
FORT VERMILION SCHOOL DIVISION
“Our Children, Our Students, Our Future: Moving the Dial on Every Child”

BOARD OF TRUSTEES REGULAR MEETING

OCTOBER 23, 2024 – 10:00 AM

CENTRAL OFFICE

A G E N D A



Fort Vermilion School Division 2024-2025 Board Work Plan

Divisional Goals:

1. Every Student is Successful
2. Quality Teaching and School Leadership
3. Effective Governance

Divisional Priorities:

1. FVSD will foster connectivity and well-being amongst community, students, parent and staff
2. All students will improve literacy skills
3. All students will improve numeracy skills
4. All students will *Explore, Develop, Grow* and *Experience* chosen career paths

	Monitoring:	Other Events
August 29, 2024 (COW) 10 am	O & M Project Update	26-30 Organizational Days 28 New Teacher Orientation
	Communications: Board Communications / Trustee Communication Key Messages to the Media	
September 23, 2024 10 am	Monitoring: Focus on Student Achievement <ul style="list-style-type: none"> • Pathways • La Crete Public School Superintendent Report Review Trustee Handbook Specialized Learning Supports Report Initial Staffing and Enrolment Report (COW) Review Board Work Plan (COW) Trustee Remuneration (COW) (review every 2 years – 2025)	Other Events 2 Labour Day 3 First Day for Students 18 ASBA Zone 1 Meeting 30 National Day for Truth & Reconciliation School Council Meetings
	Communications: Board Communications / Trustee Communication Key Messages to the Media	
October 23, 2024 10 am	Monitoring: Organizational Meeting Focus on Student Achievement <ul style="list-style-type: none"> • High Level Public School • Spirit of the North Community School Superintendent Report Focus on Priorities – Connectivity, Literacy, Numeracy, Career Path Finance Report New Modular Classroom Requests DRAFT AERR (COW) Full Review of Capital Plan (COW)	Other Events 14 Thanksgiving Day School Council Meetings
	Communications: Board Communications / Trustee Communication Key Messages to the Media	



Fort Vermilion School Division 2024-2025 Board Work Plan

	Monitoring:	Other Events
November 27, 2024 10 am	Focus on Student Achievement <ul style="list-style-type: none"> • Sand Hills Elementary School • Rocky Lane School Superintendent Report Finance Report 2023-2024 Audited Financial Statement Essential Services Accountability Report Annual Education Results Report	11 Remembrance Day 17-19 ASBA Fall General Meeting (Edmonton) 27 School Council Chairs Meeting (5-8 p.m.) School Council Meetings
	Communications: Board Communications / Trustee Communication Key Messages to the Media	
December (no scheduled meeting)	Monitoring:	Other Events 20 Last Day of Semester 1 23-Jan 3 Christmas Break 25 Christmas Day 26 Boxing Day Christmas Concerts School Council Meetings
	Communications:	
January 22, 2025 10 am	Monitoring: Focus on Student Achievement <ul style="list-style-type: none"> • Buffalo Head Prairie School • Hill Crest Community School Superintendent Report Annual Local % Expenditure Report (reported biennially 2025) Finance Report Fiscal Quarterly Accountability Report Fundraising Report	Other Events 1 New Year's Day 6 First Day of Semester 2 School Council Meetings
	Communications: Board Communications / Trustee Communication Key Messages to the Media	
COW /Board Planning March 27 & 28, 2025	Monitoring: Trustee Development DRAFT Three Year Capital Plan (COW) Priority Update	Other Events 12 School Closed 13-14 Teachers' Convention 17 Family Day School Council Meetings
	Communications: Board Communications / Trustee Communication Key Messages to the Media	



Fort Vermilion School Division 2024-2025 Board Work Plan

	Monitoring:	Other Events
March 26, 2025 10 am	Focus on Student Achievement <ul style="list-style-type: none"> • Blue Hills Community School • Florence MacDougall Community School Superintendent Report Finance Report Fiscal Quarterly Accountability Report Mid-Year Budget Review (COW) Three Year Capital Plan 2025-2026 School Calendar Review Student Fee Structure Borrowing Resolution for Driver Training School	School Council Meetings
	Communications:	
	Board Communications / Trustee Communication Key Messages to the Media	
April 16, 2025 10 am	Monitoring: Focus on Student Achievement <ul style="list-style-type: none"> • Ridgeview Central School • Rainbow Lake School Superintendent Report Finance Report Review Attendance Boundaries School Jurisdiction Financial Reporting Profile (COW) DRAFT 2025-2026 Budget (COW) DRAFT Three Year Education Plan (COW)	Other Events 18 Good Friday 21 Easter Monday 22-25 Spring Break School Council Meetings
	Communications:	
	Board Communications / Trustee Communication Key Messages to the Media	
May 21, 2025 10 am	Monitoring: Focus on Student Achievement <ul style="list-style-type: none"> • Fort Vermilion Public School / St. Mary's Catholic School • Upper Hay River School • Collegiate Schools Superintendent Report Finance Report Three Year Education Plan 2025-2026 Budget Report Merit Awards Selection (COW)	Other Events 1 Last Day of Semester 2 2 First Day of Semester 3 19 Victoria Day 29 Ascension 23 FVSD Retirement Gala School Council Meetings Graduations
	Communications:	
	Board Communications / Trustee Communication Key Messages to the Media	
June 11, 2025 10 am	Monitoring: Superintendent Report Finance Report Internal Auditing Accountability Report Fiscal Quarterly Accountability Report CEO Evaluation (COW)	Other Events 1-3 ASBA Spring General Meeting (Calgary) 9 PD Day 9 FVSD Awards Ceremony 9-10 Pentecost Graduations
	Communications:	
	Board Communications / Trustee Communication Key Messages to the Media	

**FORT VERMILION SCHOOL DIVISION
BOARD OF TRUSTEES
REGULAR MEETING – OCTOBER 23, 2024
CENTRAL OFFICE – 10:00 A.M.
AGENDA**

<u>ATTENDANCE</u>	2
<u>I. CALL TO ORDER</u>	2
<u>II. FOCUS ON STUDENT ACHIEVEMENT</u>	
High Level Public School	3
Spirit of the North Community School	7
<u>III. APPROVAL OF AGENDA</u>	10
<u>IV. APPROVAL OF MINUTES</u>	10
Minutes of the Regular Board Meeting September 23, 2024	11
<u>V. COMMUNICATIONS</u>	14
<u>VI. TRUSTEE SHARING ON PD/COMMITTEES</u>	
<u>VII. DELEGATIONS OR EXTERNAL PRESENTATIONS</u>	
<u>VIII. MONITORING REPORTS</u>	
a. Superintendent’s Report	15
b. Specialized Learning Supports Report	17
c. Focus on Priorities – Connectivity	24
d. Focus on Priorities – Literacy	27
e. Focus on Priorities – Numeracy	30
f. Focus on Priorities – Career Path	34
g. Finance Report	37
h. New Modular Classroom Requests	
<u>IX. OTHER BUSINESS</u>	
<u>X. ADJOURNMENT</u>	39

ATTENDANCE

Board Members Present:

Board Members Absent:

Administration:

Staff:

Guests:

CALL TO ORDER

(Chairman,) or (Vice-Chairman,) _____, called the meeting to order at _____.

