board funded tangible capital assets additions (including ARO) using both unrestricted surplus and operating reserves	1,800,000	
Budgeted disposal of unsupported tangible capital assets, including board funded ARO	-	
Budgeted amortization of board funded tangible capital assets	(1,153,637)	
Budgeted amortization of board funded ARO tangible capital assets	(60,272)	
Budgeted board funded ARO liabilities - recognition	-	
Budgeted board funded ARO liabilities - remediation	-	
Budgeted unsupported debt principal repayment	-	
Projected net transfer to (from) Capital Reserves	-	
Total final projected amount to access ASO in 2023/24	586,091	

This section will appear only if B7 is in a deficit position. If it is a deficit, it will show in blue.

PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS

Budgeted **Actual** **Actual**
2023/2024 **2022/2023** **2021/2022**
(Note 2)

Grades 1 to 12Eligible Funded Students:

Grades 1 to 9	2,107	2,102	1,971	Head count
Grades 10 to 12	608	572	554	Head count
Total	2,715	2,674	2,525	Grade 1 to 12 students eligible for base instruction funding from Alberta Education.
Percentage Change	1.5%	5.9%		

Other Students:

Total	360	369	347	Note 3
Total Net Enrolled Students	3,075	3,043	2,872	
Home Ed Students	168	148	122	Note 4
Total Enrolled Students, Grades 1-12	3,243	3,191	2,993	
Percentage Change	1.6%	6.6%		

Of the Eligible Funded Students:

Students with Severe Disabilities	95	93	84	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	352	340	364	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

EARLY CHILDHOOD SERVICES (ECS)

Eligible Funded Children	257	269	278	ECS children eligible for ECS base instruction funding from Alberta Education.
Other Children	15	14	20	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	272	283	298	
Program Hours	475	475	475	Minimum program hours is 475 Hours
FTE Ratio	0.500	0.500	0.500	Actual hours divided by 950
FTE's Enrolled, ECS	136	142	149	
Percentage Change	-3.9%	-5.0%		Conservative projection of ECS students based on data available
Home Ed Students	15			Note 4
Total Enrolled Students, ECS	287	283	298	
Percentage Change	1.4%	-5.0%		

Of the Eligible Funded Children:

Students with Severe Disabilities (PUF)	21	36	15	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	22	13	9	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

NOTES:

- 1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.
- 2) Budgeted enrolment is to be based on best information available at time of the 2023/2024 budget report preparation.
- 3) Other Grade 1 to 12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.
- 4) Because they are funded separately, Home Education students are not included with total net enrolled students. Home Education Kindergartens, under ECS, do not apply to charter schools.

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

CERTIFICATED STAFF	Budget 2023/24		Actual 2022/23		Actual 2021/22		Notes
	Total	Union Staff	Total	Union Staff	Total	Union Staff	
School Based	212	212	208	208	218	218	Teacher certification required for performing functions at the school level.
Non-School Based	7	-	6	-	6	-	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	218.7	212.1	214.5	208.3	223.6	218.0	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	2.0%		-4.1%		-2.2%		
If an average standard cost is used, please disclose rate:	-		-		-		
Student F.T.E. per certificated Staff	16.14		16.20		14.72		

Certificated Staffing Change due to:

Please Allocate Below	4.2						If there is a negative change impact, the small class size initiative is to include any/all teachers retained.
Enrolment Change	3	3					
Other Factors	1	1					
Total Change	4.2	4.2					Year-over-year change in Certificated FTE

Breakdown, where total change is Negative:

Continuous contracts terminated	-	-					FTEs
Non-permanent contracts not being renewed	-	-					FTEs
Other (retirement, attrition, etc.)	-	-					
Total Negative Change in Certificated FTEs	-	-					Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.

Please note that the information in the section below only includes Certificated Number of Teachers (not FTEs):

Certificated Number of Teachers

Permanent - Full time	170	170	158	158	154	154
Permanent - Part time	10	10	7	7	6	6
Probationary - Full time	35	35	32	32	42	42
Probationary - Part time	3	3	2	2	2	2
Temporary - Full time	3	3	11	11	10	10
Temporary - Part time	-	-	2	2	9	9

NON-CERTIFICATED STAFF

Instructional - Education Assistants	123	-	126	-	113	-	Personnel support students as part of a multidisciplinary team with teachers and other support personnel to provide meaningful instruction
Instructional - Other non-certificated instruction	58	-	53	-	53	-	Personnel providing instruction support for schools under 'Instruction' program areas other than EAs
Operations & Maintenance	32	-	31	-	31	-	Personnel providing support to maintain school facilities
Transportation - Bus Drivers Employed	45	-	45	-	45	-	Bus drivers employed, but not contracted
Transportation - Other Staff	9	-	8	-	5	-	Other personnel providing direct support to the transportation of students to and from school other than bus drivers employed
Other	14	-	16	-	17	-	Personnel in System Admin. and External service areas.
Total Non-Certificated Staff FTE	279.7	-	278.8	-	263.1	-	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	0.3%		6.0%		6.3%		

Explanation of Changes to Non-Certificated Staff:

Our Educational Assistants have reduced slightly however we have increased their work calendar and time worked per day. Once this is taken into consideration we have increased our allocation in the system.