IN-CAMERA

_____ moved that the Board of Trustees go in-camera at _____.

_____ moved that the Board of Trustees move out of in-camera at _____.

FOCUS ON STUDENT ACHIEVEMENT

RE: HIGH LEVEL PUBLIC SCHOOL

Attached is the Focus on Student Achievement report as presented by High Level Public School.

Policy References:

1.5 Goals (1.5.1, 1.5.2 and 1.5.3)

1.6 Current Priorities (1.6.1, 1.6.2, 1.6.3 and 1.6.4)

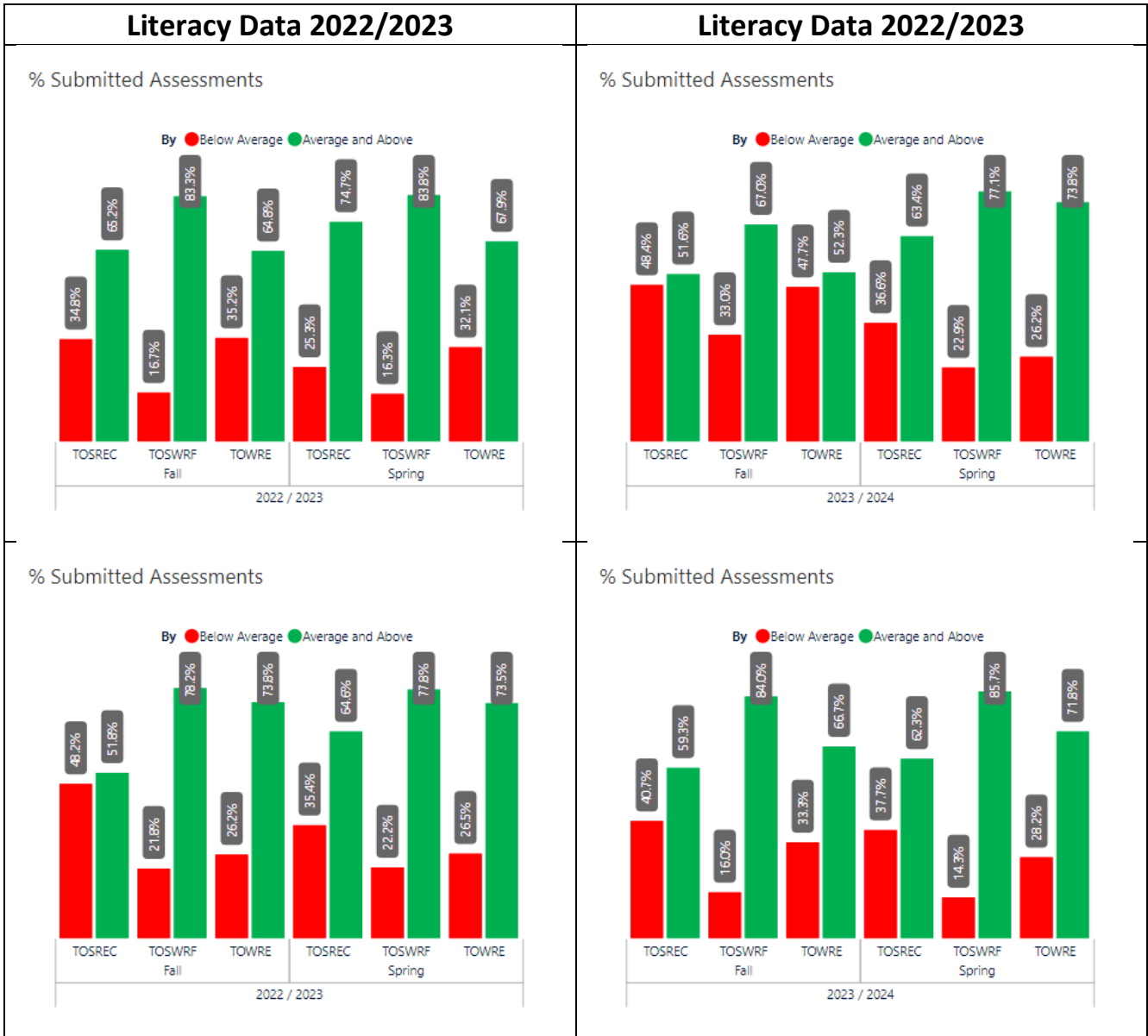
Submitted by Amber Paul, Principal.

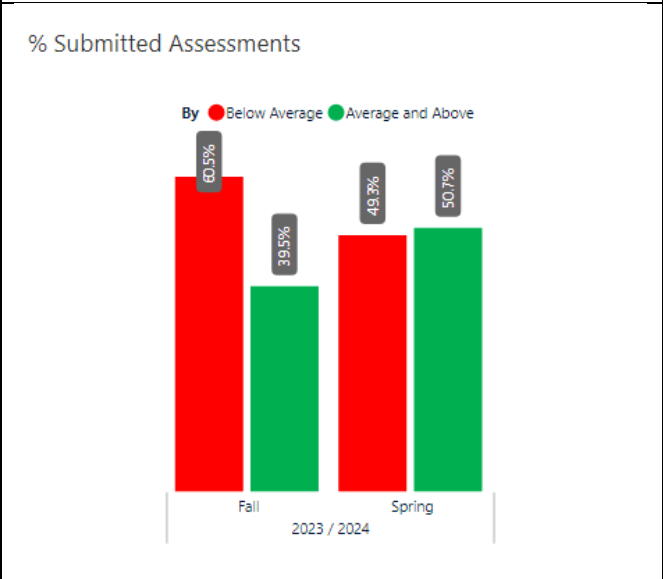
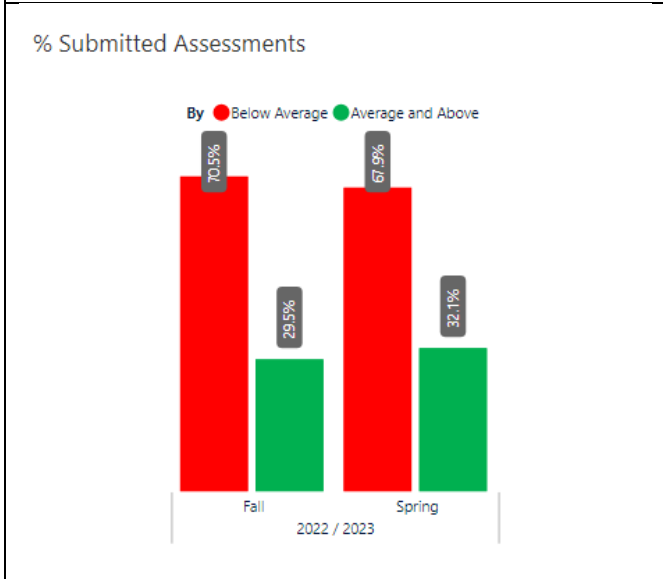
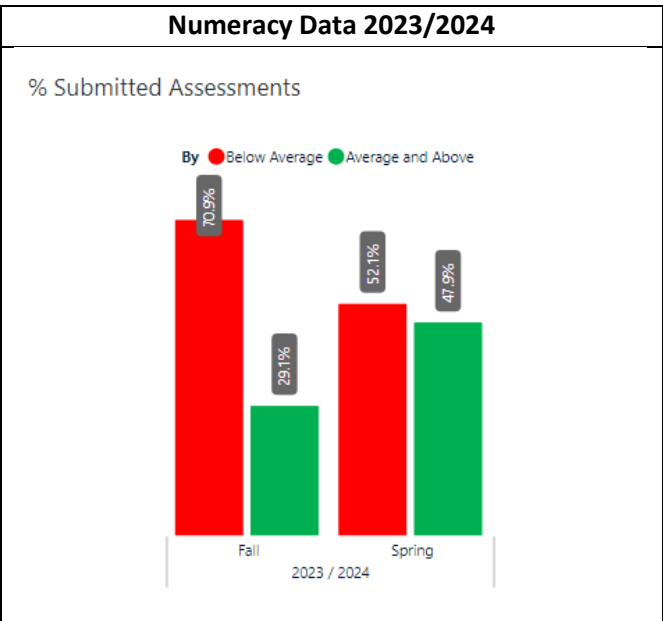
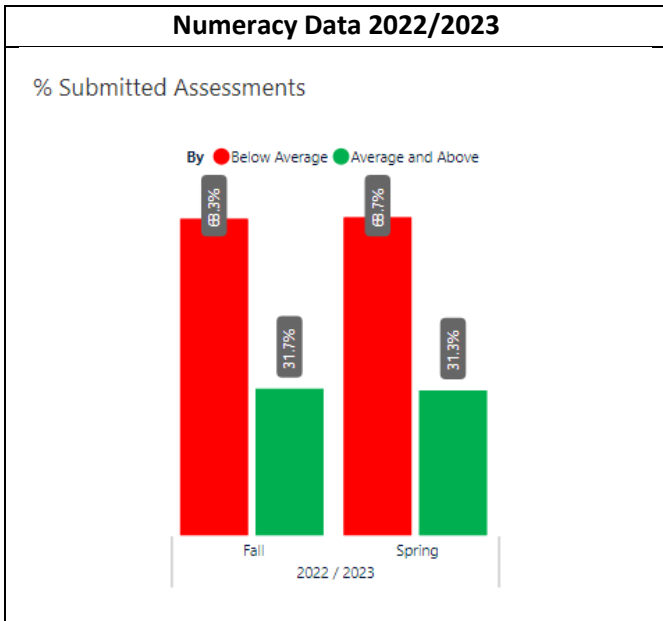
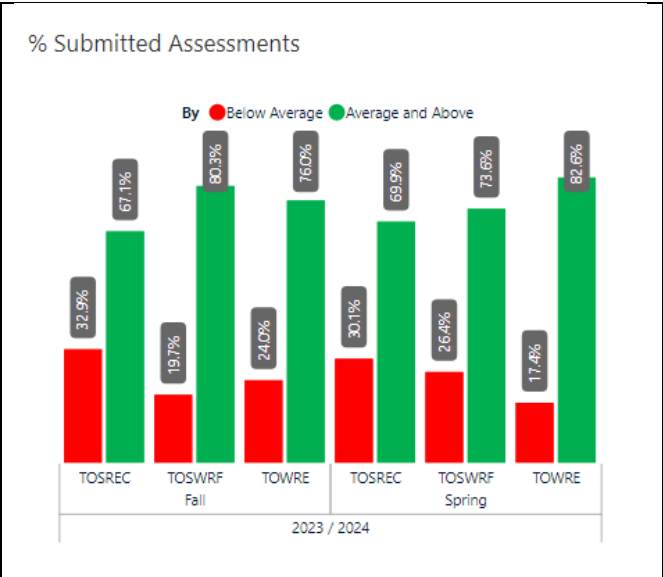
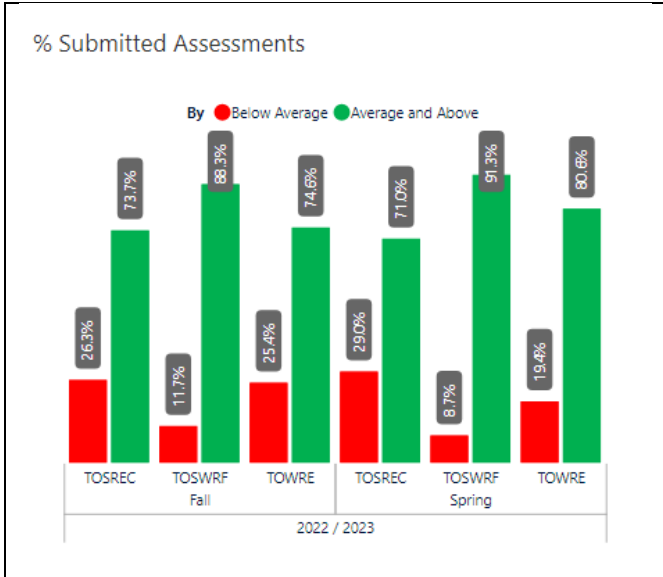
RECOMMENDATION

_____ moved that the Board of Trustees accept the Focus on Student Achievement – High Level Public School Report.

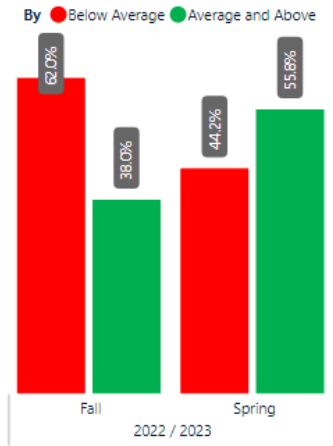
HLPs Presentation to the Board

2024-2025

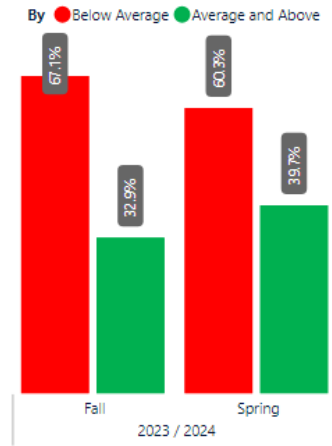




% Submitted Assessments



% Submitted Assessments



FOCUS ON STUDENT ACHIEVEMENT

RE: SPIRIT OF THE NORTH COMMUNITY SCHOOL

Attached is the Focus on Student Achievement report as presented by Spirit of the North Community School.

Policy References:

- 1.5 Goals (1.5.1, 1.5.2 and 1.5.3)
- 1.6 Current Priorities (1.6.1, 1.6.2, 1.6.3 and 1.6.4)

Submitted by Cory Boudreau, Principal.

RECOMMENDATION

_____ moved that the Board of Trustees accept the Focus on Student Achievement – Spirit of the North Community School Report.

School Presentation to the Board: Divisional Priorities

School: Spirit of the North Community School

Date of Report: October 23rd @ 10:00 am

School Context:

Grade 4-6 school with a population of 273 students (projection of 260) and 35 staff members. Our school is composed of a diverse multicultural population to which students come from various socio-economic backgrounds, requiring various supports throughout the school.

Literacy:

Celebration:

21/22 data – 23/24 data shows a stagnation in comprehension growth at 40% of students at average and above as scored by the TOSREC. Our 24/25 comprehension score shows an increase of 13% to 53% of our students working at average and above.

Growth Area:

We see that our comprehension had been stagnant for three years until our recent comprehension analysis. Our students comprehension level is still not where we would like it to be.

As we continue to focus on comprehension, we are continuing to make adjustments in our pedagogy based on current data and student evidence discussed by teachers.

Our literacy coach has implemented a menu of 4 supports to support teachers. These supports include structure, morphology, mini lessons and conferencing.