Additional Information

Are non-certificated staff subject to a collective agreement?

No	
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Please provide terms of contract for 2022/23 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.

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OTHER BUSINESS

RE: POLICY 1.2 VISION

Foundations and Direction Policy 1.2 Vision has been amended to reflect discussions by the Board of Trustees. First reading was received on March 29, 2023 and second reading was received on April 26, 2023.

Submitted by Michael McMann, Superintendent.

RECOMMENDATION:

_____ moved that the Board of Trustees give third and final reading to Board Policy 1.2 Vision.



FORT VERMILION SCHOOL DIVISION

BOARD POLICIES

1.0 FOUNDATIONS AND DIRECTION

1.2 VISION

~~Fort Vermilion School Division provides students it serves with quality education in safe, caring environments and in accordance with provincial requirements and local community expectations.~~

At the Fort Vermilion School Division, our vision is to provide an inclusive and nurturing learning environment that inspires and challenges students to become lifelong learners and responsible citizens. We strive to foster a culture of respect, empathy, and collaboration, where students feel supported and encouraged to achieve their full potential. Through innovative teaching methods, we aim to equip our students with the knowledge, skills, and values necessary to succeed in a rapidly changing world. Our goal is to empower students to be critical thinkers, creative problem solvers, and compassionate leaders who will make a positive impact in their communities and beyond. The Fort Vermilion School Division strives to be the best educational choice for parents and students.

OTHER BUSINESS

RE: POLICY 1.3 MOTTO AND MISSION

Foundations and Direction Policy 1.3 Motto and Mission has been amended to reflect discussions by the Board of Trustees. First reading was received on March 29, 2023 and second reading on April 26, 2023.

Submitted by Michael McMann, Superintendent.

RECOMMENDATION: _____ moved that the Board of Trustees give third and final reading to Board Policy 1.3 Motto and Mission.



FORT VERMILION SCHOOL DIVISION BOARD POLICIES

1.0 FOUNDATIONS AND DIRECTION

1.3 MOTTO AND MISSION

Motto

Our Children, Our Students, Our Future: **Moving the Dial on Every Child or Student**

Mission

~~To recognize the whole child, to support all our students, and to build for our future.~~

At the Fort Vermilion School Division, our mission is to provide a high-quality, comprehensive education that prepares students for success in college, career, and life. We are committed to creating a safe and supportive learning environment with parents and community that fosters academic excellence, personal growth, and responsibility. Through our understanding of each community's history, family, and faith, we strive to inspire a lifelong love of learning and to cultivate the skills and character traits necessary for success in the world today.

OTHER BUSINESS

RE: POLICY 1.6 CURRENT PRIORITIES (2023-2026)

Foundations and Direction Policy 1.6 Current Priorities (2023-2026) has been amended to reflect discussions by the Board of Trustees. First reading was received on March 29, 2023 and second reading on April 26, 2023.

Submitted by Michael McMann, Superintendent.

RECOMMENDATION:

_____ moved that the Board of Trustees give third and final reading to Board Policy 1.6 Current Priorities (2023-2026).



FORT VERMILION SCHOOL DIVISION BOARD POLICIES

1.0 FOUNDATIONS AND DIRECTION

1.6 CURRENT PRIORITIES ~~(2021-2024)~~ (2023-2026)

- 1.6.1 FVSD will foster connectivity and well-being amongst community, students, parents and staff
- 1.6.2 All students will improve literacy skills
- 1.6.3 All students will improve numeracy skills
- 1.6.4 Students will be exposed to, engaged in and build skills in their career path**

OTHER BUSINESS

RE: POLICY 1.7 KEY PERFORMANCE INDICATORS

Foundations and Direction Policy 1.7 Key Performance Indicators has been amended to reflect discussions by the Board of Trustees. First reading was received on March 29, 2023 and second reading was received on April 26, 2023.

Submitted by Michael McMann, Superintendent.

RECOMMENDATION: _____ moved that the Board of Trustees give third and final reading to Board Policy 1.7 Key Performance Indicators.