Alongside our decoding Empower group this year, we are also offering Empower Comprehension for the first time.

Numeracy:

Celebration: Evidence from the 2021 – 2024-2025 WRAT V data shows an upward trend in students who are in the average and above category.

Growth Area: Mathematical fluency across all grade levels.

Connectivity in the Community:

Celebration: Students feel safe and are connected to

Growth Area: Increased staff and student interactions throughout the school day. Many students discussed the possibility of interacting with other classes at times other than recess. Staff discussed increasing opportunities for staff to get to know all the students in the school, not only those in their classrooms.

Career Path:

Celebration: Providing opportunities for students to explore many of the career paths offered by FVSD.

Growth Area: To establish a cycle in which specific career paths are explored at each grade level.

APPROVAL OF AGENDA

_____ moved that the Board of Trustees approve the agenda with the following additional items:

- 1.
- 2.
- 3.
- 4.
- 5.

APPROVAL OF MINUTES

_____ moved that the Board of Trustees approve the minutes of the Regular Board Meeting held September 23, 2024, as presented.

**FORT VERMILION SCHOOL DIVISION
MINUTES OF THE REGULAR BOARD MEETING
SEPTEMBER 23, 2024**

ATTENDANCE

Board Members Present:

Mr. Marc Beland, Board Chair
Mr. Tim Driedger, Board Vice Chair
Mr. Shane Lloyd
Mrs. Linda Kowal
Mrs. Amanda Paul
Mr. Benjamin Friesen
Mr. John Zacharias

Board Members Absent:

Mr. Henry Goertzen

Administration Present:

Mr. Michael McMann, Superintendent
Mr. Norman Buhler, Associate Superintendent
Mrs. Natalie Morris, Associate Superintendent
Mr. Terry Gibson, Associate Superintendent
Mr. Gilbert Morris, Supervisor of Learning
Ms. Janice Sundar, Supervisor of Learning
Mr. Bruce Harder, Director of Essential Services
Mrs. Darlene Bergen, Executive Assistant

Guests:

Ms. Kim Brown, Principal – Pathways
Mr. Gregg McNeil, Principal – LCPS
Mrs. Vanessa Beringer, Acting Principal - LCPS
Kathy Friesen, Parent
Anna Klassen, Parent

ATA:

Mr. Fred Kirby, President

Board Chairman, Marc Beland, called the meeting to order at 10:04 a.m.

**DELEGATIONS OR
EXTERNAL
PRESENTATIONS**

Kathy Friesen and Anna Klassen presented a Cross Boundary Request on behalf of five families living in Ward 3 Rocky Lane currently sending their 16 children to Hill Crest Community School.

**24-09-17196
IN-CAMERA**

Amanda Paul moved that the Board of Trustees go in-camera at 10:09 a.m.

CARRIED

Shane Lloyd left the meeting at 1:45 p.m.

**FORT VERMILION SCHOOL DIVISION
MINUTES OF THE REGULAR BOARD MEETING
SEPTEMBER 23, 2024**

24-09-17197 Benjamin Friesen moved that the Board of Trustees move out of in
REVERT TO PUBLIC camera at 1:59 p.m.
MEETING CARRIED

24-09-17198 Report found in the September 23,2024, Regular Board Meeting
FOCUS ON STUDENT Package.
ACHIEVEMENT – Benjamin Friesen moved that the Board of Trustees accept the
PATHWAYS SCHOOL Focus on Student Achievement – Pathways School Report.
CARRIED

24-09-17199 Report found in the September 23,2024, Regular Board Meeting
FOCUS ON STUDENT Package.
ACHIEVEMENT – LA Tim Driedger moved that the Board of Trustees accept the Focus on
CRETE PUBLIC Student Achievement – La Crete Public School Report.
SCHOOL CARRIED

24-09-17200 Amanda Paul moved that the Board of Trustees approve the agenda
APPROVAL OF with the following additional items:
AGENDA 1. Special Boundary Request
CARRIED

24-09-17201 Linda Kowal moved that the Board of Trustees approve the Minutes
APPROVAL OF of the Regular Board Meeting held June 19, 2024, as presented.
MINUTES CARRIED

24-09-17202 Amanda Paul moved that the Board of Trustees approve the Minutes
APPROVAL OF of the Committee of the Whole Meeting held August 29, 2024, as
MINUTES presented.
CARRIED

BOARD None.
COMMUNICATIONS

TRUSTEE SHARING None.
ON PD/COMMITTEES

OTHER BUSINESS

24-09-17203 John Zacharias moved that the Board of Trustees approve a Pilot
SPECIAL BOUNDARY Project for the 2024-25 school year to provide an additional run to
REQUEST Hill Crest Community School as per Delegation request.
CARRIED

**MONITORING
REPORTS**

**FORT VERMILION SCHOOL DIVISION
MINUTES OF THE REGULAR BOARD MEETING
SEPTEMBER 23, 2024**

- 24-09-17204
SUPERINTENDENT'S
REPORT
- Report found in the September 23,2024, Regular Board Meeting Package.
- Benjamin Friesen moved that the Board of Trustees accept the Superintendent's Report as information.
- CARRIED
- SPECIALIZED
LEARNING
SUPPORTS REPORT
- Postponed until October 23, 2024.
- 24-09-17205
REVIEW TRUSTEE
HANDBOOK
- Report found in the September 23,2024, Regular Board Meeting Package.
- John Zacharias moved that the Board of Trustees accept the September 2024 Trustee Handbook.
- CARRIED
- OTHER BUSINESS**
- 24-09-17206
TRUSTEE
RESIGNATION
- Tim Driedger moved that the Board of Trustees accept Dale Lederer's resignation as Ward 1 Trustee effective August 31, 2024.
- CARRIED
- 24-09-17207
SUPERINTENDENT
CONTRACT
- Benjamin Friesen moved that the Board of Trustees approve the Superintendent of Schools contract as per agreement.
- CARRIED
- 24-09-17208
ADJOURNMENT
- Marc Beland moved that the Board of Trustees adjourn the meeting at 2:14 p.m.
- CARRIED

Board Chair

Associate Superintendent of
Finance

COMMUNICATIONS

RE: BOARD CHAIR & SUPERINTENDENT

Information item.

TRUSTEE SHARING ON PD/COMMITTEES

Information item.

MONITORING REPORTS

RE: SUPERINTENDENT'S REPORT

A copy of the Superintendent's Report is attached.

Policy Reference

2.9 Delegation of Authority and Responsibility

Submitted by Michael McMann, Superintendent.

RECOMMENDATION:

_____ moved that the Board of Trustees accept the Superintendent's Report as information.

SUPERINTENDENT'S REPORT

October 2024

- Radio Interview
- Personal electronic policy staff review
- Gramson Grand Opening – October 28

MONITORING REPORTS

RE: SPECIALIZED LEARNING SUPPORTS REPORT

A copy of the Specialized Learning Supports Report is attached.

Submitted by Natalie Morris, Associate Superintendent of Learning.

RECOMMENDATION: _____ moved that the Board of Trustees accept the Specialized Learning Supports Report.

FVSD Specialized Learning Supports

2023-2024



Students receiving Specialized Supports or Programming 2023-24

Severe Code(grade 1-12)- 180

ECS severe- 33

ECS mild/moderate-36

Mild/Moderate Code- 455

Gifted and talented-2

These students have been identified as neurodivergent learners and require an Individualized Program Plan (IPP)

An additional 18 students have not formally been assessed but require an IPP



Parent Satisfaction Survey

INDIVIDUAL PROGRAM PLAN (IPP)
PARENT SURVEY (OFFICE.COM)

Multi-disciplinary Team

- ▶ External contracted specialists:
 - Physical Therapy
 - Occupational Therapy
 - Teacher for Deaf and Hard of Hearing
 - Teacher for Blind and Visually Impaired
 - Behavior Analyst
- ▶ Internal specialists:
 - Psychology- Mental Health Therapists
 - Educational Programming- Diverse Learning Coordinator
 - Speech and Language Pathology

2023-24 - 117 students were on MDT caseload

Summary as of Sept 2024 Inclusive Education Code	FVSD	BHCS	BHPS	FMCS	FVPS	HLPS	HCCS	LCPS	RLKS	RLNS	RVCS	SHES	SMCS	SNCS	UHRS
10 Developmentally Immature															
30 Mild/Moderate (ECS)	36											36			
41 Severe Cognitive Disability															
42 Severe Emotional/Behaviour	46	1	1	2	5	11		6		4				5	1
43 Severe Multiple	9						1			2	1	3	2	1	
44- Severe Physical/Medical	90	1	1	13	2	15	1	7		8	4	9	2	11	11
45 Severe Hearing (Deafness)	3		1									2			
46 Severe Vision (Blindness)	2	1	1									1			
47 Severe Delay Involving Language (ECS)	26			21						2		3			
48 Moderate Language Delay (ECS)	7			12								4			
51 Mild Cognitive	98	1	3		5	20	2	7	5		1		12	6	13
52 Moderate Cognitive	10	1				3					2				1
53 Mild/Mod Emotional/Behaviour	33	1	1	1		6		3		4	2			10	
54 Mild/Mod Learning Disability	128	2	3			44	5	23	4	13	8		4	8	5
55 Mild/Moderate Hearing	4							2							
56 Mild/Moderate Vision	1		1												
57 Mild/Moderate Communication	172	1	3	47	17	29	7	4	3	20	3	11	14	26	
58 Mild/Mod Physical/Medical	9		1	1		2					1			2	
59 Mild/Moderate Multiple															
80- Gifted and Talented	2										1			1	
Total	676	9	16	97	30	130	16	52	12	52	23	69	34	70	40

Specialized Learning Supports in place for 2024/2025

FVSD SLS budget provides funding for:

- ▶ 5.45 FTE Speech Assistants

- ▶ 65 Severe Needs EA's

Other EAs – not from this budget (34 Interventionists, 6.4 PUF)

- ▶ Multi- disciplinary team (MDT)

- ▶ Connectivity Team

MONITORING REPORTS

RE: FOCUS ON PRIORITIES – CONNECTIVITY ACCOUNTABILITY REPORT

A copy of the Focus on Priorities – Connectivity Accountability Report is attached.

Policy References:

1.5 Goals (1.5.1, 1.5.2 and 1.5.3)

1.6 Current Priorities (1.6.1)

Submitted by Natalie Morris, Associate Superintendent of Learning.

RECOMMENDATION:

_____ moved that the Board of Trustees accept the Focus on Priorities – Connectivity Accountability Report.

Focus on Connectivity

Board Report October 2024

Submitted by Natalie Morris

Priority- ***All students will foster connectivity and well-being amongst community, students, parents, and staff.***

During the 2023/24 school year the Connection Team was comprised of;

Four mental health therapists

Leah Martens

Kansus Connellan

Barb Higgins (resigned June 12, 2024)

Debbie Arnold

Five Student Wellness Coaches

Kelli Elias (coordinates programming in all schools)

Sarah Driedger

Jasmine Wieler

Hannah Wolfe

Tacara Krahn

Three Success/Engagement Coaches

Sydney Chamboud

Wendy McLean

Jonelle Laboucane

Two Contracted Psychologists for FVSD staff support

Natasha Egeli

Willard Fewer (taking a step back for the 2024/25 year)

One Community Health Coordinator (funded by AHS)

Lorna Dyck

- 304 FVSD students were referred for services (185 female and 119 male)
- 136 came from teachers, 61 from administrators, and 107 came from parents.
- The distribution of referrals regarding the age of students is relatively evenly distributed, with the highest number being 42 in grade 7 followed by 33 in grade 12.
- All individual sessions are to be logged by our MHTs (2369 sessions were logged)
- Students with a variety of presenting concerns were seen with trauma, anxiety, grief and loss, and family dynamics being the most common.

During the board meeting Natalie will cover:

- Programs offered universally (all students) to support well-being and promote resilience.
- Number of hours billed by Natasha and Willard for the 2023/24 school year.
- The support offered by our Success/Engagement coaches as well as the number of families impacted by their services.
- The results of our staff satisfaction survey
- Changes to the team
- Our plan for this school year regarding collecting data from students

MONITORING REPORTS

RE: FOCUS ON PRIORITIES – LITERACY ACCOUNTABILITY REPORT

A copy of the Focus on Priorities – Literacy Accountability Report is attached.

Policy References:

1.5 Goals (1.5.1, 1.5.2 and 1.5.3)

1.6 Current Priorities (1.6.2)

Submitted by Janice Sundar, Supervisor of Learning Services.

RECOMMENDATION:

_____ moved that the Board of Trustees accept the Focus on Priorities – Literacy Accountability Report.

Focus on Literacy

Board Report October 2024

Submitted by Janice Sundar

There has been a strong divisional emphasis placed on foundational literacy skills. This has been assisted by FVSD's participation in multiple literacy research projects over the past five years. Structured literacy programs, particularly in division 1 and 2 have been widely embraced by all schools. We continue to use a research-based reading program in Grade One developed by George Georgiou. All primary classrooms must be using a research-based scope and sequence for teaching phonics and phonological awareness.

Tier one instruction is also being supported by the work of literacy coaches. Every school has a 0.2 Literacy Coach. Coaches work with teachers to improve instruction at all grade levels. They follow a three-cycle framework: preconference, co-teaching, and post conference. This year, the second year of coaching, has seen Content coaches feeling more confident in their role the second year, particularly in building relationships, understanding the coaching cycle, applying instructional practices and effectively modeling strategies and planning with teachers. This highlights their growing confidence across multiple aspects of their job. In September, coaches focused on getting to know teachers, familiarizing themselves with the programs, spending time in classrooms and helping teachers with resources and planning. We will continue to support and develop coaches with Metamorphosis' coaching model and focus on Coaching Strategies.

School leaders and staff continue to develop their own confidence in implementing literacy interventions for targeted small groups, as identified by divisional screeners. Several more staff members have been trained in Empower reading. Intervention work has been consolidated in the *FVSD Guide to interventions*. In October, schools will be asked to share their plans or Interventions, identify the research-based programs in use, and ensure that all students identified as needing an intervention are in one.

The data represented in the chart below show that district results show continuing strong improvement in students' scores fluency, and decoding. All FVSD students are included in the data population, including those with special education codes and those with English language learner codes. This data also includes students who registered mid-year (some of whom have had little to no formal school experience).