FORT VERMILION SCHOOL DIVISION

BOARD POLICIES

1.0 FOUNDATIONS AND DIRECTION

1.7 KEY PERFORMANCE INDICATORS

- 1.7.1 Student reading scores as measured by
Test of Word Reading Efficiency
Test of Silent Reading Efficiency and Comprehension
Test of Silent Word Reading Fluency - *aligns with 1.6.2*
- 1.7.2 Numeracy scores as measured by Wide Range Achievement Test (WRAT5) – *aligns with 1.6.3*
- 1.7.3 Student performance on Mathematics Provincial Achievement Tests in Grades 6 and 9, Mathematics Diploma Exams, and English Language Arts Diploma Exams - *aligns with 1.6.2 & 1.6.3*
- 1.7.4 Drop-out rate data as supplied by Alberta Education - *aligns with 1.6.1*
- 1.7.5 High School Completion supplied by Alberta Education - *aligns with 1.6.1*
- 1.7.6 Connectivity survey created by FVSD – *aligns with 1.6.1*
- 1.7.7 Number of students graduating with credentials for post-secondary, or other licensed authorities – *aligns with 1.6.4***

OTHER BUSINESS

RE: INACTIVE OUTREACH SCHOOLS

Through combining previous Outreach Programs into Pathways, the need for these school codes is no longer needed and request the Board of Trustees make Fort Vermilion Outreach Program (1134), La Crete Outreach Program (1136), Rainbow Lake Learning Store (1317), High Level Learning Store (1715), and At-Home Learning Centre (2349) inactive.

Submitted by Michael McMann, Superintendent.

RECOMMENDATION:

_____ moved that the Board of Trustees make the following schools Fort Vermilion Outreach Program (1134), La Crete Outreach Program (1136), Rainbow Lake Learning Store (1317), High Level Learning Store (1715), and At-Home Learning Centre (2349) inactive.

ADDITIONAL ITEMS

(as indicated on Approval of Agenda)

1.

2.

3.

4.

ADJOURNMENT

_____ moved that the Board of Trustees adjourn the meeting at
_____ pm.



Target Audience	Messages	Action/Tools	Timing	Persons Involved
Media	This school division is a source of important and interesting community news. We'd like to work with you to ensure the region has valuable information about learning.	<ul style="list-style-type: none"> a. Summer newsletter and welcome to staff, students and parents b. Welcome back ad in local newspapers c. Ad listing all trustees and wards d. Occasional ads and stories e. Periodical interviews with media f. FVSD Awards Program article in newspaper 	<ul style="list-style-type: none"> a. August b. September c. October d. Ongoing e. Ongoing f. June 	<ul style="list-style-type: none"> a. Superintendent b. Superintendent c. Superintendent d. Superintendent e. Executive/Board Chair f. Superintendent
Staff	Your teaching of students has a crucial impact on their future success.	<ul style="list-style-type: none"> a. Welcoming email to all staff b. PD Day Address c. Merry Christmas email to all staff d. Deliver chocolates to all staff to show appreciation e. Retirement Gala Address f. Awards Ceremony Address g. Email to all staff to express commendation and best wishes 	<ul style="list-style-type: none"> a. September b. September c. December d. December e. May f. June g. June 	<ul style="list-style-type: none"> a. Board Chair b. Board Chair /Superintendent c. Board Chair d. All Trustees e. Board Chair f. Board Chair g. All Trustees
Elected Officials	<p>A strong, public education system is the cornerstone of an economic development attraction strategy and strong prosperous communities.</p> <p>We are fulfilling our mandate as a school division. Your awareness of our success and challenges is important.</p>	<ul style="list-style-type: none"> a. Meeting with the Minister of Education b. Meeting with the Minister of Infrastructure c. Meeting with Member of Legislative Assembly 	<ul style="list-style-type: none"> a. When necessary b. When necessary c. When necessary 	<ul style="list-style-type: none"> a. All Trustees and Superintendent b. All Trustees and Superintendent c. All Trustees and Superintendent
School Councils / Parents	<p>We are committed to your success as a Council.</p> <p>You are our partner in education.</p> <p>We are all working together to build strong communities.</p>	<ul style="list-style-type: none"> a. Council of School Council Meetings b. Attendance at School Council Meetings c. Attendance at Zone 1 Alberta School Boards Association Meetings d. Attendance at Alberta School Board Association Annual General Meetings 	<ul style="list-style-type: none"> a. November and May b. Monthly c. Bi-monthly d. November and June 	<ul style="list-style-type: none"> a. All Trustees and Executive b. All Trustees c. Trustee Representative / Superintendent d. All Trustees / Superintendent
First Nations	We have the interest of your children in mind. We want success for all people in this region. We want to work with you.	<ul style="list-style-type: none"> a. The Board will endeavor to meet with the three First Nations Chief and Councils who are affiliated with FVSD. b. Send Public Board meeting agenda and minutes to each First Nation Chief and Council 	<ul style="list-style-type: none"> a. When necessary b. Monthly 	<ul style="list-style-type: none"> a. Superintendent b. Superintendent

BOARD COMMUNICATION PLAN 2022-2025