Period	Fall			Winter			Spring		
Term Grouping	Students	Period Dif	Year Dif	Students	Period Dif	Year Dif	Students	Period Dif	Year Dif
Average and Above									
2023 / 2024									
Comprehension (TOSREC)	806			919	0.1% ↑		1048	8.4% ↑	8.5% ↑
Decoding (TOWRE)	948			1097	2.4% ↑		1242	7.5% ↑	9.9% ↑
Fluency (TOSWRF)	1085			1257	2.9% ↑		1335	4.1% ↑	7.0% ↑

This year we will continue to consolidate the implementation of foundational skills and structured reading programs, as well as literacy intervention work. Schools will be compiling individual reports that speak to specific literacy programs, scheduling, and pull outs for all grade levels. Professional learning will target comprehension skills and wide reading. These are skills that while also important in division one, are also more transferable to older divisions.

Division 3 ELA teachers will meet this year to work on common planning. This will include the following: year plans with condensed year, literature scope and sequence, common assessments, share and create resources.

Some challenges that affect literacy programming are significant staff transitions, ELL populations, late-to-school registrations, new students with limited or no formal school experience, and poor attendance.

MONITORING REPORTS

RE: FOCUS ON PRIORITIES – NUMERACY ACCOUNTABILITY REPORT

A copy of the Focus on Priorities – Numeracy Accountability Report is attached.

Policy References:

1.5 Goals (1.5.1, 1.5.2 and 1.5.3)

1.6 Current Priorities (1.6.3)

Submitted by Gilbert Morris, Supervisor of Learning Services.

RECOMMENDATION:

_____ moved that the Board of Trustees accept the Focus on Priorities – Numeracy Accountability Report.

Focus on Numeracy

Board Report October 2024

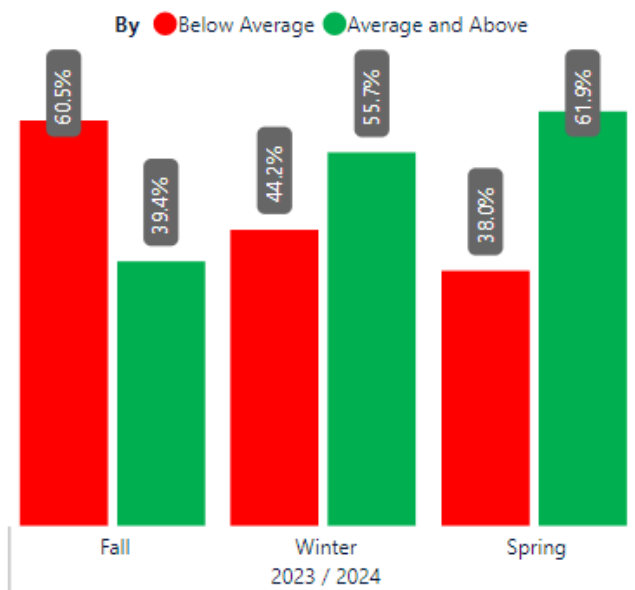
Submitted by Gilbert Morris

A review of Numeracy Data, Tier 1 Instruction and Tier 3 Interventions.

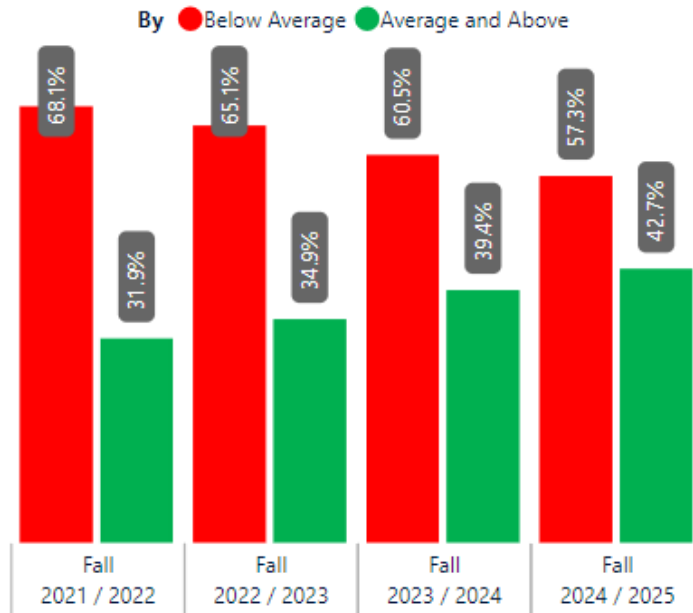
Numeracy Data Review:

WRAT 5 (Wide Range Achievement Test) Division Measure for Gr. 1-9

- **Within the Year Growth:** In the fall of 2023 we had 39.4% of grade 2-9 students average or above on the WRAT5 and 55.7% of our grade 1-9 students average or above in the winter of 2024. In the spring of 2024, we had 61.9% [Target 75%] of our grade 1-9 students scoring average or above. A 22.5 % increase over the course of the school year.



- **Fall to Fall Growth Trends:** Our fall data has seen the % of students scoring Average and Above on the WRAT5 trending upwards over the past three years with the greatest gains occurring in Division 1.



Tier 1 Instruction (Universal Programming):

- Numeracy Coaches - Each school has a 0.25 FTE Numeracy Coach that supports math teachers utilizing the FVSD Content Coaching Model. Coaches co-plan, co-teach, and co-reflect with a teacher as they work to improve the quality of math instruction in their respective schools. Coaches support a problem-solving approach to teaching mathematics that emphasizes the use of models and representations to support student thinking and reasoning.
- Resources will continue to be reviewed that not only align to the new K-6 Mathematics curriculum, but also have pedagogical practices that develop the student’s understanding of mathematical concepts (conceptual understanding), rather than just mimicking procedures. Two new math resources (DO THE MATH and MATH UP) are being introduced to schools this year. These resources use problem-solving contexts to better support students’ understanding so they are able to make sense of math.
- FVSD, along with other districts in our Zone, has been heavily involved in the development of K-6 Math CPAR documents. These support documents are now available provincially and support the implementation of new K-6 Math instruction and assessment.
- Plans are in place to revise and develop common assessments for the new K-6 Math curriculum.

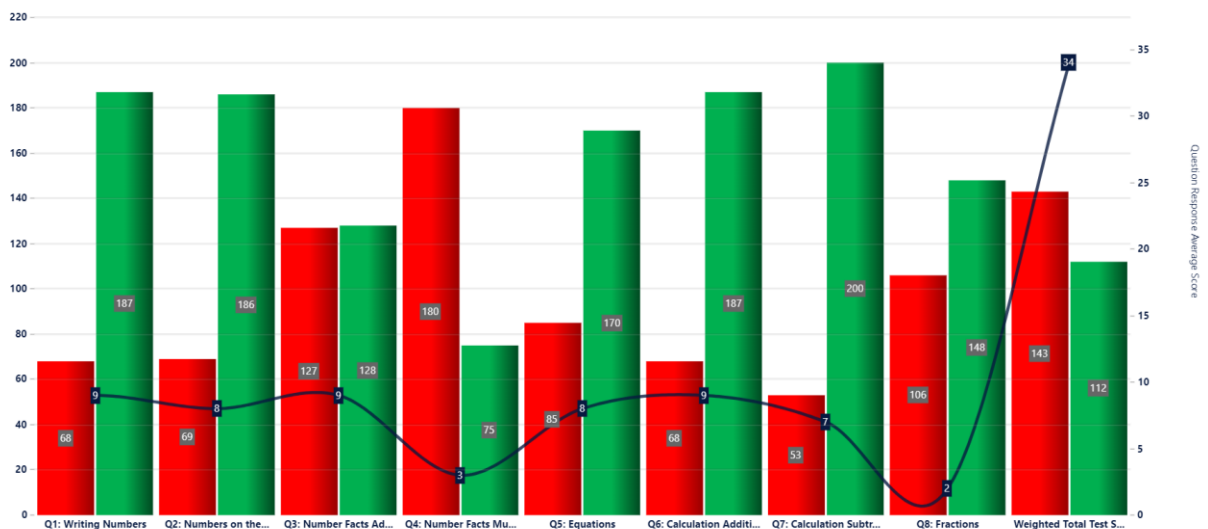
Tier 3 Instruction (Interventions):

- Number Sense interventions are well established for grades 2 to 4. The following table indicates the WRAT5 standard score growth of intervention students compared to their grade level cohort over the course of the 2024-2025 school year.

Grade	# of students	Intervention Students WRAT5 Standard Score gains	FVSD Grade Cohort WRAT5 Standard Score gains
One	17	+18	+6
Two	78	+12	+8
Three	60	+8	+9
Four	38	+3	+6

Based on these results, the Number Sense interventions are most effective with grade 1 and 2 students and schools must take this into consideration when allocating staff to interventions. A comprehensive search and review of available interventions and/or supports for grades 4 through 9 needs attention.

- Because of our work in reading research with the University of Alberta, in 2021, we were introduced to the Department of Cognitive Science at Carleton University in Ottawa. Since that time, we have developed a practitioner-researcher partnership that has included a continuing data sharing agreement (PNSA and WRAT5), testing an early Numeracy Kit for Kindergarten (NYKK5), sharing our Number Sense intervention data, and this year, we will begin a researched-based class wide FACT Fluency Intervention Project with Carleton. We noticed last year that a number of students were “at risk” in several core numeracy skills and those that involved fact fluency addition/subtraction and multiplication/division had the most students identified as at risk. This fall, we see a similar trend (see table below), with the number of grade 4 students at risk highest on the addition/subtraction and multiplication/division numeracy skills. We are hopeful that the FACT Fluency intervention will result in positive gains for our grade two through six students.



MONITORING REPORTS

RE: FOCUS ON PRIORITIES – CAREER PATHS ACCOUNTABILITY REPORT

A copy of the Focus on Priorities – Career Paths Accountability Report is attached.

Policy References:

1.5 Goals (1.5.1, 1.5.2 and 1.5.3)

1.6 Current Priorities (1.6.4)

Submitted by Karen Smith, Associate Superintendent of Careers.

RECOMMENDATION:

_____ moved that the Board of Trustees accept the Focus on Priorities – Career Paths Accountability Report.

Focus on Careers

Board Report October 2024

Submitted by Karen Smith

Priority- *All students will Explore, Develop, Grow and Experience chosen career paths.* FVSD students will get the **EDGE** on their careers.

Careers Team:

Karen Smith- Associate Superintendent of Careers

Matthew Kierstead- Collegiate Principal

- All students in their 4th or 5th year of high school are registered under Collegiates-73
- All post-secondary institution courses (dual credit) go through the collegiate and students receive support from career coaches
- Working on developing collegiate programs

Stefanie Brown- Collegiate Administrator of Career Exploration-- K to grade 6 focus

Anne Roberts (.6)- Career Path District Principal/Careers Next Generation

Sharon Schellenberg- Career Coach/Facility Manager (La Crete)

Leone Whitfield (.25)- Career Coach (High Level)

Dave Peters- Facility Manager/Career Initiatives (High Level)

High School Guidance Counsellors- crucial in helping each student map out his/her career path

Currently 43 students are registered in post-secondary courses.

De Oabeit – 20

Gramson – 10

Pathways – 6

HLPS – 1

LCPS – 3

RLKS – 1

BHCS – 2

More grade 11 and 12 students will register second semester when they are finished English 30 and Social 30.

The following trades cohorts will be starting semester two or three:

- Pre-employment welding – Jan (High Level NLC, our instructor)
- Pre-employment carpentry – May (Fort Vermilion)
- Pre-employment Heavy Equipment Technician – Jan (La Crete, our instructor)
- Heavy Equipment Operator 2 – May (Partnership with Olds College)

Work in progress:

- Finalize framework that outlines what schools need to be doing K to 12 for student career path development

- Getting health labs certified for HCA and Practical Nurse programs
- Partnering with NAIT for electrician and fabrication
- Continue to develop our Level 1 programs that will be the entry point for high school students
- Creating our own Locally Developed Courses – eg Heavy Equipment Operator Level 1 (simulators)
- Planning third semester (May) which will focus on career programming
- Working with the tech department to create a data collection tool that will track every student as they move down his/her career path.

Karen will show at meeting:

- Post-secondary courses completed 2023/24
- Post-secondary courses available to FVSD students in 2024/25
[Collegiate Faculty - Dual Credit 2024-25 \(sharepoint.com\)](#)
- Results of Summer Career Camps Survey

MONITORING REPORTS

RE: FINANCE REPORT

A copy of the revenues and expenditures for the period of September 1, 2024, to September 30, 2024, is attached.

Policy References:

3.4 Finances (3.4.3 and 3.4.4)

Submitted by Norman Buhler, Associate Superintendent of Finance.

RECOMMENDATION:

_____ moved that the Board of Trustees accept the Finance Report as of September 30, 2024.

Fort Vermilion School Division

YEAR-TO-DATE REVENUE & EXPENSES

	Budget 2024-2025	September, 2024	Year to Date	Percentage
OPERATIONS (SUMMARY)				1 of 12 months
Revenues				8.33%
Alberta Education	\$53,320,640	\$4,498,603	\$4,498,603	8.44%
Other - Government of Alberta	\$0	\$0	\$0	0.00%
Federal Government and First Nations	\$6,246,543	\$633,267	\$633,267	10.14%
Other Alberta school authorities	\$0	\$0	\$0	0.00%
Out of province authorities	\$0	\$0	\$0	0.00%
Alberta Municipalities - special tax levies	\$0	\$0	\$0	0.00%
Property taxes	\$0	\$0	\$0	0.00%
Fees	\$100,000	\$5,852	\$5,852	5.85%
Other sales and services	\$1,861,475	\$92,418	\$92,418	4.96%
Investment income	\$200,000	\$18,576	\$18,576	9.29%
Gifts and donation	\$0	\$0	\$0	0.00%
Rental of facilities	\$350,000	\$42,315	\$42,315	12.09%
Fundraising	\$600,000	\$18,833	\$18,833	3.14%
Gain on disposal of capital assets	\$0	\$0	\$0	0.00%
Other revenue	\$0	\$0	\$0	0.00%
Total revenues	\$62,678,658	\$5,309,864	\$5,309,864	8.47%
Expenses By Program				
Instruction - ECS	\$1,692,669	\$142,521	\$142,521	8.42%
Instruction - Grade 1-12	\$43,206,529	\$4,034,659	\$4,034,659	9.34%
Plant operations and maintenance	\$9,654,655	\$675,857	\$675,857	7.00%
Transportation	\$4,838,889	\$395,015	\$395,015	8.16%
Board & system administration	\$2,196,285	\$143,826	\$143,826	6.55%
External services	\$1,172,631	\$109,355	\$109,355	9.33%
Total expenses	\$62,761,658	\$5,501,233	\$5,501,233	8.77%
<i>Annual Surplus (Deficit)</i>	<i>(\$83,000)</i>	<i>(\$191,369)</i>	<i>(\$191,369)</i>	
Expenses by Object				
Certificated salaries & wages	\$22,380,393	\$1,834,533	\$1,834,533	8.20%
Certificated benefits	\$4,973,367	\$357,076	\$357,076	7.18%
Non-certificated salaries & wages	\$14,072,247	\$1,338,826	\$1,338,826	9.51%
Non-certificated benefits	\$3,365,958	\$296,807	\$296,807	8.82%
Services, contracts and supplies	\$12,517,812	\$1,226,584	\$1,226,584	9.80%
Amortization expense	\$5,368,881	\$447,407	\$447,407	8.33%
Interest on capital debt	\$0	\$0	\$0	0.00%
Other interest and finance charges	\$0	\$0	\$0	0.00%
Losses on disposal of tangible capital assets	\$0	\$0	\$0	0.00%
Other expenses	\$83,000	\$0	\$0	0.00%
Total Expenses	\$62,761,658	\$5,501,233	\$5,501,233	8.77%

ADDITIONAL ITEMS

(as indicated on Approval of Agenda)

1.

2.

3.

4.

ADJOURNMENT

_____ moved that the Board of Trustees adjourn the meeting at
_____ pm.

**FORT VERMILION SCHOOL DIVISION
BOARD OF TRUSTEES
ORGANIZATIONAL MEETING AGENDA
OCTOBER 23, 2024
CENTRAL OFFICE – 10:00 A.M.**

1.	Attendance	2
2.	Call to Order	2
3.	Election of Vice-Chair	3
4.	Establishment of Representatives	3
5.	Establishment of Board Meeting Dates	4
6.	ATB Financial Signing Authority	4
7.	Adjournment	4

ATTENDANCE

Trustees:

Administration:

Staff:

CALL TO ORDER

Chairman, Marc Beland, called the meeting to order at _____ a.m.

ELECTION OF VICE-CHAIR

Chairman, Marc Beland, called for nominations for the position of Vice-Chair of the Fort Vermilion School Division for the period October 23, 2024, to October 2025.

First call:

Second call:

Third call:

Nominations cease:

(Election, if required, by secret ballot.)

_____ moved that the election of Vice-Chair for the 2024-2025 term be conducted by secret ballot.

_____ was declared elected as Vice-Chair of the Board of Trustees of the Fort Vermilion School Division for the 2024-2025 term.

_____ moved that all ballots used for the election of Vice-Chair for the 2024-2025 term be destroyed.

ESTABLISHMENT OF REPRESENTATIVES

2023-2024 Representatives:

Alberta School Boards Association Zone 1 – Henry Goertzen
Fort Vermilion Community Education Committee – Linda Kowal
Negotiation Committee – Tim Driedger and Linda Kowal
Teachers’ Employer Bargaining Association – Marc Beland
Audit Committee – Marc Beland, Dale Lederer & Amanda Paul

_____ moved that the following trustees be appointed as representatives on the various associations/councils for the period October 23, 2024, to October 2025.

Alberta School Boards Association Zone 1 (1 member) -

Fort Vermilion Community Education Committee (1 member) -

Negotiation Committee (2 members) -
_____ and _____

Teachers’ Employer Bargaining Association (1 member) -

Audit Committee (Board Chair & 2 members) -
_____ and _____

ESTABLISHMENT OF BOARD MEETING DATES

_____ moved that the Board of Trustees establish the Board Meeting dates for the 2024-2025 school year as follows:

- September 23, 2024
- October 23, 2024
- November 27, 2024
- January 22, 2025
- March 26, 2025
- April 16, 2025
- May 21, 2025
- June 11, 2025

ATB FINANCIAL
SIGNING AUTHORITY

_____ moved that the Board of Trustees give the following individuals signing authority on ATB Financial accounts with a two to sign requirement effective October 23, 2024:

- Michael McMann - Superintendent
- Norman Buhler – Associate Superintendent of Finance
- Payne Cardinal – Director of Finance
- Karen Smith - Associate Superintendent
- Natalie Morris – Associate Superintendent
- Terrence Gibson - Associate Superintendent
- _____ - Board Chair
- _____ - Vice Chair

ADJOURNMENT

_____ moved that the organizational meeting be adjourned at _____ a.m.



Target Audience	Messages	Action/Tools	Timing	Persons Involved
Media	This school division is a source of important and interesting community news. We'd like to work with you to ensure the region has valuable information about learning.	<ul style="list-style-type: none"> a. Summer newsletter and welcome to staff, students and parents b. Welcome back ad in local newspapers c. Ad listing all trustees and wards d. Occasional ads and stories e. Periodical interviews with media f. FVSD Awards Program article in newspaper 	<ul style="list-style-type: none"> a. August b. September c. October d. Ongoing e. Ongoing f. June 	<ul style="list-style-type: none"> a. Superintendent b. Superintendent c. Superintendent d. Superintendent e. Executive/Board Chair f. Superintendent
Staff	Your teaching of students has a crucial impact on their future success.	<ul style="list-style-type: none"> a. Welcoming email to all staff b. PD Day Address c. Merry Christmas email to all staff d. Deliver chocolates to all staff to show appreciation e. Retirement Gala Address f. Awards Ceremony Address g. Email to all staff to express commendation and best wishes 	<ul style="list-style-type: none"> a. September b. September c. December d. December e. May f. June g. June 	<ul style="list-style-type: none"> a. Board Chair b. Board Chair /Superintendent c. Board Chair d. All Trustees e. Board Chair f. Board Chair g. All Trustees
Elected Officials	<p>A strong, public education system is the cornerstone of an economic development attraction strategy and strong prosperous communities.</p> <p>We are fulfilling our mandate as a school division. Your awareness of our success and challenges is important.</p>	<ul style="list-style-type: none"> a. Meeting with the Minister of Education b. Meeting with the Minister of Infrastructure c. Meeting with Member of Legislative Assembly 	<ul style="list-style-type: none"> a. When necessary b. When necessary c. When necessary 	<ul style="list-style-type: none"> a. All Trustees and Superintendent b. All Trustees and Superintendent c. All Trustees and Superintendent
School Councils / Parents	<p>We are committed to your success as a Council.</p> <p>You are our partner in education.</p> <p>We are all working together to build strong communities.</p>	<ul style="list-style-type: none"> a. Council of School Council Meetings b. Attendance at School Council Meetings c. Attendance at Zone 1 Alberta School Boards Association Meetings d. Attendance at Alberta School Board Association Annual General Meetings 	<ul style="list-style-type: none"> a. November and May b. Monthly c. Bi-monthly d. November and June 	<ul style="list-style-type: none"> a. All Trustees and Executive b. All Trustees c. Trustee Representative / Superintendent d. All Trustees / Superintendent
First Nations	We have the interest of your children in mind. We want success for all people in this region. We want to work with you.	<ul style="list-style-type: none"> a. The Board will endeavor to meet with the three First Nations Chief and Councils who are affiliated with FVSD. b. Send Public Board meeting agenda and minutes to each First Nation Chief and Council 	<ul style="list-style-type: none"> a. When necessary b. Monthly 	<ul style="list-style-type: none"> a. Superintendent b. Superintendent

BOARD COMMUNICATION PLAN 2024-2025